



Meeting Minutes

Board of Public Works

Monday, March 27, 2017

10:00 AM

5th Floor Conference Room

Call to Order, Roll Call

Present: 5 - Richard Swantz, Robert Seaquist, Randy Turtenwald, Tim Kabat, Jason Gilman

Others Present: Teri Lehrke, Gary Thurk, Mark Amann, Mike LaFleur, Brandon Shea, Gary Padesky, Rob Abraham, Laurie Tweten, Jeff Wiedman, Todd Nedegaard, Tina Erickson, Mark Johnson, Matt Gallagher, Jim Krueger, Jr., Kelly Krieg-Sigman, Art Fahey, Jackie Greschner, Bruce Jentz, Bill Katra, Melanie Timmerman, Ken Forkes

17-0316

Discussion regarding Cameron Park Farmers Market Temporary Street Privilege Permit for the 2017 market season and request of updates to the current No Parking signage along King Street.

A motion was made by Seaquist, seconded by Gilman, that this Request be APPROVED. The motion carried by voice vote.

17-0327

Request of Coulee Region Child Abuse Prevention Task Force to plant Pinwheels for Prevention at the corner of George & Clinton Streets in honor of child abuse prevention month. The pinwheels would be displayed during the month of April to honor child abuse prevention efforts in our community.

A motion was made by Swantz, seconded by Seaquist, that this Request be APPROVED. The motion carried by voice vote.

17-0343

Request of The Coulee Region Child Abuse Task Force for permission to attach large blue ribbons to every tree, and a small sign on every third tree on Main Street running from West Ave to Losey Blvd; blue ribbons on every light post on 7th Street running between La Crosse St and Cass St and 4th St from Main to La Crosse St for the month of April in awareness of National child Abuse Prevention Month. The task force will take down all signs and ribbons at the end of April.

A motion was made by Swantz, seconded by Seaquist, that this Request be APPROVED. The motion carried by voice vote.

17-0337

Request of Phillip James Addis for a Street Privilege Permit to re-skin an existing awning at 506 Main Street.

A motion was made by Seaquist, seconded by Gilman, that this Request be APPROVED. The motion carried by voice vote.

[17-0350](#)

Request to lease Oktoberfest parking lot June 23 - 25, 2017 for The Rotary Rock 'n' Ribs Barbeque event.

A motion was made by Gilman, seconded by Seaquist, that the request to use the city-leased portion of the parking lot be APPROVED, subject to approval of the Parking Utility Coordinator and Xcel Energy, and providing the standard language for liability insurance. The motion carried by voice vote.

[17-0348](#)

Request of Double J Properties, Inc. to vacate City property adjacent to property owned by Double J Properties at 3030 East Ave.

A motion was made by Seaquist, seconded by Swantz, that this Request be REFERRED WITH DIRECTION to the Board of Public Works, due back by 4/3/2017, to allow time for the requester to contact La Crosse County regarding disposal of the property after the vacation, and obtain more information regarding the utilities. The motion carried by voice vote.

[17-0336](#)

Dispute of City of La Crosse Utilities invoice for service addresses 1436-1438 Caledonia St.

A motion was made by Gilman, seconded by Seaquist, to APPROVE a payment plan for up to six months for the invoice. The motion carried by voice vote.

[17-0340](#)

Recommendation for Brush Site Lease.

A motion was made by Swantz, seconded by Gilman, to approve the concept of having a one year lease to operate the brush drop-off service, but REFERRED WITH DIRECTION to the Board of Public Works, due back on 4/3/2017 on the options and details for identifying residents before the plan is implemented. The motion carried by voice vote.

[17-0355](#)

2016-2017 Sidewalk Snow Shoveling Invoice Appeals.

A motion was made by Seaquist, seconded by Swantz, to DENY the appeal for snow removal charges at 1730 Charles St. The motion carried by voice vote

A motion was made by Seaquist, seconded by Swantz, to DENY the appeal for snow removal charges at 2041 George St. The motion carried by voice vote.

A motion was made by Swantz, seconded by Gilman, to DENY the appeal for snow removal charges at 1702 Cass St. The motion carried by voice vote.

A motion was made by Swantz, seconded by Gilman, to DENY the appeal for snow removal charges at 504 5th Ave. S. The motion carried by voice vote.

A motion was made by Seaquist, seconded by Gilman, to DENY the appeal for snow removal charges at 2106 Campbell Rd. The motion carried by voice vote.

A motion was made by Swantz, seconded by Gilman, to REFER to the Board of Public Works due back 4/3/2017 the appeal for snow removal charges at 509 & 515 11th St. N. The motion carried by voice vote.

[17-0334](#)

Proposed 2018 - 2022 Capital Equipment Budget.

A motion was made by Swantz, seconded by Seaquist, to direct the Mayor, Finance Director and department heads to get together to trim the capital budget requests, and to have a conversation about self-imposed borrowing caps and determine a recommendation in that regard, and report back to the Board of Public Works. The motion carried by voice vote.

Approval of Minutes

A motion was made by Turtenwald, seconded by Swantz, to APPROVE the minutes of March 13, 2017. The motion carried by voice vote.

Bidder's Proof of Responsibility

None.

Construction Contract Final Payments.

None.

Contract Change Orders.

Phillips Outdoor Services - Bike Trail Fence (Gillette St. North To Bike Bridge) - MISC-2016-40 - EDF# 16-026 - Change order #3 for the additional sum of \$1,958.00 for a revised contract price of \$182,974.00.

A motion was made by Swantz, seconded by Gilman, to APPROVE. The motion carried by voice vote.

[17-0345](#)

Set date for City spring auction - May 13, 2017 - viewing at 9:00 AM, auction at 10:00 AM.

A motion was made by Seaquist, seconded by Turtenwald, that this Item be APPROVED. The motion carried by voice vote.

[17-0349](#)

Norplex Drive guard rail options.

A motion was made by Gilman, seconded by Swantz, that the guard rail option be APPROVED, and send it to the Common Council for action.

Yes: 4 - Swantz, Turtenwald, Kabat, Gilman

No: 1 - Seaquist

[17-0251](#)

Resolution reimbursing the 2017 Sanitary Sewer Utility Operating Budget for Cold Storage Overhead Door Replacement project.

A motion was made by Swantz, seconded by Turtenwald, that this Resolution be APPROVED. The motion carried by voice vote.

- [17-0252](#) Resolution approving agreement with Process Equipment Repair Services, Inc. for project management services for 2017 digester rehabilitation project.
A motion was made by Seaquist, seconded by Turtenwald, that this Resolution be APPROVED. The motion carried by voice vote.
- [17-0272](#) Resolution approving purchase of a Hot Box Patcher for the Street Department.
A motion was made by Seaquist, seconded by Swantz, that the Proposed Amended Resolution be APPROVED. The motion carried by voice vote.
- [17-0297](#) Resolution authorizing installation of neighborhood safety street lighting in the 1700 block of 14th Street South.
A motion was made by Turtenwald, seconded by Gilman, that this Resolution be APPROVED. The motion carried by voice vote.
- [17-0298](#) Resolution authorizing installation of neighborhood safety street lighting in the 2500 block of Hass Street.
A motion was made by Turtenwald, seconded by Gilman, that this Resolution be APPROVED. The motion carried by voice vote.
- [17-0352](#) Approval of request form for Hydrant Flow Test information. **UM**
A motion was made by Swantz, seconded by Turtenwald, that this Item be APPROVED. The motion carried by voice vote.
- [17-0353](#) Approval of Water Utility purchase of four (4) additional Dual Cylinder Emergency Chlorine Shut-Off Systems. Additional cost of \$35,284; total savings of \$1,712. **UM**
A motion was made by Seaquist, seconded by Gilman, that this General Item be APPROVED . The motion carried by voice vote.
- [17-0338](#) Consideration and possible action on the sale of city parcels adjacent to railroad lands next to Kwik Trip. *(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. Following such closed session, the Committees and/or Council may reconvene in open session.)*
A motion was made by Seaquist, seconded by Gilman, to convene in CLOSED SESSION pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. The motion carried unanimously by roll call vote.
A motion was made by Gilman, seconded by Turtenwald, to REFER to the Board of Public Works, due back 4/3/2017. The motion carried by voice vote.
A motion was made by Turtenwald, seconded by Gilman, to reconvene in OPEN SESSION. The motion carried by voice vote.

Adjournment

A motion was made by Turtenwald, seconded by Swantz, to ADJOURN. The motion carried by voice vote.