

RIVERFRONT, INC.

3000 South Avenue
La Crosse, WI 54601

AND

CITY OF LA CROSSE DEPARTMENT OF PUBLIC WORKS

400 La Crosse Street
La Crosse, WI 54601

The following agreement has been entered into by the City of La Crosse Department of Public Works (hereafter referred to as “Customer”) and Riverfront, Inc. (hereafter referred to as “Riverfront”).

I. RIVERFRONT RESPONSIBILITIES

- A. To provide workers for the yard waste disposal site and brush drop-off site at Isle La Plume for the hours the site is open, as well as 15 minutes before the site opens and 15 minutes after the site is closed to provide time for opening and closing.
- B. To provide two workers at the yard waste site at times of high demand, as communicated by the Customer.
- C. Workers provided shall be capable of handling all duties required for site operation, including lifting bags and cans of yard waste, operating a compactor, inspecting loads of brush, opening and closing gates, answering questions, handing out literature, enforcing yard waste site rules, and dealing diplomatically with the public.
- D. To provide supervision as required for the on-site staff at no additional cost to the Customer, which will include a supervisor on site at the time of opening.
- E. To provide an on-call person to be available during the hours the site is open.
- F. To maintain responsibility for all administrative duties for Riverfront workers, including the following:
 - 1. Withholding FICA, state, and federal tax
 - 2. Payment of wages and benefits
 - 3. Maintenance of workers compensation insurance
 - 4. Coordination of work-related transportation
 - 5. Hiring and firing

II. CUSTOMER RESPONSIBILITIES

- A. To pay Riverfront \$12.14 per hour for each worker for services rendered
- B. To provide equipment and supplies necessary to complete assigned duties.
- C. Hold confidential data pertaining to or referencing persons employed by Riverfront working at the City of La Crosse Department of Public Works.

III. LINES OF COMMUNICATION

The following are contacts for Riverfront and Customer:

Kristy DuChateau, Riverfront	(608) 785-3556
Brandon Shea, City of La Crosse	(608) 789-7507

IV. SCHEDULE

- A. Hours of service will be coordinated by Riverfront and Customer.
- B. During inclement weather, the decision to work will be made by Customer.
- C. Riverfront observes eight (8) holidays per year, during which no services are offered unless specific arrangements are made with Riverfront. The holiday schedule for the contract year is as follows:

New Year's Day	Thursday, January 1, 2015
Memorial Day	Monday, May 25, 2015
Independence Day	Saturday, July 4, 2015
Labor Day	Monday, September 7, 2015
Thanksgiving Day	Thursday, November 26, 2015
Day after Thanksgiving	Friday, November 27, 2015
Winter Break	Thursday, December 24, 2015
Winter Break	Friday, December 25, 2015

Customer will be charged one and one half (1.5) the regular rate for services performed on these holidays.

V. BILLING CORRESPONDENCE

Billing information will be sent to the following:

Char Wegner
City of La Crosse
2000 Marco Drive
La Crosse, WI 54601

VI. TERMS OF THE AGREEMENT

- A. This agreement will be valid from January 1, 2015 through December 31, 2015. This agreement will be reviewed by both parties on or before the expiration date, at which time any and all revisions pertaining to the contract will be made.
- B. If for any reason either party deems it necessary to terminate this agreement, a thirty (30) day notice of intent must be submitted to the second party.

Dale Hexom, City of La Crosse Department of Public Works

Date

Mary Kessens, Riverfront Activity Center, Inc., President & CEO

Date