

AVIATION BOARD BACKGROUND LETTER

Aviation Board Meeting Date: August 17th, 2020

To: Chair Richmond and Aviation Board Members

Cc: Tim Kabat, Mayor

From: Ian Turner, Airport Director

Subject: 20-1118 – 2021 Airline Schedule of Fees

Summary:

The 2021 Airline Schedule of Fees approves the rates charged to the airlines for operating at the airport.

Previous Action:

This is an annual approval.

Background:

The 2021 Airline Schedule of Fees is set based on the airline leases and a rate setting methodology using the expenses associated with the cost centers of the airport. This is a fundamental portion of the budgetary process for the airport. The fees in this item are currently estimated as the underlying expenses for personnel and benefits were not available at the time the agenda was developed.

Financial Implications:

The fees outlined in the Airline Schedule of Fees drive the signatory landing fee rate, terminal lease rate, airline exclusive use rate, and airline joint use rate. Indirectly the Airline Schedule of Fees impacts the rates non-signatories pay for utilization of the airport. These items amount to \$627,827 of the 2021 Airport Operating Budget.

Stakeholder Process:

The Aviation Board is authorized to set this fee schedule on an annual basis.

Staff Recommendation:

It is recommended to refer this agenda item to the September Aviation Board meeting and direct the Airport Director to make necessary changes when personnel and benefit information is available.



Alternatives:

The 2021 Airline Schedule of Fees could be:

- 1) Adopted as presented
- 2) Adopted with amendments
- 3) Denied with direction for changes

Attachments:

2021 Airline Schedule of Fees

