



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Agenda - Final

### Judiciary & Administration Committee

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Tuesday, February 28, 2023

5:15 PM

Council Chambers  
City Hall, First Floor

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#### Special Meeting

This meeting is open for in-person attendance and will also be conducted through video conferencing. The meeting can be viewed by visiting the Legislative Information Center (<https://cityoflacrosse.legistar.com/Calendar.aspx>) and clicking on the "In Progress" video link to the far right in the meeting list.

Agenda items approved for public hearing by the committee are open to public comment. If you wish to speak on an agenda item, arrive early to sign up before the meeting begins. If attending virtually and you wish to speak, contact the City Clerk at the email or phone number below so we can provide you with information to join.

Members of the public who would like to provide written comments on any agenda may do so by emailing [cityclerk@cityoflacrosse.org](mailto:cityclerk@cityoflacrosse.org), using a drop box outside of City Hall or mailing the City Clerk, 400 La Crosse Street, La Crosse WI 54601. Questions, call 608-789-7510.

*Public hearings before the respective standing committee shall be limited to 15 minutes for the proponents; followed by 15 minutes for the opponents and three-minute rebuttal for each side unless such time is extended by a majority vote of the committee. All speakers at a public hearing of the standing committees shall speak no more than three (3) minutes unless waived by the Chair or a majority of the committee.*

#### Call To Order

#### Roll Call

#### Agenda Items:

#### NEW BUSINESS

[23-0209](#)

Application of Elyse Burkhardt for a Beverage Operator's License and appeal of denial by the Police Department. *(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stats. sec. 19.85(1)(a) to deliberate its decision. Following any closed session, the Committees and/or Council may reconvene in open session.)*

#### Adjournment

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

*NOTICE TO PERSONS WITH A DISABILITY*

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*

**Judiciary & Administration Committee Members:**

**Andrea Richmond, Chris Kahlow, Scott Neumeister, Jenasea Hameister, Mackenzie Mindel,  
Chris Woodard, Jennifer Trost**



# City of La Crosse, Wisconsin

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400 La Crosse Street  
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## Text File

File Number: 23-0209

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**Agenda Date:** 2/28/2023

**Version:** 1

**Status:** New Business

**In Control:** Judiciary & Administration Committee

**File Type:** Application

**Agenda Number:**



# City of La Crosse, Wisconsin

## APPLICATION FOR BEVERAGE OPERATOR LICENSE

Check One:  New  Renewal

Fee: \$ \_\_\_\_\_

Invoice: \_\_\_\_\_

2-YEAR

Approved by the Common Council.

Note: When applying within a license year, the period may be shorter than 2 years.

60-DAY PROVISIONAL

Must also apply for the 2-year; issued once the background investigation is complete and approved.

14-DAY TEMPORARY

Issued to operators employed by, or donating services to, non-profit corporations. Max two per year.

Year ending June, 20 \_\_\_\_\_

Period ending: \_\_\_\_\_

Period: From \_\_\_\_\_ To \_\_\_\_\_

<b>NAME</b>	First <u>Elyse</u>	Full Middle <u>Anene</u>	Last <u>Burkhardt</u>
<b>AGE</b>	<u>24</u>		
<b>DATE OF BIRTH</b>	[REDACTED]		
<b>PHONE NUMBER</b>	<u>(608) 397-5936</u>		
<b>EMAIL</b>	<u>elyseburkhardt5@gmail.com</u>		
<b>ADDRESS</b>	Street <u>1213 Meadow Lane</u>	City <u>Onalaska</u>	State <u>WI</u>
<b>MAILING ADDRESS</b> If different.	<u>1020 Farnham St</u>		Zip <u>LaCrosse WI 54601</u>
<b>PLACE OF EMPLOYMENT</b> Where you will be using the license; must be in the City of La Crosse.	<u>Broncos on 3rd</u>		
<b>IDENTIFICATION</b> Driver License/State ID Number	Number [REDACTED]	State <u>WI</u>	
<b>Violations - please read carefully!</b> List ALL violations (Federal, State and City) INCLUDING speeding or other traffic violations, alcohol, drug, etc. Include any pending violations and/or charges that were dismissed. Failure to list all violations may result in the rejection of this application. **IF THIS IS A RENEWAL, list only violations since date of your last application.			
HAVE YOU EVER BEEN ARRESTED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		IF YES, FOR A FELONY? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<b>DESCRIPTION OF OFFENSE</b>	<b>DATE OF OFFENSE</b>	<b>CITY &amp; STATE OF OFFENSE</b>	

I certify the above information is true, correct and complete and that falsification may result in denial of such license. Further, I understand that refunds are not allowed for any portion of the application fee paid even if denied for past and/or pending violations and/or for any outstanding debts owed to the City.

Signature: Elyse Burkhardt Date: 01/17/23

Approval of Municipal Authority - Investigations done by the La Crosse Police Department.

Upon investigation of statements made on this application and municipal and state criminal records, license is hereby:  APPROVED  DENIED

<b>DESCRIPTION OF OFFENSE</b>	<b>DATE OF OFFENSE</b>	<b>CITY &amp; STATE OF OFFENSE</b>



# *Certificate*

## RESPONSIBLE BEVERAGE SERVER

*awarded to*

**Elyse Burkhardt**

*This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.*

www.Wisconsin-Bartending.com

*Training Provider*

**01/06/2023**

*Training Date*



# La Crosse Police Department

Shawn P. Kudron, Chief of Police

400 La Crosse Street \* La Crosse, WI \* 54601 \* (608) 789-7200 \* www.lacrossepolice.org

January 23, 2023

ELYSE ALRENE BURKHARDT  
1213 MEDOW LANE  
ONALASKA, WI 54650

Dear Elyse Burkhardt:

Your application for a city issued license is being recommended for denial for the following reason(s):

- Probation/Parole status:
- Current charges pending:
- Outstanding warrant(s):
- Past conviction record: UAL(2) and Sale to Underage**
- Incomplete Application:
- Other:

If you have questions or want to discuss this recommendation please contact the Police Records Supervisor Greg Elsen at (608) 789-7230.

You may also appeal this denial by requesting a hearing before the Judiciary and Administration Committee of the Common Council no later than 5:00 P.M., by the 15<sup>th</sup> of the month. This can be done by contacting the City Clerk at (608) 789-7510.

Sincerely,

Greg Elsen  
Records/Licensing Division  
La Crosse Police Department  
(608) 789-7230

cc. Chief of Police, City Attorney, City Clerk

*Leaders in providing a safe and vibrant community.*



# CITY CLERK'S OFFICE

400 La Crosse Street  
La Crosse, Wisconsin 54601  
(608) 789-7510  
cityclerk@cityoflacrosse.org  
www.cityoflacrosse.org

February 13, 2022

ELYSE BURKHARDT  
1020 FARNAM ST  
LA CROSSE WI 54601

Re: Beverage Operator License – Appeal of Denial

Dear Elyse:

Pursuant to your request, a hearing has been scheduled before the Judiciary & Administration Committee allowing you to appeal the decision of the Police Department regarding your beverage operator license.

Please be advised that a hearing is scheduled for Tuesday, February 28, 2023, at 5:15 p.m. in the Council Chambers at La Crosse City Hall, 400 La Crosse Street.

If you have any questions prior to the hearing, feel free to contact me directly.

Sincerely,

Sondra Craig  
Deputy Clerk  
[craigs@cityoflacrosse.org](mailto:craigs@cityoflacrosse.org)  
608-789-7549

cc: Andrea Richmond, Chair Judiciary & Administration Committee  
Stephen Matty, City Attorney  
Greg Elsen, Police Department