

WAGE RATE SCHEDULE
CITY OF LA CROSSE PART TIME, SEASONAL AND CASUAL EMPLOYEES

EFFECTIVE JANUARY 7, 2000 WITH REVISIONS: Sept 13, 2002; Aug 18th, 2003; June 1st, 2005; Jan 13th, 2006; Jan 12th, 2007; Sept 21st, 2007; Jan 11th, 2008; May 2nd, 2008; July 24th, 2008; April 10th, 2009; July 24th, 2009, September 28th, 2012, November 15th, 2013, January 1st, 2014, & July 11th, 2014

| JOB CLASSIFICATION | IN EFFECT prior to Jan. 2007 | REVISIONS Jan. 12th, 2007 | REVISIONS Sept. 21st, 2007 | REVISIONS Jan. 11th, 2008 | REVISIONS May 2nd, 2008 | REVISIONS July 24th, 2008 | REVISIONS April 10th, 2009 | REVISIONS July 24th, 2009 | REVISIONS September 28th, 2012 | REVISIONS November 15th, 2013 | REVISIONS January 1st, 2014 | REVISIONS July 11th, 2014 |
|-----------------------------|------------------------------|---------------------------|----------------------------|---------------------------|-------------------------|---------------------------|----------------------------|---------------------------|--------------------------------|-------------------------------|-----------------------------|---------------------------|
| MINIMUM WAGE - ADULT | 6.50/hr (W) | | | | | 6.55/hr (F) | | 7.25 (F) | | | | |
| MINIMUM WAGE - MINOR | 5.90/hr (W) | | | | | | | | | | | |
| ALL | | | | | | | | | | | | |
| Clerical I | 6.00/hr | 6.50/hr | | 7.00/hr | | | | 7.25/hr | | | | |
| Clerical II | 6.50/hr | 7.00/hr | | 7.50/hr | | | | 7.50/hr | | | | |
| Clerical III | 7.00/hr | 7.50/hr | | 8.00/hr | | | | 8.00/hr | | | | |
| Clerical IV | 7.50/hr | 8.00/hr | | 8.50/hr | | | | 8.50/hr | | | | |
| Clerical V | 8.00/hr | 8.50/hr | | 9.00/hr | | | | 9.00/hr | | | | |
| Clerical VI | 8.50/hr | 9.00/hr | | 9.50/hr | | | | 9.50/hr | | | | |
| Clerical VII | | | | | | | | | | | | 10.00/hr |
| Clerical VIII | | | | | | | | | | | | 11.00/hr |
| Clerical IX | | | | | | | | | | | | 12.00/hr |
| Clerical X | | | | | | | | | | | | 13.00/hr |
| Clerical XI | | | | | | | | | | | | 14.00/hr |
| Janitor I | 6.00/hr | 6.50/hr | | 7.00/hr | | | | 7.25/hr | | | | |
| Janitor II | 6.50/hr | 7.00/hr | | 7.50/hr | | | | 7.50/hr | | | | |
| Janitor III | 7.00/hr | 7.50/hr | | 8.00/hr | | | | 8.00/hr | | | | |
| Janitor IV | 7.50/hr | 8.00/hr | | 8.50/hr | | | | 8.50/hr | | | | |
| Janitor V | 8.00/hr | 8.50/hr | | 9.00/hr | | | | 9.00/hr | | | | |
| Laborer I | 6.00/hr | 6.50/hr | | 7.00/hr | | | | 7.25/hr | | | | |
| Laborer II | 6.50/hr | 7.00/hr | | 7.50/hr | | | | 7.50/hr | | | | |
| Laborer III | 7.00/hr | 7.50/hr | | 8.00/hr | | | | 8.00/hr | | | | |
| Laborer IV | 7.50/hr | 8.00/hr | | 8.50/hr | | | | 8.50/hr | | | | |
| Laborer V | 8.50/hr | 8.50/hr | | 9.00/hr | | | | 9.00/hr | | | | |
| Laborer VI | 9.00/hr | 9.00/hr | | 9.50/hr | | | | 9.50/hr | | | | |
| Laborer VII | | 9.50/hr | | 10.00/hr | | | | 10.00/hr | | | | |
| Intern I | 6.00/hr | 7.00/hr | | | | | | 7.50/hr | | | | |
| Intern II | 6.50/hr | 8.00/hr | | | | | | | | | | |
| Intern III | 7.00/hr | 8.50/hr | | | | | | | | | | |
| Intern IV | 7.50/hr | 9.00/hr | | | | | | | | | | |
| Intern V | 8.50/hr | 9.50/hr | | | | | | | | | | |
| Intern VI | 9.50/hr | 10.00/hr | | | | | | | | | | |
| Intern VII | 10.50/hr | 11.00/hr | | | | | | | | | | |

**WAGE RATE SCHEDULE
CITY OF LA CROSSE PART TIME, SEASONAL AND CASUAL EMPLOYEES**

| JOB CLASSIFICATION | IN EFFECT prior to Jan. 2007 | REVISIONS Jan. 12th, 2007 | REVISIONS Sept. 21st, 2007 | REVISIONS Jan. 11th, 2008 | REVISIONS May 2nd, 2008 | REVISIONS July 24th, 2008 | REVISIONS April 10th, 2009 | REVISIONS July 24th, 2009 | REVISIONS September 28th, 2012 | REVISIONS November 15th, 2013 | REVISIONS January 1st, 2014 | REVISIONS July 11th, 2014 |
|-------------------------------------|------------------------------------|---------------------------------|----------------------------------|---------------------------------|-------------------------------|---------------------------------|----------------------------------|---------------------------------|--------------------------------------|-------------------------------------|-----------------------------------|---------------------------------|
| AIRPORT | | | | | | | | | | | | |
| Parking Attendant I | | | | | | | | | | | 10.00/hr | |
| Parking Attendant II | | | | | | | | | | | 10.50/hr | |
| Parking Attendant III | | | | | | | | | | | 11.00/hr | |
| Parking Attendant IV | | | | | | | | | | | 11.50/hr | |
| Parking Attendant V | | | | | | | | | | | 12.00/hr | |
| CITY ATTORNEY'S OFFICE | | | | | | | | | | | | |
| Law Clerk I | | | | | | | 10.00/hr | | | | | |
| Law Clerk II | | | | | | | 10.50/hr | | | | | |
| Law Clerk III | | | | | | | 11.00/hr | | | | | |
| Law Clerk IV | | | | | | | 11.50/hr | | | | | |
| Law Clerk V | | | | | | | 12.00/hr | | | | | |
| Law Clerk VI | | | | | | | 12.50/hr | | | | | |
| Law Clerk VII | | | | | | | 13.00/hr | | | | | |
| Law Clerk VIII | | | | | | | 13.50/hr | | | | | |
| Law Clerk IX | | | | | | | 14.00/hr | | | | | |
| Law Clerk X | | | | | | | 14.50/hr | | | | | |
| Law Clerk XI | | | | | | | 15.00/hr | | | | | |
| PARKS | | | | | | | | | | | | |
| Golf Course Maintenance I | | | | | | | 7.00/hr | 7.25/hr | | | | |
| Golf Course Maintenance II | | | | | | | 7.50/hr | 7.50/hr | | | | |
| Golf Course Maintenance III | | | | | | | 8.00/hr | 8.00/hr | | | | |
| Golf Course Maintenance IV | | | | | | | 8.50/hr | 8.50/hr | | | | |
| Golf Course Maintenance V | | | | | | | 9.00/hr | 9.00/hr | | | | |
| Golf Course Maintenance VI | | | | | | | 9.50/hr | 9.50/hr | | | | |
| Golf Course Maintenance VII | | | | | | | 10.00/hr | 10.00/hr | | | | |
| Golf Course Maintenance VIII | | | | | | | 10.50/hr | 10.50/hr | | | | |
| Golf Course Maintenance IX | | | | | | | 11.00/hr | 11.00/hr | | | | |
| Golf Course Maintenance X | | | | | | | 11.50/hr | 11.50/hr | | | | |
| Golf Course Maintenance XI | | | | | | | 12.00/hr | 12.00/hr | | | | |
| Golf Course Maintenance XII | | | | | | | 12.50/hr | 12.50/hr | | | | |
| Golf Course Maintenance XIII | | | | | | | 13.00/hr | 13.00/hr | | | | |
| POLICE | | | | | | | | | | | | |
| Crossing Guard I (starting) | 7.75/hr | 9.00/hr | | 9.25/hr | | | | | | | | |
| Crossing Guard II (after 1st year) | 8.00/hr | 9.25/hr | | 9.50/hr | | | | | | | | |
| Crossing Guard III (after 2nd year) | 8.25/hr | 9.50/hr | | 9.75/hr | | | | | | | | |
| Crossing Guard IV (after 3rd year) | 8.50/hr | 9.75/hr | | 10.00/hr | | | | | | | | |

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|--|------------------------------|---------------------------|----------------------------|---------------------------|-------------------------|---------------------------|----------------------------|---------------------------|--------------------------------|-------------------------------|-----------------------------|---------------------------|
| Crossing Guard V (after 4th year) | | | | | | | | | 10.25/hr | | | |
| Interpreter | 8.00/hr | | | | | | | | | | | N/A |
| Oktoberfest Police | 18.00/hr | | 20.00/hr | | | | | | 25.00/hr | | | |
| Special Events Police Officer I | | | | | | | | | | | 15.00/hr | |
| Special Events Police Officer II | | | | | | | | | | | 16.00/hr | |
| Special Events Police Officer III | | | | | | | | | | | 17.00/hr | |
| Special Events Police Officer IV | | | | | | | | | | | 18.00/hr | |
| Special Events Police Officer V | | | | | | | | | | | 19.00/hr | |
| Special Events Police Officer VI | | | | | | | | | | | 20.00/hr | |
| Civilian Aide I | | | | | | | | | | 12.00/hr | | |
| Civilian Aide II | | | | | | | | | | 13.00/hr | | |
| Civilian Aide III | | | | | | | | | | 14.00/hr | | |
| Civilian Aide IV | | | | | | | | | | 15.00/hr | | |
| CITY CLERK | | | | | | | | | | | | |
| Election Inspector I | 6.50/hr | 8.00/hr | | | | | | | | | | |
| Election Inspector II | | | | | | | | | | | 8.50/hr | |
| Chief Election Inspector I | 7.50/hr | 9.00/hr | | | | | | | | | | |
| Chief Election Inspector II | | | | | | | | | | | 10.00/hr | |
| Election Clerk I | 8.50/hr | 10.00/hr | | | | | | | | | | |
| Election Clerk II | | | | | | | | | | | 11.00/hr | |
| Voting Machine Programmer-Technician I | 15.00/hr | 16.00/hr | | | | | | | | | | |
| Voting Machine Programmer-Technician II | | | | | | | | | | | 16.50/hr | |
| Voting Deputy I | 50.00/day | 55.00/day | | | | | | | | | | |
| Voting Deputy II | | | | | | | | | | | 60.00/day | |
| ENGINEERING | | | | | | | | | | | | |
| Engineering Intern I | 9.00/hr | | | | 11.00/hr | | | | | | 11.50/hr | |
| Engineering Intern II | 9.50/hr | | | | 11.50/hr | | | | | | 12.00/hr | |
| Engineering Intern III | 10.00/hr | | | | 12.00/hr | | | | | | 12.50/hr | |
| Engineering Intern IV | | | | | | | | | | | 13.00/hr | |

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|--|------------------------------------|---------------------------------|----------------------------------|---------------------------------|-------------------------------|---------------------------------|----------------------------------|---------------------------------|--------------------------------------|-------------------------------------|-----------------------------------|---------------------------------|
| <u>Seasonal Engineering Technician I</u> | | | | | | | | | | | | 18.00/hr |
| <u>Seasonal Engineering Technician II</u> | | | | | | | | | | | | 20.00/hr |
| <u>Seasonal Engineering Technician III</u> | | | | | | | | | | | | 22.00/hr |
| INFORMATION SYSTEMS AND TECHNOLOGY | | | | | | | | | | | | |
| IST Assistant I | 10.00/hr | | | | 10.00/hr | | | | | | | |
| IST Assistant II | 10.50/hr | | | | 11.00/hr | | | | | | | |
| IST Assistant III | 11.00/hr | | | | 12.00/hr | | | | | | | |
| IST Assistant IV | 11.50/hr | | | | 13.00/hr | | | | | | | |
| IST Assistant V | 12.00/hr | | | | 14.00/hr | | | | | | | |
| IST Assistant VI | 12.50/hr | | | | 15.00/hr | | | | | | | |
| IST Assistant VII | 13.00/hr | | | | 17.00/hr | | | | | | | |
| IST Assistant VIII | 14.00/hr | | | | 19.00/hr | | | | | | | |
| IST Assistant IX | 15.00/hr | | | | 21.00/hr | | | | | | | |
| IST Assistant X | | | | | 23.00/hr | | | | | | | |
| IST Assistant XI | | | | | 25.00/hr | | | | | | | |
| LA CROSSE CENTER | | | | | | | | | | | | |
| Box Office T1 | 6.50/hr | 6.75/hr | | | | | | 7.25/hr | | | | |
| Box Office T2 | 6.75/hr | 7.25/hr | | | | | | 7.50/hr | | | | |
| Box Office T3 | 7.25/hr | 7.50/hr | | | | | | 8.00/hr | | | | |
| Box Office T4 | 7.50/hr | 8.00/hr | | | | | | 8.50/hr | | | | |
| Box Office T5 | 8.00/hr | 8.50/hr | | | | | | 9.00/hr | | | | |
| Box Office T6 | 8.50/hr | 9.00/hr | | | | | | 9.50/hr | | | | |
| Box Office T7 | 9.00/hr | 9.50/hr | | | | | | 10.00/hr | | | | |
| Box Office T8 | 9.50/hr | 10.00/hr | | | | | | 10.50/hr | | | | |
| Box Office T9 | 10.00/hr | 10.50/hr | | | | | | 11.00/hr | | | | |
| Box Office T10 | 10.50/hr | 11.00/hr | | | | | | 11.50/hr | | | | |
| Box Office T11 | 11.00/hr | 11.50/hr | | | | | | 12.00/hr | | | | |
| Box Office T12 | 11.50/hr | 12.00/hr | | | | | | N/A | | | | |
| Casual Laborer L1 | 6.50/hr | 6.75/hr | | | | | | 7.25/hr | | | | |
| Casual Laborer L2 | 6.75/hr | 7.25/hr | | | | | | 7.50/hr | | | | |
| Casual Laborer L3 | 7.25/hr | 7.50/hr | | | | | | 7.75/hr | | | | |
| Casual Laborer L4 | 7.50/hr | 7.75/hr | | | | | | 8.00/hr | | | | |
| Casual Laborer L5 | 7.75/hr | 8.00/hr | | | | | | 8.25/hr | | | | |
| Casual Laborer L6 | 8.00/hr | N/A | | 8.25/hr | | | | 8.50/hr | | | | |
| Casual Laborer L7 | | | | 8.50/hr | | | | 8.75/hr | | | | |
| Casual Laborer L8 | | | | 8.75/hr | | | | 9.00/hr | | | | |

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|-------------------------------------|------------------------------------|---------------------------------|----------------------------------|---------------------------------|-------------------------------|---------------------------------|----------------------------------|---------------------------------|--------------------------------------|-------------------------------------|-----------------------------------|---------------------------------|
| Casual Laborer L9 | | | | 9.00/hr | | | | 9.25/hr | | | | |
| Casual Laborer L10 | | | | 9.25/hr | | | | 9.50/hr | | | | |
| Casual Laborer L11 | | | | 9.50/hr | | | | N/A | | | | |
| Concessions C1 | 6.50/hr | 6.75/hr | | | | | | 7.25/hr | | | | |
| Concessions C2 | 6.75/hr | 7.25/hr | | | | | | 7.50/hr | | | | |
| Concessions C3 | 7.25/hr | 7.50/hr | | | | | | 7.75/hr | | | | |
| Concessions C4 | 8.00/hr | 7.75/hr | | | | | | 8.00/hr | | | | |
| Concessions C5 | 8.50/hr | 8.00/hr | | | | | | 8.50/hr | | | | |
| Concessions C6 | 9.00/hr | 8.50/hr | | | | | | 9.00/hr | | | | |
| Concessions C7 | 9.50/hr | 9.00/hr | | | | | | 9.50/hr | | | | |
| Concessions C8 | 10.00/hr | 9.50/hr | | | | | | 10.00/hr | | | | |
| Concessions C9 | 10.50/hr | 10.00/hr | | | | | | 10.50/hr | | | | |
| Concessions C10 | 11.00/hr | 10.50/hr | | | | | | 11.00/hr | | | | |
| Concessions C11 | 11.50/hr | 11.00/hr | | | | | | 11.50/hr | | | | |
| Concessions C12 | 12.00/hr | 11.50/hr | | | | | | 12.00/hr | | | | |
| Concessions C13 | | 12.00/hr | | | | | | N/A | | | | |
| Food & Beverage - Special Events F1 | | | | | | | | | | | 12.00/hr | |
| Food & Beverage - Special Events F2 | | | | | | | | | | | 12.50/hr | |
| Food & Beverage - Special Events F3 | | | | | | | | | | | 13.00/hr | |
| Food & Beverage - Special Events F4 | | | | | | | | | | | 13.50/hr | |
| Food & Beverage - Special Events F5 | | | | | | | | | | | 14.00/hr | |
| Food & Beverage - Special Events F6 | | | | | | | | | | | 14.50/hr | |
| Food & Beverage - Special Events F7 | | | | | | | | | | | 15.00/hr | |
| Stage S1 | 7.25/hr | 7.25/hr | | | | | | | | | | |
| Stage S2 | 8.00/hr | 8.00/hr | | | | | | | | | | |
| Stage S3 | 8.50/hr | 8.50/hr | | | | | | | | | | |
| Stage S4 | 9.50/hr | 9.00/hr | | | | | | | | | | |
| Stage S5 | 10.50/hr | 9.50/hr | | | | | | | | | | |
| Stage S6 | 11.00/hr | 10.00/hr | | | | | | | | | | |
| Stage S7 | 12.00/hr | 10.50/hr | | | | | | | | | | |
| Stage S8 | 13.00/hr | 11.00/hr | | | | | | | | | | |
| Stage S9 | 14.00/hr | 11.50/hr | | | | | | | | | | |
| Stage S10 | 15.00/hr | 12.00/hr | | | | | | | | | | |
| Stage S11 | 16.00/hr | 12.50/hr | | | | | | | | | | |
| Stage S12 | 17.00/hr | 13.00/hr | | | | | | | | | | |
| Stage S13 | 18.00/hr | 13.50/hr | | | | | | | | | | |
| Stage S14 | | 14.00/hr | | | | | | | | | | |

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| Stage S15 | | 14.50/hr | | | | | | | | | | |
| Stage S16 | | 15.00/hr | | | | | | | | | | |
| Stage S17 | | 15.50/hr | | | | | | | | | | |
| Stage S18 | | 16.00/hr | | | | | | | | | | |
| Stage S19 | | 16.50/hr | | | | | | | | | | |
| Stage S20 | | 17.00/hr | | | | | | | | | | |
| Stage S21 | | 17.50/hr | | | | | | | | | | |
| Stage S22 | | 18.00/hr | | | | | | | | | | |
| Security U1 | 6.50/hr | | | 7.00/hr | | | | 7.25/hr | | | | |
| Security U2 | 7.00/hr | | | 7.50/hr | | | | 7.50/hr | | | | |
| Security U3 | 7.50/hr | | | 8.00/hr | | | | 8.00/hr | | | | |
| Security U4 | 8.00/hr | | | 8.50/hr | | | | 8.50/hr | | | | |
| Security U5 | 8.50/hr | | | 9.00/hr | | | | 9.00/hr | | | | |
| Security U6 | 9.00/hr | | | 9.50/hr | | | | 9.50/hr | | | | |
| Security U7 | 9.50/hr | | | 10.00/hr | | | | 10.00/hr | | | | |
| Security U8 | 10.00/hr | | | 10.50/hr | | | | 10.50/hr | | | | |
| Security U9 | 10.50/hr | | | 11.00/hr | | | | 11.00/hr | | | | |
| Security U10 | 11.00/hr | | | 11.50/hr | | | | 11.50/hr | | | | |
| Security U11 | 11.50/hr | | | 12.00/hr | | | | 12.00/hr | | | | |
| Security U12 | | | | | | | | | | | 12.50/hr | |
| Security U13 | | | | | | | | | | | 13.00/hr | |
| Security U14 | | | | | | | | | | | 13.50/hr | |
| RECREATION | | | | | | | | | | | | |
| Beaches & Pools Lifeguard I | | | | 7.50/hr | 7.50/hr | | | | | | | |
| Beaches & Pools Lifeguard II | | | | 8.50/hr | 7.75/hr | | | | | | | |
| Beaches & Pools Lifeguard III | | | | 9.00/hr | 8.00/hr | | | | | | | |
| Beaches & Pools Lifeguard IV | | | | 10.00/hr | 8.25/hr | | | | | | | |
| Beaches & Pools Lifeguard V | | | | | 8.50/hr | | | | | | | |
| Beaches & Pools Lifeguard VI | | | | | 9.00/hr | | | | | | | |
| Beaches & Pools Lifeguard VII | | | | | 9.50/hr | | | | | | | |
| Beaches & Pools Head Guard VIII | | | | | 10.00/hr | | | | | | | |
| Pool Attendant I | | | | 6.55/hr | | | | 7.25/hr | | | | |
| Pool Attendant II | | | | | 7.00/hr | | | N/A | | | | |
| Recreation Aide I | | | | 7.00/hr | | | | 7.25/hr | | | | |
| Recreation Aide II | | | | 7.50/hr | | | | 7.50/hr | | | | |
| Recreation Aide III | | | | 8.00/hr | | | | 8.00/hr | | | | |

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|----------------------------------|------------------------------------|---------------------------------|----------------------------------|---------------------------------|-------------------------------|---------------------------------|----------------------------------|---------------------------------|--------------------------------------|-------------------------------------|-----------------------------------|---------------------------------|
| Recreation Aide IV | | | | 9.00/hr | | | | 8.50/hr | | | | |
| Recreation Aide V | | | | 9.50/hr | | | | 9.00/hr | | | | |
| Recreation Aide VI | | | | 10.00/hr | | | | 9.50/hr | | | | |
| Recreation Aide VII | | | | | | | | 10.00/hr | | | | |
| Recreation Instructor I | | | | 11.00/hr | | | | | | | | |
| Recreation Instructor II | | | | 12.00/hr | | | | | | | | |
| Recreation Instructor III | | | | 13.00/hr | | | | | | | | |
| Recreation Instructor IV | | | | 14.00/hr | | | | | | | | |
| Recreation Instructor V | | | | 15.00/hr | | | | | | | | |
| Recreation Instructor VI | | | | 16.00/hr | | | | | | | | |
| Recreation Specialist I | | | | | | | | 7.25/hr | | | | |
| Recreation Specialist II | | | | | | | | 7.50/hr | | | | |
| Recreation Specialist III | | | | | | | | 8.00/hr | | | | |
| Sports Official I | | | | 14.00/game | | | | | | | | |
| Sports Official II | | | | 15.00/game | | | | | | | | |
| Sports Official III | | | | 16.00/game | | | | | | | | |
| Sports Official IV IV | | | | 19.00/game | | | | | | | | 17.00/game |
| Sports Official V | | | | | | | | | | | | 18.00/game |
| Sports Official VI | | | | | | | | | | | | 19.00/game |
| Sports Official VII | | | | | | | | | | | | 20.00/game |
| Sports Official VIII | | | | | | | | | | | | 21.00/game |
| Sports Official IX | | | | | | | | | | | | 22.00/game |

City of La Crosse
Part-time, Seasonal, and Casual Position Summary

General Positions

CLERICAL:

The purpose of positions in this classification is to perform routine clerical and records maintenance tasks. Duties include routine clerical and recordkeeping tasks such as typing forms, correspondence and reports; entering data to computer and manual records and files. May perform public reception and customer service tasks. Answers and routes telephone calls, takes and relays messages, provides routine information.

JANITOR:

The purpose of positions in this classification is to perform routine building and grounds maintenance and custodial tasks. Performs manual labor and operates light equipment such as floor cleaning machines, mowers, and trimmers.

LABORER:

The purpose of positions in this classification is to perform general labor, maintenance, repair and routine buildings and grounds maintenance tasks. Performs general manual labor such as vehicle operating, snow removal, lawn care, and other tasks. Assists with maintenance, construction and repair projects.

Position Requirements:

- Valid driver's license required.

INTERN:

The purpose of this position is to assist various departments with professional duties essential to City business. Performs entry-level professional tasks and general office duties. Positions provide students with exposure to their field of study and experience in a professional work environment.

Position Requirements:

- Good academic standing majoring in a related field.

Airport

PARKING ATTENDANT:

The purpose of positions in this classification is to conduct license plate inventories, handle cash, perform customer service, stock and monitor equipment, clean, remove snow, maintain landscaping, and other duties as assigned. May require working outdoors in adverse weather conditions.

City Attorney's Office

LAW CLERK:

The purpose of positions in this classification is to assist Legal Department staff. Job duties include legal research, writing and analysis of municipal law matters.

Position Requirements:

- Good academic standing at an accredited law school.

Police

CROSSING GUARD:

The purpose of this position is to perform the police related function associated with being an adult school crossing guard assigned to the Community Services Bureau, hired by the Chief having assigned duty hours, for assisting school children across city streets while in route to/from schools.

OKTOBERFEST POLICE:

The purpose of this position is to perform law enforcement functions associated with being a sworn police officer during Oktoberfest.

SPECIAL EVENTS POLICE OFFICER:

The purpose of this position is to perform law enforcement functions associated with being a sworn police officer.

CIVILIAN AIDE:

The purpose of positions in this classification is to perform a variety of civilian service employee (CSE) duties during an assigned shift.

Position requirements:

- Active Police Reserve with the City of La Crosse or enrolled in a police science related field at the time of application.
- A valid Wisconsin motor vehicle operator's license required.

City Clerk's Office

ELECTION INSPECTOR:

The appointment of election inspectors (poll workers), their responsibilities, and training are in accordance with Wisconsin state law. Persons in this position conduct assigned duties at a polling site on Election Day.

CHIEF ELECTION INSPECTOR:

The appointment of chief election inspectors, their responsibilities, and training are in accordance with Wisconsin state law. Persons in this position assign the duties of the election inspectors and are in charge of the polling site on Election Day. Chief Inspectors are responsible for the completion and return of election forms and materials to the City Clerk on election night.

ELECTION CLERK:

The purpose of this position is to assist the City Clerk with duties essential to conducting elections. Responsibilities for this position include accurate data entry of voter registration applications, absentee ballot applications, and voter participation.

VOTING MACHINE PROGRAMMER TECHNICIAN:

Persons in this position are responsible for delivery, set-up, and take-down of election equipment at polling places as well as voting machine troubleshooting on Election Day. They may assist with the public test, which occurs one afternoon during the week prior to the election. Persons in this position work approximately 20 hours for each election to include hours the afternoon and evening before Election Day, election night, and the morning after. Technicians may be called out on Election Day.

Position Requirements:

- Must have the ability to bend and lift more than 35 pounds
- Must have a driver's license and reliable transportation

VOTING DEPUTY:

The appointment of Special Voting Deputies, their responsibilities, and training are in accordance with Wisconsin state law. The purpose of this position is to conduct absentee voting at certain care facilities.

Engineering

ENGINEERING INTERN:

The purpose of this position is to assist City Engineering and Survey Crews in the survey, construction, mapping, and recordkeeping of various Civil Engineering projects. This position works in the field assisting in general survey and construction staking, and in the office assisting in the management of map and data files used in archiving City infrastructure. Additional tasks may be assigned.

Position requirements:

- Good academic standing majoring in Engineering or a related field.
- Experience with CAC, GIS, database management, and programming preferred.
- Valid driver's license required.

SEASONAL ENGINEERING INSPECTOR:

The purpose of this seasonal position is to assist City Engineering and Survey Crews in the survey, construction oversight, inspection, and general recordkeeping of various construction projects.

Position requirements:

- Previous work experience in municipal engineering and construction principles and practices including sewer, water, and pavement construction.
- Valid driver's license required.

Information Systems & Technology

IST ASSISTANT:

The purpose of positions in this classification is to assist the IS&T department in one of the following areas:

- Webmaster: Responsibilities include designing, implementing, maintaining, and reviewing web and intranet sites and responding to basic questions from City employees and the public.

Position requirements:

- Enrolled in a program in computer science, graphic design, web design, or a related field.

- Help Desk: The purpose of this position is to maintain computers within the City Network including hardware and software set-up, installing end user applications, and assisting the end-user with problem resolution

Position requirements:

- Good academic standing majoring in computer science or related field.

- Valid driver's license required.
- **GIS:** This position provides planning and direction for GIS, technical coordination and training, and serve as a GIS liaison to City departments and outside agencies.

Position requirements:

- Enrolled in or have graduated from a Bachelor's Degree program in Computer Science, MIS, Geography, GIS or a related field or have a combination of education and experience that provides equivalent knowledge, skills and abilities.
- Knowledge of ESRI ArcGIS Applications and products, including ArcMap, ArcSDE, and ArcGIS Server.
- Valid driver's license required.

La Crosse Center

BOX OFFICE:

The purpose of this position is to sell tickets to events held at the La Crosse Center using a computerized ticketing system. Candidates must possess previous cash handling experience, strong computer skills and customer service skills.

CASUAL LABORER:

The purpose of positions in this classification is to perform routine building and grounds maintenance and custodial tasks and event set-up. Performs manual labor and operates light equipment. Candidates must have strong customer service skills and the ability to read and follow floor plans.

CONCESSIONS:

The purpose of positions in this classification is to perform all food and bar related needs within the facility. Food sanitary requirements must be followed and bartenders must possess a valid license to serve alcohol. Candidates must be able to stand for long periods of time. Previous cash handling is required.

FOOD & BEVERAGE – SPECIAL EVENTS:

The purpose of positions in this classification is to perform catering for functions at the La Crosse Center. Candidates must have prior catering, cooking, and preparation experience.

STAGE:

The purpose of positions in this classification is to perform all stage related needs for events held at the La Crosse Center. Positions include set up and tear down, up rigging, down rigging, fork lift, sound and lights. Candidates must be able to read and follow floor plans.

SECURITY:

The purpose of positions in this classification is to perform security for a wide variety of events within the facility. Candidates must be able to stand for long periods of time, must know safety routes, and to remain calm during emergencies. Candidates must possess strong customer service skills.

Recreation

BEACHES & POOLS LIFEGUARD:

Seasonal positions in this classification are responsible for the safety of patrons at the pools or beaches. Position responds in emergency situations, performs all skills required for certifications, instructs swim lessons, and assists with opening/closing procedures, maintenance, and custodial tasks.

Position Requirements:

- Lifeguard Training (LGT) Certification required (includes First Aid and CPR)
- Water Safety Instructor (WSI) certification encouraged but not required.

POOL ATTENDANT:

The purpose of this seasonal position is to accept and process daily admissions at the pools, assist with opening/closing procedures, maintenance, and custodial tasks as assigned. This position serves as the primary customer service representative.

RECREATION AIDE:

Employees in this classification are coaches, camp counselors, program coordinators, and building supervisors.

- Coaches and camp counselors are responsible for planning and implementing sport practices and camp activities for youth, adults, and individuals with special needs, chaperoning participants, and supervising volunteers.
- Program coordinators are responsible for recruiting, hiring, training, supervising and evaluating coaches and counselors and organizing meetings, supplies, equipment, and paperwork required for programs and program staff. In addition, they ensure sites are properly maintained and develop and implement special events and fund raisers.
- Building supervisors are responsible for supervising individuals or groups that use the center and assisting with set up and take down of tables, chairs and other equipment and implementation of center policies and procedures, maintaining facilities and grounds, supporting staff with phone calls and mailings, and working with the public to assist with program registration and facility reservations.

Position Requirements vary by position.

RECREATION INSTRUCTOR:

Employees in this classification are coaches, camp counselors, and program coordinators. Duties are similar to Recreation Aides, however, staff have more education, training and/or work experience. Recreation Instructor positions include staff with a background and exper in a specific field.

Position Requirements vary by position, but may include the following:

- Valid Driver's License
- First Aid and CPR certifications preferred.
- Special Olympics Wisconsin Class A Volunteer Certification (required for Special Olympics and Special Recreation staff)
- Proficient in Microsoft Word, Excel, Outlook, Power Point and Publisher.
- Ability to learn Rec Trac (department's registration system).
- Proficient in their area of expertise.

SPORTS OFFICIAL:

Employees in this position are certified, experienced sports officials.