



CITY OF LA CROSSE

400 La Crosse Street
La Crosse, Wisconsin 54601
(608) 789-CITY
www.cityoflacrosse.org

LEGISLATION STAFF REPORT FOR COUNCIL

File ID Caption

Staff/Department Responsible for Legislation

Requestor of Legislation

Location, if applicable

Summary/Purpose

Background

Fiscal Impact

Staff Recommendation

DESIGN ENGINEERING SERVICES ESTIMATE

AIRPORT: La Crosse Regional Airport

PROJECT DESCRIPTION: South Parking Lot Reconstruction

PROJECT NUMBER: SAP-90/LSE1022

ESTIMATED CONSTRUCTION COST: \$2,100,000

DATE

4/10/2025

PHASE I	DIRECT LABOR COST	OVERHEAD ON LABOR 1.8672	FEE @ 12%	TOTAL LABOR COST	EXPENSES	TOTAL
TASK A. PROPERTY SURVEYS						
TASK B. DESIGN SURVEYS						
TASK C. GEOTECHNICAL INVESTIGATION AND REPORT						
TASK D. OBSTRUCTION SURVEYS						
TASK E. PROPERTY PLAN SHEET						
TASK F. MEETINGS (COMPLETE UNDER PREVIOUS CONTRACT)						
TASK G. COORDINATION/CONTRACTS/INVOICING	\$1,937.00	\$3,616.77	\$666.45	\$6,220.22		\$6,220.00
TASK H. PRELIMINARY COST ESTIMATE	\$761.50	\$1,421.87	\$262.00	\$2,445.37		\$2,445.00
TASK I. PRELIMINARY ENGINEERING REPORT						
TASK J. PLANNING EFFORT						
TASK K. PAVEMENT/STRUCTURAL DESIGN						
TASK L. STORMWATER ANALYSIS	\$1,248.00	\$2,330.27	\$429.39	\$4,007.66		\$4,008.00
TASK M. ENVIRONMENTAL ASSISTANCE (NEPA)						
SUBTOTAL:	\$3,946.50	\$7,368.91	\$1,357.84	\$12,673.25		\$12,673.00
PHASE I TASKS TOTAL COST						\$12,673.00

PHASE II	DIRECT LABOR COST	OVERHEAD ON LABOR 1.8672	FEE @ 12%	TOTAL LABOR COST	EXPENSES	TOTAL
TASK A. FINAL ENGINEER'S REPORT						
TASK B. BID PROPOSAL PACKET	\$2,426.00	\$4,529.83	\$834.70	\$7,790.53		\$7,791.00
TASK C. CONSTRUCTION PLANS	\$8,468.00	\$15,811.45	\$2,913.53	\$27,192.98		\$27,193.00
TASK D. PRE-BID MEETING	\$1,358.00	\$2,535.66	\$467.24	\$4,360.90		\$4,361.00
TASK E. CONSTRUCTION COST ESTIMATE	\$1,523.00	\$2,843.75	\$524.01	\$4,890.76		\$4,891.00
TASK F. CONSTRUCTION SAFETY & PHASING PLAN (CSPP)	\$3,579.00	\$6,682.71	\$1,231.41	\$11,493.12		\$11,493.00
TASK G. FURNISHING OF PLANS & SPECIFICATIONS	\$468.00	\$873.85	\$161.02	\$1,502.87		\$1,503.00
TASK H. ASSISTANCE IN SECURING BIDS	\$822.00	\$1,534.84	\$282.82	\$2,639.66		\$2,640.00
SUBTOTAL:	\$18,644.00	\$34,812.09	\$6,414.73	\$59,870.82		\$59,872.00
PHASE II TASKS TOTAL COST						\$59,872.00

PHASE I & II TOTAL COST:	\$72,545.00
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June 12, 2025

Andrew Trimble
Wisconsin Department of Transportation – Bureau of Aeronautics
4822 Madison Yards Way, 5th floor South
Madison, WI 53705-9100

Subject: *South Terminal Parking Lot Reconstruction – Final Design (30% - 100%) Plans*
BOA Project No. LSE 1022 | SAP Project No. SAP-90

Dear Mr. Trimble:

Please consider this letter notice of La Crosse Regional Airport's intent to obligate 100-percent airport capital budget funding to complete the *South Terminal Parking Lot Reconstruction – Final Design* plans in an amount not to exceed \$72,545 (State Aid \$58,036 (80%) & Airport \$14,509 (20%).

The *Phase I - Preliminary Design* was budgeted at \$155,000, with State Aid Grant SAP-90 contributing \$124,000 (80%), and the airport contributing \$31,000 (20%). The design commenced in July 2024.

Our intent is to complete the *Phase II - Final Design* to release the project for bidding in early 2026, subject to BOA providing notice to proceed, prior to the start of the 2026 construction season. The Airport, Mead & Hunt and BOA have agreed upon the final design cost amount (attached).

The construction phase is budgeted as a State/Local project. Per our discussions, the BOA agrees to reimburse the Airport for the State's eighty percent share of the approved final design costs through the construction grant.

Sincerely,



Jeffrey S. Tripp, A.A.E.
Airport Director

CC: Shaundel Washington-Spivey, Mayor
 La Crosse Regional Airport Aviation Board
 Chad Hawkins, La Crosse Finance Director

Attachment: Mead & Hunt Engineer's Estimate of Probable Design Cost



June 12, 2025

Honorable Mayor Shaundel Washington-Spivey
Common Council Members

Ladies and Gentlemen:

The Aviation Board, at its last regular meeting, approved by unanimous vote item 25-0590 – *Resolution approving funds to complete final design of the Terminal South Parking Lot Rehabilitation project.*

Therefore, it is respectfully requested that the Common Council approve the same.

Respectfully Submitted,



Jeffrey S. Tripp, A.A.E.
Airport Director



Aviation Board

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