

Craig, Sondra

From: Reinhart, David
Sent: Friday, January 10, 2025 8:50 AM
To: Craig, Sondra; Taylor DeFrang
Cc: Elsen, Nikki; Zill, Georgia; Berzinski, Andrew; Trane, Andrea
Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

All,

First, I would like to apologize for all the extra emails, phone calls and effort put in by everyone regarding my decision that the setbacks needed to go the Board of Zoning Appeals. In situations like this, the Board is the correct avenue. In this case, the CSM was approved by the Council. This would override the setback requirements set forth in the code.

This CSM is approved. No further action is required by CRM.

Again, sorry for the delay and confusion. If you have any questions, feel free to contact me.

Thanks,

David Reinhart

Chief Building Inspector
La Crosse Fire Department
Division of Community Risk Management
400 La Crosse St., La Crosse, WI 54601
Office: 608-789-7564

From: Craig, Sondra <craigs@cityoflacrosse.org>
Sent: Friday, January 10, 2025 8:42 AM
To: Taylor DeFrang <taylor@hougominsurance.com>
Cc: Reinhart, David <Reinhartd@cityoflacrosse.org>; Elsen, Nikki <Elsenn@cityoflacrosse.org>; Zill, Georgia <zillg@cityoflacrosse.org>
Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

Taylor – one other note:

You may want to make out two checks, one for the regular fee and one for the special meeting fee. In the event a special meeting cannot be held, that fee would be returned to you and your appeal would be scheduled for the next regular meeting.

SONDRA CRAIG (she/her)

Deputy City Clerk

City Clerk's Office
City of La Crosse
400 La Crosse Street
La Crosse WI 54601

craigs@cityoflacrosse.org

Direct: 608.789.7549 | Office: 608.789.7510

Visit the City Clerk webpage: <https://www.cityoflacrosse.org/your-government/departments/city-clerk>

City Clerk's Office hours: 8:00 a.m. to 4:30 p.m., Monday through Friday

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From: Craig, Sondra <craigs@cityoflacrosse.org>

Sent: Friday, January 10, 2025 8:24 AM

To: Taylor DeFrang <taylor@hougomininsurance.com>

Cc: Reinhart, David <Reinhartd@cityoflacrosse.org>; Elsen, Nikki <Elsenn@cityoflacrosse.org>; Zill, Georgia <zillg@cityoflacrosse.org>

Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

Importance: High

Taylor,

Please provide the original variance application which includes your signatures, and the notary section completed on page 11. You will also need to submit the fee for the variance application, which is \$300, plus a \$250 fee for requesting a special meeting - \$550 total. David Reinhart is also requiring you submit the permit application, which can be found here: [Add-Alt Cover.pub](#).

Once the above have been submitted to our office, I will let David know and I will reach out to the members of the committee to see if I can get a quorum for a meeting. Per Board Rules, the application must be submitted 14 days prior to the meeting of the board. If all the paperwork and fees are submitted Monday, for example, the earliest a meeting could take place would be January 27.

I cannot guarantee that a special meeting will take place. In order to have a meeting, at least 4 members would need to agree to meet on a day and time they are all available.

Again, once the original variance application, \$550 fee, and building permit application is submitted to our office, I will reach out to the board members.

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From: Taylor DeFrang <taylor@hougomininsurance.com>

Sent: Thursday, January 9, 2025 5:29 PM

To: Craig, Sondra <craigs@cityoflacrosse.org>

Cc: Reinhart, David <Reinhartd@cityoflacrosse.org>; Elsen, Nikki <Elsenn@cityoflacrosse.org>

Subject: Re: For Review: CSM - 803 Moore St & 2107 Liberty St

*** **CAUTION:** This email originated from an external sender. **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe. ***

Good afternoon,

I have completed the application for the variance at 2107 Liberty st and 803 Moore st. Please see what you can do to get this approved. I would very very much appreciate it.

Thanks so much!

Taylor DeFrang,

Agent

Hougom Insurance Agency, LLC

Mailing: 115 10th Ave S, Suite 100, Onalaska, WI 54650

Email: taylor@hougominsurance.com

office: 608.799.8434 ext 102



HOUGOM INSURANCE AGENCY

From: Craig, Sondra <craigs@cityoflacrosse.org>

Sent: Wednesday, January 8, 2025 1:16 PM

To: Taylor DeFrang <taylor@hougominsurance.com>

Cc: Reinhart, David <Reinhartd@cityoflacrosse.org>; Elsen, Nikki <Elsenn@cityoflacrosse.org>

Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

Taylor,

You are going to have to talk to David Reinhart. If you can come to a solution and he can approve the CSM, then the CSM could be signed after the Council meeting, as long as they approve.

If you cannot come to a solution, you will need to go through the variance appeal route. Again, I would suggest you speak to David Reinhart as soon as you can.

SONDRA CRAIG (she/her)

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From: Taylor DeFrang <taylor@hougominurance.com>

Sent: Wednesday, January 8, 2025 1:11 PM

To: Craig, Sondra <craigs@cityoflacrosse.org>

Subject: Re: For Review: CSM - 803 Moore St & 2107 Liberty St

***** CAUTION:** This email originated from an external sender. **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe. ***

Can we do an internal review on this to get this solved sooner? I've been waiting and pushed back my refinance several times because the city keeps dragging its feet. I paid for the lot 3 months ago; there's absolutely zero reason this should be taking this long. I cannot wait until February 17th for this to get approved. Everyone I've talked to said this will be approved, there's no reason to wait another two months to get this done. I've done everything you've asked, got the CSM, modified it several times, paid for the lot, paid for the survey, jumped through all the hoops that you've asked. There's no way this can't be done until then. Please find another solution. I need this recorded by Tuesday at the very latest for my refinance on the 15th of January.

Please see what you can do. Thanks

Taylor DeFrang,

Agent

Hougom Insurance Agency, LLC

Mailing: 115 10th Ave S, Suite 100, Onalaska, WI 54650

Email: taylor@hougominurance.com

office: 608.799.8434 ext 102



HOUGOM INSURANCE AGENCY

From: Craig, Sondra <craigs@cityoflacrosse.org>
Sent: Wednesday, January 8, 2025 12:51 PM
To: Taylor DeFrang <taylor@hougominsurance.com>
Subject: FW: For Review: CSM - 803 Moore St & 2107 Liberty St

Taylor,

Below is the email that I sent to you last week. We will not be able to sign the CSM until Community Risk Management approves. If you have questions on Chief Reinhart's comments, his contact information is listed in his email below.

If going the route of obtaining a variance, the next appeal deadline is February 3 for the Board of Zoning Appeals meeting on February 17. Community Risk Management must review your variance application prior February 3. I would encourage you to reach out to David Reinhart for their review deadline.

SONDRA CRAIG (she/her)

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From: Craig, Sondra <craigs@cityoflacrosse.org>
Sent: Thursday, January 2, 2025 9:58 AM
To: taylor@hougominsurance.com; Chris Running <runningsurveying@gmail.com>
Cc: Reinhart, David <Reinhartd@cityoflacrosse.org>
Subject: FW: For Review: CSM - 803 Moore St & 2107 Liberty St

Please see David Reinhart's comment below. If you have questions regarding his comment, please reach out to David – both his phone number and email are below.

Information on the variance appeal process can be found here: <https://www.cityoflacrosse.org/your-government/departments/city-clerk/forms-chart/board-of-zoning-appeals>

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From: Reinhart, David <Reinhartd@cityoflacrosse.org>

Sent: Thursday, January 2, 2025 9:45 AM

To: Craig, Sondra <craigs@cityoflacrosse.org>

Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

Sondra,

A six-foot side yard is required. A variance would need to be granted to approve this CSM.

Thanks,

David Reinhart

Chief Building Inspector

La Crosse Fire Department

Division of Community Risk Management

400 La Crosse St., La Crosse, WI 54601

Office: 608-789-7564

From: Craig, Sondra <craigs@cityoflacrosse.org>

Sent: Thursday, December 19, 2024 1:18 PM

To: Reinhart, David <Reinhartd@cityoflacrosse.org>

Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

Attached is a revised CSM. I think the surveyor included you when he emailed it to me. Could you let me know if you approve of this version?

Thanks!

SONDRA CRAIG (she/her)

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City of La Crosse

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La Crosse WI 54601

craigs@cityoflacrosse.org

Direct: 608.789.7549 | Office: 608.789.7510

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Elected Officials and Members of Official Committees:

In order to comply with open meeting requirements, please limit any reply to only the sender of this electronic communication.

From: Reinhart, David <Reinhartd@cityoflacrosse.org>
Sent: Friday, December 13, 2024 7:37 AM
To: Craig, Sondra <craigs@cityoflacrosse.org>
Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

Sondra,

The measurement provided is to the overhang. What is the size of the overhang or what is the measurement to the dwelling?

Thanks,

David Reinhart

Chief Building Inspector

La Crosse Fire Department

Division of Community Risk Management

400 La Crosse St., La Crosse, WI 54601

Office: 608-789-7564

From: Craig, Sondra <craigs@cityoflacrosse.org>
Sent: Thursday, December 12, 2024 1:30 PM
To: Trane, Andrea <tranea@cityoflacrosse.org>; Acklin, Tim <Acklint@cityoflacrosse.org>; Coman, Kyle <comank@cityoflacrosse.org>; Gallagher, Matthew <gallagerm@cityoflacrosse.org>; Crandall, Jay <CrandallJ@cityoflacrosse.org>; Holland, Michelle <hollandm@cityoflacrosse.org>; Reinhart, David <Reinhartd@cityoflacrosse.org>
Subject: RE: For Review: CSM - 803 Moore St & 2107 Liberty St

Good afternoon,

Attached is a revised CSM for 803 Moore & 2107 Liberty St. Please let me know if you approve or have any comments.

Thank you,

SONDRA CRAIG (she/her)

Deputy City Clerk

City Clerk's Office

City of La Crosse

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La Crosse WI 54601

craigs@cityoflacrosse.org

Direct: 608.789.7549 | Office: 608.789.7510

From: Craig, Sondra

Sent: Monday, December 9, 2024 10:17 AM

To: Hewitt, Dale <DHewitt@lacrossecounty.org>; Meyer, Bryan <bmeyer@lacrossecounty.org>; Acklin, Tim <Acklint@cityoflacrosse.org>; Asp, Brian <aspb@cityoflacrosse.org>; Coman, Kyle <comank@cityoflacrosse.org>; Crandall, Jay <CrandallJ@cityoflacrosse.org>; Erickson, Tina <ericksont@cityoflacrosse.org>; Gallager, Matthew <gallagerm@cityoflacrosse.org>; Holland, Michelle <hollandm@cityoflacrosse.org>; Neumann, Shannon <Neumanns@cityoflacrosse.org>; Reinhart, David <Reinhartd@cityoflacrosse.org>; Trane, Andrea <tranea@cityoflacrosse.org>

Subject: For Review: CSM - 803 Moore St & 2107 Liberty St

Good morning,

Attached for your review is a Certified Survey Map for 803 Moore St & 2107 Liberty St. Please let me know if you approve or have any comments.

Thank you,

SONDRA CRAIG (she/her)

Deputy City Clerk

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