



CITY OF LA CROSSE, WISCONSIN
CERTIFIED SURVEY MAP SUBMITTAL & REVIEW CHECK LIST

Rev. 1/2020

- CSM located in Extra-Territorial Jurisdiction (Council Approval Required)
CSM located in the City (Department Review Only)

Extra-Territorial Review: BEFORE FILING WITH THE CITY, you must have both Town and County approvals. The Plan Commission may not consider any land division which did not have prior approval by the approving authorities for both the Town(s) and La Crosse County.

Town Board Approved: (date) La Crosse County Approved: N/A

To be completed by property owner/surveyor with submittal (*incomplete checklist may cause a delay in the review):

Current Tax Parcel Number(s): 17-20253-20

Map ID / Location:

Surveyor: Paragon Associates Phone No. 606-781-3110

Property Owner: City of LaCrosse Phone No. 606-789-7559

**circle who should be called when CSM is ready for pick up.

I am the property owner of record, and I approve of this CSM: [Signature] (property owner signature)

*In lieu of owner's signature on this submittal checklist, you may provide written communication from property owner.

Purpose of CSM and intended outcome (or attach a letter explaining): The rezoning of this parcel will allow the City of LaCrosse Parks, Recreation, and Forestry Department greater leeway in what we can use the building for.

Have you worked with any other Department/staff person with regard to this CSM? If so, who? Scott Annunum - Engineering Dave Reinhart - Community Park Management

Have you received any other decision with regard to this CSM from any City board, commission or committee? If so, which one and when?

To be completed by City Clerk at time of filing:

- 7/9/21 Original Document for Signature. (Clerk will make a photocopy which is distributed for review.)
N/A Review Fee (cash, check payable to City Treasurer or credit card with convenience fee)
\$200.00 - First Application
\$100.00 - Reapplication of the same CSM
7/9/2021 Internal Review Routing & Email to County Surveyor. (Initiated by Clerk with complete filing.)
1/13/2022 Original CSM Issued. (Upon approval, the original will be signed and available for pick up.)

To be completed by each Reviewing Department before the City Clerk will sign.

FIRE PREVENTION AND BUILDING SAFETY APPROVAL

This Certified Survey Map is hereby approved by the Chief Inspector.

Dated this 12th day of July, 2021.

David Reinhart - per email
Chief Inspector

Comments: _____

CITY UTILITIES (WATER – STORM – SEWER)

This Certified Survey Map is hereby approved by the City Utilities Office.

Dated this 13th day of January, 2022.

Water Storm Sewer
Bernie Lenz - per email
Utilities Office

Comments: _____

ASSESSOR APPROVAL

This Certified Survey Map is hereby approved by the Assessor.

Dated this 18 day of August, 2021.

Shannon Neumann - per email
Lead Appraisal Specialist

Comments: _____

ENGINEERING DEPARTMENT APPROVAL

This Certified Survey Map is hereby approved by the City Surveyor.

Dated this 23rd day of November, 2021.

Scott Bannum - per email
City Surveyor

Comments: _____

COMMON COUNCIL APPROVAL

Resolved that this Certified Survey Map is hereby approved by the Common Council of the City of La Crosse.

Dated this _____ day of _____, 20__.

Mayor (required only if signing off prior to expiration of veto period)

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of La Crosse.

Dated this _____ day of _____, 20__.

City Clerk

Craig, Sondra

From: Lenz, Bernard
Sent: Thursday, January 13, 2022 12:41 PM
To: Flottmeyer, James; Craig, Sondra
Cc: Trussoni, Dan; Erickson, Tina; Graff, Mark
Subject: RE: FOR REVIEW - CSM 520 Veterans Memorial Drive

Sondra,

The Utility is OK with the CSM for 520 Veterans Memorial Drive. The water shutoff valve and access rights retained in the agreement satisfy the PSC requirements that we review CSM for compliance too.

Thank You.

Bernie

PS – (for Dan and Jim) –

There are a few things P&R will still need to talk thru with Tina regarding billing.

If you want the utility to meter and bill the new tenant directly for their sewer and water there is a bit of a replumbing effort needed to get a separate feed for just them. That would need to be done before we could install the meter and change that billing. If you want to leave everything as is and P&R pay all the water and sewer that's OK. And if you wanted to add a private submeter to help you bill a part back to the tenant internally it also is an option, but the utility wouldn't be part of it; still, Tina can help explain how that would work.

Jim worked with Mark and is aware of the pipe configuration and possible options. This isn't new info, rather a reminder we do still also need to work thru that part to get everyone on the same page.... Work directly with Tina and Mark.

From: Lenz, Bernard
Sent: Wednesday, November 17, 2021 4:21 PM
To: Flottmeyer, James <flottmeyerj@cityoflacrosse.org>; Craig, Sondra <craigs@cityoflacrosse.org>
Cc: Trussoni, Dan <trussonid@cityoflacrosse.org>; Erickson, Tina <ericksont@cityoflacrosse.org>; Graff, Mark <graffm@cityoflacrosse.org>
Subject: RE: FOR REVIEW - CSM 520 Veterans Memorial Drive

Jim,

There is already an easement drawn on the plat. You just need to transfer that drawing to the CSM. For some reason it wasn't drawn onto the CSM.

Since this isn't a new granting of any land rights, not council or board action is needed. It is simply a drafting exercise.

Just ask whoever drafted the CSM for you to get the easement location off the plat document found in either the county or engineering vault and include it in the CSM drawing and have a plumber put in the valve and your good for us signing off on the CSM. That valve is the most important thing.

Bernie

From: Flottmeyer, James
Sent: Wednesday, November 17, 2021 3:05 PM
To: Lenz, Bernard <LenzB@cityoflacrosse.org>; Craig, Sondra <craigs@cityoflacrosse.org>
Cc: Trussoni, Dan <trussonid@cityoflacrosse.org>; Erickson, Tina <ericksont@cityoflacrosse.org>; Graff, Mark

Craig, Sondra

From: Dunnum, Scott
Sent: Tuesday, November 23, 2021 10:25 AM
To: Craig, Sondra
Subject: RE: CSM Reminders

Sondra,

The City of La Crosse, Engineering Department hereby approves the following CSM's

520 Veterans Memorial Dr
2021 31st St S
1301 28th St S
Rose & West George St
Gillette & Liberty St

Thanks for the reminder

Scott

PS I will have the CSM for the WWTP that was approved ready for signature and recording next week. It has just been crazy and slipped through the cracks.

From: Craig, Sondra
Sent: Tuesday, November 23, 2021 8:51 AM
To: Dunnum, Scott <Dunnums@cityoflacrosse.org>
Subject: CSM Reminders
Importance: High

Attached are five CSMs that I have not had a response on. Please let me know if you approve or have any comments.

Date Routed	Location
7/9/2021	CSM - 520 Veterans Memorial Dr
10/7/2021	CSM - 2021 31st St S
10/7/2021	CSM - 1301 28th St S
10/27/2021	CSM - Rose St & West George ST
11/10/2021	CSM - Gillette/Liberty St (N Side Fire Station)

Thank you,

Sondra Craig (she/her)
Deputy Clerk
La Crosse City Clerk's Office
400 La Crosse Street

Craig, Sondra

From: Neumann, Shannon
Sent: Wednesday, August 18, 2021 3:40 PM
To: Craig, Sondra
Subject: RE: CSM Review Reminder

The assessor office approves. I was diligent and inquired to the Park and Rec Department if this was a dedicated and park and they informed it was not.

Take Care,

Shannon Neumann
City of La Crosse, Lead Appraiser
400 La Crosse St. 54601
608-789-7544
neumanns@cityoflacrosse.org
www.cityoflacrosse.org

From: Craig, Sondra
Sent: Tuesday, August 17, 2021 11:46 AM
To: Erickson, Tina <ericksont@cityoflacrosse.org>; Neumann, Shannon <Neumanns@cityoflacrosse.org>; Lenz, Bernard <LenzB@cityoflacrosse.org>
Subject: FW: CSM Review Reminder
Importance: High

Good morning,

Just a reminder for review of the attached CSM. Please respond with your comments/approval.

- 520 Veterans Memorial Drive (rezoning petition was submitted as well; at August meeting, Council referred rezoning to October)

Thank you,

Sondra Craig (she/her)
Deputy Clerk
La Crosse City Clerk's Office
400 La Crosse Street
La Crosse WI 54601
608-789-7549
craigs@cityoflacrosse.org

Craig, Sondra

From: Reinhart, David
Sent: Monday, July 12, 2021 8:17 AM
To: Craig, Sondra
Subject: RE: FOR REVIEW - CSM 520 Veterans Memorial Drive

Approve.

Thanks.

David Reinhart

Chief Building Inspector
La Crosse Fire Department
Division of Community Risk Management
400 La Crosse St., La Crosse, WI. 54601
Office: 608-789-7564



From: Craig, Sondra
Sent: Friday, July 9, 2021 1:55 PM
To: Dunnum, Scott <Dunnums@cityoflacrosse.org>; Erickson, Tina <ericksont@cityoflacrosse.org>; Neumann, Shannon <Neumanns@cityoflacrosse.org>; Reinhart, David <Reinhartd@cityoflacrosse.org>
Subject: FOR REVIEW - CSM 520 Veterans Memorial Drive

Good afternoon

Attached is a CSM filed with the City for 520 Veterans Memorial Drive, in the City of La Crosse. A rezoning petition has been submitted for this location as well (Legistar file 21-1012) and it will be acted upon at the August cycle of meetings.

Please respond with your comments or approval.

Thank you,

Sondra Craig (she/her)
Deputy Clerk
La Crosse City Clerk's Office
400 La Crosse Street
La Crosse WI 54601
608-789-7549
craigs@cityoflacrosse.org

Craig, Sondra

From: Corey Hughes <CHughes@lacrossecounty.org>
Sent: Tuesday, July 13, 2021 8:22 AM
To: Craig, Sondra; Bryan Meyer
Subject: RE: FOR REVIEW - CSM 520 Veterans Memorial Drive

*** CAUTION: This email originated from an external sender. DO NOT click links or open attachments unless you recognize the sender and know the content is safe. ***

Thanks Sondra,

We have no comments on this CSM, although I did notice that this has no public access?

Corey Hughes

Assistant La Crosse County Surveyor
212 6th Street North – Room 1200
La Crosse, WI 54601
608-785-9626

From: Craig, Sondra <craigs@cityoflacrosse.org>
Sent: Friday, July 9, 2021 1:56 PM
To: Corey Hughes <CHughes@lacrossecounty.org>; Bryan Meyer <bmeyer@lacrossecounty.org>
Subject: FOR REVIEW - CSM 520 Veterans Memorial Drive

Good afternoon

Attached is for your review is a CSM filed with the City for 520 Veterans Memorial Drive, in the City of La Crosse.

Please respond with your comments or approval.

Thank you,

Sondra Craig (she/her)
Deputy Clerk
La Crosse City Clerk's Office
400 La Crosse Street
La Crosse WI 54601
608-789-7549
craigs@cityoflacrosse.org

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