

Resolution approving the reorganization to the table of positions and classifications for the Finance Department.

RESOLUTION

WHEREAS, City Department Heads may request reorganizations of their departmental Table of Organizations during the deliberations over their Year 2016 operating budgets, and

WHEREAS, the Common Council's Committee on Finance and Personnel has referred these departmental reorganizations to the Human Resources Department for their approval and recommendation, and

WHEREAS, a pay and class study has been adopted to ensure proper pay classifications, and

WHEREAS, the Finance Department has determined a need for a reorganization of a current position to provide greater efficiency within the Treasurer's office and Finance Department, and

WHEREAS, the reorganization would result in one full time employee being classified for dual positions with applicable pay rates, while remaining in full time status.

NOW THEREFORE BE IT RESOLVED that the table of organization for the Finance Department is hereby approved as follows, effective May 20, 2016:

Change one full time non-exempt position of Cashier, pay grade 3, step 5 to a part-time Cashier position (20 hours per week)

Add one part-time (17.5 hours per week) non-exempt position of Accountant Bookkeeper, at pay grade 4, step 4.

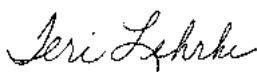
BE IT FURTHER RESOLVED that one employee shall occupy the two positions to equal full time status with benefits.

BE IT FURTHER RESOLVED that effective May 20, 2016 the Employee Handbook be amended to provide split pay rates for holidays (4 hours at Cashier rate/3.5 hours at Accountant Bookkeeper rate) specific to the dual positions. All other accrued leave when taken shall be paid at the position rate for which the full time employee was assigned during such leave.

BE IT FURTHER RESOLVED that the funding shall be appropriated from the 2016 operating budget of the Finance Department.

BE IT FURTHER RESOLVED that the Director of Finance and Director of Human Resources are hereby authorized and directed to take all necessary steps to implement this resolution.

I, Teri Lehrke, certify that this resolution was duly and officially adopted by the Common Council of the City of La Crosse on May 12, 2016.



Teri Lehrke, City Clerk
City of La Crosse, Wisconsin