

Resolution approving a reclassification for the position of Courtesy and Information Representative

RESOLUTION

WHEREAS, Resolution #14-1149 approved the Classification and Compensation Plan for employees covered under the Employee Handbook, and

WHEREAS, the Classification and Compensation Plan contains a provision for Department Heads to request a position be reclassified to higher classification grade due to increased complexity and/or responsibility within the respective position, and

WHEREAS, all reclassification requests are subject to a review and analysis by the Director of Human Resources, and if justified, the Director of Human Resources must provide a recommendation to Common Council, and

WHEREAS, the Mayor has requested a reclassification for the position of Courtesy and Information Representative, and

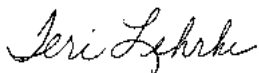
WHEREAS, following an analysis of the duties, it is the recommendation of the Director of Human Resources that the position be reclassified to pay grade 5.

WHEREAS, the incumbent in the reclassified positions shall be placed at the step within the recommended reclass grade which provides a pay increase, as defined within the Classification and Compensation Plan.

NOW THEREFORE BE IT RESOLVED by the Common Council that the position of Courtesy and Information Representative be classified at pay grade 5. The incumbent in the position shall be placed at the step in the new pay grade which provides a pay increase

BE IT FURTHER RESOLVED that the job description as amended and wage rates as identified above shall become effective August 11, 2017 and that the Director of Human Resources and the Director of Finance/Purchase are hereby directed to take all necessary steps to implement this resolution. Funds to be appropriated from the 2017 operating budget salary increase account in the amount of \$267.65 salary and \$27 benefits.

I, Teri Lehrke, certify that this resolution was duly and officially adopted by the Common Council of the City of La Crosse on August 10, 2017.



*Teri Lehrke, City Clerk
City of La Crosse, Wisconsin*