

MINUTES
City Plan Commission
CAPITAL IMPROVEMENT BUDGET MEETING
July 21, 2014

The City Plan Commission held the second CIP Budget Meeting on **Wednesday, July 21, 2014** in the **Third Floor Conference Room, City Hall, La Crosse, Wisconsin** at 4:15 p.m.

MEMBERS PRESENT: Mayor Timothy Kabat
Council Member Richard Becker
Council Member James Cherf
City Engineer Randy Turtenwald
Park Board Representative Ryan Cornett

MEMBERS ABSENT: Commissioner Scott Neumeister - excused

CITY STAFF PRESENT: Amy Peterson, Interim Director of Planning and Development
Timothy Acklin, Planning and Development
Kelly Branson, Director of Finance and Purchase/Treasurer
Polly Marcou, Finance
Robert Haines, Public Works
Dale Hexom, Director of Public Works
Clinton Torp, Airport Manager
Mike Lafleur, Streets Department
Mark Johnson, Water Department
Rob Abraham, Police Department
Steve Carlyon, Director Parks, Recreation, and Forestry
Amy Felber, Finance Department

OTHERS PRESENT: Phil Ostrem, Council Member
Andrea Richmond, Council Member

Call To Order

Mayor Timothy Kabat called the meeting to order at 4:18 p.m.

01 Approval of the July 14, 2015 CIP Meeting Minutes.

Randy Turtenwald moved to approve the minutes. Richard Becker seconded. The motion passed 5-0.

02 2016-2020 Capital Improvement Program Budget

Comment from the Mayor and Director of Finance and Purchase/Treasurer

Kelly Branson stated that for the 2016 Capital Budget the City has about \$126 million from various funding sources. Ms. Branson stated that in order to keep a level tax levy the City should

keep the new borrowing between \$7.5 and \$8 million. In order for the City to fall within that range for 2016 approximately \$18.7 to \$19.2 million needs to be cut. Ms. Branson also stated that there are several requests in the budget that must not be cut totaling approximately \$4.5 million. Randy Turtenwald outlined the projects that needed to stay in the project which included site improvements to Trane Plant 6, WisDOT projects, bike trail, and the 13th Street alignment coinciding with the Aguliera Project.

Richard Becker asked why there was a range of \$7.5 to \$8 million. Ms. Branson stated that there is a debt policy that does not allow the City to borrow more than it had retired. A definitive number is not yet available but will try to have it by the next meeting.

Randy Turtenwald stated that he still needed to review all of the existing bond issues and will report back at the next meeting.

Ms. Branson stated that all requests that have a source of funds of 4, 15, 18, 20, 21, 22, 23, 24, 25 & 29 will require a new bond issue.

Parks, Recreation, and Forestry- Steve Carlyon presented his items to the Commission. Mr. Carlyon stated that item #54- Riverside Park Bandshell Project could be cut down to \$400,000 in 2016 and move \$400,000 to 2017, item #58-Blvd Ash Tree Management could be reduced to \$100,000 and increase the amount to \$300,000 in 2017, item #59-Myrick Park Kids Coulee Playground needed to be replaced as it was over 20 years old, and that items #57, #61, #63, and #65 were all priority projects.

Richard Becker moved to keep item #54- Riverside Park Bandshell Project in 2016, move item #55-Myrick Park Center Parking to 2017, move item #56-Bluffland trail head facility to 2017, keep item #57-Black River boat pier in 2016, reduce item #58-Blvd Ash Tree Management to \$100,000 in 2016 and increase the amount to \$300,000 in 2017, keep item #59-Myrick Park Kids Coulee Playground in 2016, change the funding source from 4(new bond issue \$75,000) to 10 (other) for item #60- canoe/kayak storage shelter, keep item #61-Pettibone fishing pier in 2016, keep item #63-Trails in 2016, and move item #64-canoe/kayak landing to 2017. James Cherf seconded. The motion passed 5-0.

Randy Turtenwald asked Mr. Carlyon about items #264-Carroll Park Redevelopment and #265-Powell Park renovations. Mr. Carlyon stated that the two items were companion projects and would like to leave them in.

Airport – Clinton Torp presented his items to the Commission and stated that all of the requested projects are intended to be federally funded. If any project needed to be funded with new bonding it would be reimbursed back to the City. Mr. Torp stated that item #5-runway 13/31 rehabilitation could be moved to 2021, item #10-parking revenue control is a two year project with the lane constructed in 2016 and the canopy constructed in 2017, and that #11-runway 4/22 and alpha north removal was for a feasibility study only in 2016. Mayor Tim Kabat suggested leaving the requests as they were for now. No action was taken.

Public Works

- **Public Buildings-** Robert Haines presented his items to the Commission. Mr. Haines stated that item #80-City Hall plumbing replacement was a high priority. This project would begin replacing the cooling system over the next 5 years. The existing pipes are starting to break and burst. Mayor Kabat asked if it would be helpful if more funding was allocated to this project to complete it quicker. Mr. Haines stated that is better to complete small pieces at once so as not to disrupt the day to day operations of the City. Mr. Haines went to state that item #82-City Hall ergonomic improvements is a priority as the existing funding for this project has been depleted and that item #84-Council Chambers asbestos removal and seating remodel was in anticipation of the smaller Council. Dale Hexom stated that he will be meeting with an architect on items #84-Council chambers asbestos removal and seating remodel & #85-Council chambers ceiling and heating upgrades and will hope to have a more definitive cost to for the budget process. Commissioner Becker asked if the Common Council would have to move during this project. Mr. Hexom stated that the Council would have to meet elsewhere for approximately 3-6 months. Mayor Kabat asked if any items could get moved to 2016. Mr. Haines stated that item #78 could get moved to 2018. Randy Turtenwald stated that, in regards to item #79-windows at convention and visitors bureau, the City needs to develop a long-term strategy for the building and recommended pushing this item out to 2017. Mr. Hexom was not sure of the details surrounding item #77-remodel 3rd Floor. Mike Lafleur stated that items #86-Shop floor repairs and #87-replace msc generator were a high priority. Both items have been patched for years and in need of serious replacement.

James Cherf moved to move item #78-City Hall interior design to 2018, move item #79-windows at Convention and Visitors Bureau to 2017, and keep the rest in 2016. Richard Becker seconded. The motion passed 5-0.

- **Streets** –Mike Lefleur presented items #117-162 to the Commission. Kelly Branson stated that the amount requested in the budget for item #118 needed to be amended to \$207,473. Richard Becker moved to amend the requested amount to \$207,473 for item #118-13th Street realignment for 2016. Ryan Cornett seconded. The motion passed 5-0. Randy Turtenwald stated that he would go through the existing bills for item #119-33rd Street Reconstruction-DOT Bills and provide a more accurate amount for the budget at the next meeting. Ricard Becker stated that item #121-signal replacement 16th & Jackson can be moved out to 2017 since item #124-Citywide Traffic Study should be completed first. Richard Becker moved to move item #121-signal replacement 16th & Jackson to 2017. James Cherf seconded. The motion passed 5-0. James Cherf moved to move item #122-signal replacement 16th & Main St to 2017 and change the amount to \$175,000. Richard Becker seconded. The motion passed 5-0. Randy Turtenwald stated that items #119 and #201 were duplicated and that #119 can be eliminated. Randy Turtenwald moved to eliminate item #119. James Cherf seconded. The motion passed 5-0. Richard Becker asked if there would be any State funding for item #135-Losey Blvd from Madison St to State Road. Dale Hexom stated that the City has not applied for funding from the State. The next cycle at this time isn't until the 2019-2020 grant cycle. Mr. Becker asked how bad of condition Losey Blvd was in. Mr. Hexom stated that Losey Blvd is rated a 3 out of 10, which is bad. Dale Hexom stated that the streets in La Crosse were rerated in 2013. 50 miles were rated as a 4 or less. La Crosse only improves about 3-4 miles a year and at that rate the City will not be able to catch up. Richard Becker asked about the status of item

#204- reconstruction of Lang Dr from La Crosse Street to bridge. Randy Turtenwald stated that it will attempt to get completed in 2016 but may not be until 2017. Mr. Turtenwald stated that he will find out more information about this timeline and will report back at a future meeting. Mayor Kabat stated that it should be left in 2016 for now. Richard Becker moved to eliminate item #153-Horton St from 21st St to East Ave. James Cherf seconded. The motion passed 5-0. Richard Becker moved to eliminate item #157-22nd St from Market St to Ferry St. Ryan Cornett seconded. The motion passed 5-0. Commissioner Turtenwald was asked on the status of item #110-levee improvements. Mr. Turtenwald stated that the levee project was doing well and that this item may be able to be removed from the budget. James Cherf moved to move item #100-levee improvements to 2017. Richard Becker seconded. The motion passed 5-0.

James Cherf moved to move out item #51-service desk replacement South Branch Library to 2017. Richard Becker seconded. The motion passed 5-0.

Dale Hexom stated that item #217-Car St from Copeland Ave to Sumner St could be moved to 2017. Randy Turtenwald moved to move item #217-Car St from Copeland Ave to Sumner St to 2017. James Cherf seconded. The motion passed 5-0.

Robert Abraham stated that if 360 Real Estate were to be responsible to construct a fence between the City and the current La Crosse County Admin Building the City could save \$100,000 on item #75-security fence police parking area. Mayor Kabat stated that he had been not able to discuss that item with them yet. Mr. Abraham also stated that if item #31-storage building Fire Dept training grounds were funded then item #76-Police evidence building could be eliminated. Mayor Kabat stated that option will be reviewed in the coming meetings.

- **TIF Districts** – Amy Peterson presented the TIF items to the Commission .Ms. Peterson stated that items #218 thru 222 need to be moved to 2016 as that is the last year that projects can be funded through TIF 9 increment. Richard Becker moved to move items #218, 219, 220, 221, & 222 from 2017 to 2016 and change the source of funds to 30. James Cherf seconded. The motion passed 5-0. Richard Becker moved to move \$100,000 from 2018 to 2016 for item #220-outlot restoration for a total of \$300,000 in 2016. James Cherf seconded. The motion passed 5-0.

James Cherf moved to move all funding requests for item #243-property acquisition riverside development project and item #245-public dock facility back one year. Richard Becker seconded. The motion passed 5-0.

- **Bridges** – Randy Turtenwald stated that items #21 & #22 were not needed. Richard Becker moved to delete item #21-pedestrian bridge over Swift Creek and item #22-new 7th Street Bridge. Randy Turtenwald seconded. The motion passed 5-0.

Randy Turtenwald stated that he would like to add a CIP request to reconstruct River Valley Drive which was in the 2015 budget. Randy Turtenwald moved to add back into the CIP 2016-2020 budget the reconstruction for River Valley Drive under TIF #13with funding source 30 for \$125,000. Richard Becker seconded. The motion passed 5-0.

Adjournment The next meeting will be held on July 28, 2015.

James Cherf moved to adjourn. Richard Becker seconded. The motion passed 5-0.

Mayor Kabat adjourned the meeting at 5:42 p.m.

Respectfully submitted,

Tim Acklin, Senior Planner (Recording Secretary)
Planning and Development