



City of LaCrosse Parks, Recreation, & Forestry

400 La Crosse Street, La Crosse, WI 54601 608-789-7533 www.cityoflacrosse.org

December 6, 2018

La Crosse Common Council
400 La Crosse Street
La Crosse, WI 54601

Board of Park Commissioners
400 La Crosse Street
La Crosse, WI 54601

Re: Agreed Upon Procedures for the City Parks Project

Dear La Crosse Common Council and Board of Park Commissioners:

The City of La Crosse Parks, Recreation & Forestry Department is in receipt of the final report of the Agreed - Upon Procedures for the City Parks Projects, completed by Wipfli LLC. The report focus covers seven park projects (Pettibone Park, Copeland Park, Carroll Park, Poage Park, Powell Park, Trane Park, and Riverside Park) from January 1, 2015 through December 31, 2017. Providing an overview of procedures and policies, the report provides 24 recommendations to the City of La Crosse Common Council.

The overview provided in the report is a reminder that constant improvement is an essential goal for any organization. While a number of the recommendations speak to systematic process modifications, the La Crosse Parks and Recreation Department realizes the importance of updating City policy and is eager to be at the forefront of assisting in these changes.

Recommendations specific to the Department indicate the opportunity to better the internal processes. The Department prides itself on an ability to adapt to challenges, elevating the recreational opportunities for the residents of La Crosse. These recommendations have been carefully examined and the Department concurs changes need to be made. Recommendations will continue to be revisited and evaluated, ensuring an efficiency and transparency in operational conduct.

Wipfli was a pleasure to work with and the willingness of other City Departments to participate was a true reflection of the teamwork the City of La Crosse strives for. Please feel free to contact me with any specific questions or concerns moving forward.

Sincerely,

Jason Odegaard
Interim Director
City of La Crosse Parks, Recreation & Forestry Department