



PERMIT APPLICATION

Revocable Occupancy / Street Privilege

City of La Crosse Engineering Department

Phone: (608) 789-7505

[engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org)

Property Owner

Name: Miles Wilkins

Address: 524 Copeland Ave

City: La Crosse

State: WI

Zip: 54603

Phone: 608.782.8877

Email: [milesw@theboardstoreonline.com](mailto:milesw@theboardstoreonline.com)

Application Preparer (if different from above)

Name: Christine Voyer

Relationship with owner: Employee

Phone: 608.782.8877

Email: [christinev@theboardstoreonline.com](mailto:christinev@theboardstoreonline.com)

Proposed Encroachment

Description: New sign on building that will hang over the city sidewalk.

Encroachment address(es): The Board Store Home Improvements 528 Copeland Ave. La Crosse, WI 54603

Benefiting Tax Parcel ID number(s): 17-10039-070

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant will perform the work covered by an approved permit with diligence and convenience to the public.

Signature of owner or designee: Miles Wilkins Date: 1/12/2026

Print name and title: MILES WILKINS owner / CEO

Below this line to be completed by City staff only

Required items to be provided by Applicant:

- ☐ Scale drawing of encroachment on letter-size paper(s)
- ☐ Legal description of benefiting parcel(s)
- ☐ Certificate of Insurance (City as additional insured)
- ☐ Initial application / annual Fee \$ \_\_\_\_\_
- ☐ City Utility Potential Conflict Notification and Sign-Off

Encroachment type: \_\_\_\_\_ Permit number: \_\_\_\_\_

Board of Public Works approval date: \_\_\_\_\_

All fees are non-refundable.