



REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: engineering@cityoflacrosse.org <http://cityoflacrosse.org>

Property Owner: WESTERN TECHNICAL COLLEGE
Address: 400 7TH ST. NORTH City: LA CROSSE State: WI Zip: 54601
Phone # 608.785.9418 Email Address CONWAYA@WESTERN.TC.EDU
Application Preparer (if different from above) ADAM CONWAY
Relationship with Owner: FACILITIES PROJECT MANAGER
Phone # 608.785.9418 Email Address CONWAYA@WESTERN.TC.EDU

Description of Proposed Encroachment: 16 POLE BANNERS LOCATED ON 7TH STREET, ALL BETWEEN BADGER STREET AND VINE STREET. NEW BANNER BRACKETS WOULD REPLACE EXISTING.

Encroachment Address(es): 716 BADGER ST., 717 VINE ST, 411 7TH ST NORTH, 333 7TH ST NORTH, 617 VINE ST

Benefiting Tax Parcel ID #(s):
17-20173-20, 17-20143-81

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner: [Signature] Date: 06/05/2025
Print Name and Title: ADAM CONWAY

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. **Average completion time for validation 45 days.**

BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY

Required items to be provided by Applicant:

Scale Drawing of encroachment on letter size paper(s)	<input type="checkbox"/>
Legal Description of benefiting parcel(s)	<input type="checkbox"/>
Certificate of Insurance (City as additional Insured)	<input type="checkbox"/>
Initial Application / Annual Fee \$ _____	<input type="checkbox"/>
City Utility Potential Conflict Notification and Sign-Off	<input type="checkbox"/>

Board of Public Works

Approval Date:

Encroachment Type:

Permit Number:

All Fees are Non-Refundable & Subject to change by City Council