

## CITY OF LA CROSSE, WISCONSIN 2021-2025 Capital Equipment Application

Request Status	Approved by Finance
Remarks for Printout	Ongoing IT computer replacement for the City. Replaces equipment for end users that has reached it's end of life.
Requesting Department	Information Technology
Department Head/Requestor	<input type="checkbox"/> Greschner, Jacky
Equipment Name	City Technology Upgrades

### Equipment Information

New/Used	New
Replacement/Addition	Replacement
Quantity	1
Unit Cost	\$100,000.00
Equipment Summary	<p>The IT Department implements a comprehensive lifecycle policy for managing end user technology equipment, this includes things like purchasing warranty's for new equipment to cover the expected life of the item, recycling out of warranty equipment to other non-critical areas within the city, and auctioning off old equipment to offset the cost of purchasing new equipment. We are at the mercy of vendors such as Microsoft. In January 2019, Windows 7 is no longer supported which means no more patches which means security vulnerabilities. We cannot have these machines on our network.</p> <p>No allocation was given for upgrades in the 2019 budget cycle.</p>

### Justification and Prioritization

Department Priority Ranking	3
Expected Outcomes	Refresh end user technology used by the City as equipment reaches end-of-life or become obsolete.
Purpose of Expenditure	Scheduled Replacement; Present Equipment obsolete; Replace worn-out equipment; Reduce personnel time; Expand service; Improve procedures, records, etc...
Justification for Replacement	The end users rely on equipment to perform their daily job duties and serve the citizens of La Crosse.

### Justification Matrix

Category	Priority Rating	Explanation
<b>Required/Mandated</b> <i>(Department replacement program/Federal/State/Grant/Other)</i>	High	Part of the standard IT equipment replacement policy.
<b>Safety</b>	Low	Computers are used by end departments to perform essential business functions, some of which include public safety related operations.
<b>Payback Period</b>	Not Applicable	
<b>Sustainability</b> <i>(effect on environment)</i>	High	Computers are far more energy efficient now than even a few years ago. Prioritizing energy-efficient purchases improves the overall environmental impact of City computer equipment.
<b>Cost to Operate/Maintain</b> <i>(effect on Operating Budget)</i>	Medium	By replacing older, less-efficient PCs with newer, more energy-efficient models, we will see the energy costs decrease.
<b>Revenue Generation</b>	Low	Computers are used by end departments to perform essential business functions, some of which include revenue generation for the city.

### Existing Asset Information

Asset being Replaced	Various
Condition of Asset being Replaced	End of Warranty/Support or Equipment has degraded/failed
Odometer Reading/Hours	
Standard Replacement Cycle	6 Years
Estimated Life of Equipment (yrs)	6

### Operating Budget Impact

Department Responsible for Operating Costs	
Annual Operating Costs	
Annual Revenue from Equipment	

### Approval and Oversight Information

Has purchase been approved by oversight body?	No
Legistar Approval Item Number	
Approving Oversight Board	Board of Public Works
Date of Oversight Approval	
Purchasing Buyer Review	No
Additional Notes	Following the standard IS&T equipment replacement policy ensures that we minimize unexpected equipment failures and helps maintain











1/30/2020

Capital Equipment Application - Tyler Incident Management

Cost Description	Funding Source	Special Code	Unit Cost	2018 Funded	2019 Funded	2020 Funded	2021 Requested	2022 Estimated	2023 Estimated	2024 Estimated	2025 Estimated	2026 Estimated
Plus: Installation or other costs	4 - NEW BOND ISSUE	None					\$9,800.00					

