



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Agenda - Final

Board of Public Works

Monday, September 23, 2024

10:00 AM

Council Chambers
City Hall, First Floor

The Board of Public Works meeting is open for in-person attendance and will also be conducted through video conferencing. The meeting can be viewed by visiting the Legislative Information Center (<https://cityoflacrosse.legistar.com/Calendar.aspx>) and clicking on the video link to the far right in the meeting list.)

Call to Order

Roll Call

Mitch Reynolds, Tamra Dickinson, Rebecca Schwarz, Andrea Trane, Matthew Gallager.

Approval of Minutes

Minutes from September 16, 2024.

Agenda Items:

- [24-0937](#) Bidder's Proof of Responsibility.
- [24-1193](#) Construction Contract Change Orders.
- [24-1262](#) Request to add subcontractor to Downtown Streetscaping & Tree Planting project.
- [24-1273](#) Finding & Order to Establish a 2 Hour Parking Zone on the South Side of the 1500 Block of Main St.
- [24-1274](#) Xcel Energy Street Privilege Permit request for Gas Utilities in ROW near 1200-1300 blocks of Park Ave & 1300 block of 13th St S.

Adjournment

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 24-0937

Agenda Date: 9/23/2024

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 24-1193

Agenda Date: 9/23/2024

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item

CONTRACT CHANGE ORDER

No. 2

Date 8/23/2024

EDF # 23-038

Contract No. LIGT- 2024-010 for the following public work: Downtown Streetscaping & Tree Planting between Eco Concrete Company and the City of La Crosse, dated 3/7/24, is hereby changed in the following particulars, to-wit:

The following specific work is hereby eliminated from such contract:

Eliminating 10 Tree Cell locations on Cass St and 7th Street.

The following specific work is hereby added to such contract:

Adding work on Main St Street.
Change completion date to August 1st 2025.

By virtue of such changes in the contract, the following revisions shall be made:

Contract -----	<u>\$622,729.68</u>
Contingency -----	<u>\$0.00</u>
Net Previous Change Orders -----	<u>\$0.00</u>
Decrease by eliminations (this C.O.) -----	<u>\$0.00</u>
Increase by additions (this C.O.) -----	<u>\$0.00</u>
Net Deductions or Additions (Strike out one) -----	<u>\$0.00</u>
Revised Contract Total -----	<u>\$622,729.68</u>

Eco concrete company


NAME OF CONTRACTOR


Signed by:

 53EED2EA0359410...
 CONTRACTOR SIGNATURE

BOARD OF PUBLIC WORKS

I HEREBY CERTIFY that there are sufficient funds in the treasury to meet the liability assumed by the foregoing addenda to contract, or that provision has been made to pay the liability that will accrue thereunder. (WS 62.15-12; 62.09-10-f)

Signed by:

 EE923CC8B4BC443... Budget Analyst

DocuSigned by:

 A93F306A40954A6... Controller

CONTRACT CHANGE ORDER

No. 8

Date 9/12/2024

EDF # _____

Contract No. BLDG-2023-022 for the following public work: La Crosse Fire Station #4 Project between Market & Johnson, Inc. and the City of La Crosse, dated April 6, 2023, is hereby changed in the following particulars, to-wit:

The following specific work is hereby eliminated from such contract:

COR56 – Credit for change from Armstrong wood ceilings – (\$9,005.00)

The following specific work is hereby added to such contract:

COR 52 – Balance of winter conditions over contract allowance - \$32,644.81

COR 55 – Lowering W. parking lot grade for drainage structure - \$4,065.25

By virtue of such changes in the contract, the following revisions shall be made:

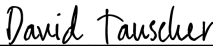
Contract -----	<u>\$6,322,569.00</u>
Contingency -----	<u>\$0.00</u>
Net Previous Change Orders -----	<u>\$180,615.20</u>
Decrease by eliminations (this C.O.) -----	<u>\$9,005.00</u>
Increase by additions (this C.O.) -----	<u>\$36,710.06</u>
Net Deductions or Additions (Strike out one) -----	<u>\$27,705.06</u>
Revised Contract Total -----	<u>\$6,530,889.26</u>


Market & Johnson, Inc.
NAME OF CONTRACTOR


CONTRACTOR SIGNATURE

BOARD OF PUBLIC WORKS

I HEREBY CERTIFY that there are sufficient funds in the treasury to meet the liability assumed by the foregoing addenda to contract, or that provision has been made to pay the liability that will accrue thereunder. (WS 62.15-12; 62.09-10-f)

Signed by:

 EE923CC8B4BC443... **Budget Analyst**

DocuSigned by:

 A93F306A40954A6... **Controller**



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 24-1262

Agenda Date: 9/23/2024

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item

Agenda Number:



Engineering Department

City of La Crosse
400 La Crosse Street
La Crosse, WI 54601-3396
(608)789-7505
Fax (608)789-8184

MEMORANDUM

To: Board of Public Works
From: Jamie Hassemer, Engineering
Date: 9/10/2024
Subject: Downtown Streetscaping and Tree Planting Project

Dear Board,

We would like to inform you and get your approval for a scope change due to removal of ten tree cells on 7th Street and Cass Street. These are being removed due to a utility conflict that cannot be quickly solved. With this information and removal at this time allows the eight tree cells on Main Street to be completed at no cost into this contract.

With this the change the contractor would like to extend the completion date to allow them to regroup and finish in the spring. Engineering staff approves this change to open the highway and avoid Wisconsin DOT from halting work due to extend closure time not requested.



Engineering Department

400 La Crosse St., La Crosse, WI 54601 • (608) 789-7505 • Fax: (608) 789-8184

<http://www.cityoflacrosse.org>

LIST OF SUBCONTRACTORS

NAME BELIEVE HARDSCAPE LLC

ADDRESS N5734 ABNET RD

CITY/STATE/ZIP ONALASKA, WI, 54650

TELEPHONE# (608) 406-4288

FAX# ()

TRADE OUTDOOR OASIS INSTALLATION

NAME

ADDRESS

CITY/STATE/ZIP

TELEPHONE# ()

FAX# ()

TRADE

NAME LEGACY-TREES LLC

ADDRESS W15435 WI-121,

CITY/STATE/ZIP Hixton, WI 54635

TELEPHONE# (715) 670-8395

FAX#

TRADE URBAN FORESTRY / TREE CARE

NAME

ADDRESS

CITY/STATE/ZIP

TELEPHONE# ()

FAX# ()

TRADE

NAME

ADDRESS

CITY/STATE/ZIP

TELEPHONE# ()

FAX# ()

TRADE

NAME

ADDRESS

CITY/STATE/ZIP

TELEPHONE# ()

FAX# ()

TRADE



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 24-1273

Agenda Date: 9/23/2024

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: Finding & Order

Agenda Number:



TRAFFIC/PARKING ZONE REQUEST FORM
FINDING AND ORDER APPLICATION

Engineering Department * Phone: (608) 789-7505 * Fax: (608) 789-8184
www.cityoflacrosse.org/engineering engineering@cityoflacrosse.org

APPLICATION NO:
DATE:
PARCEL ID:

STATUS:

APPLICATION TYPE:

APPLICANT INFORMATION

NAME (FIRST, MI, LAST): Terri L. Johnson	DATE: 7-1-24
ADDRESS (STREET, CITY, STATE, ZIP): 1521 Main St. La Crosse, WI 54601	
PRIMARY PHONE NUMBER: 608-385-2209	EMAIL ADDRESS: terri.taylor510@gmail.com

TRAFFIC AREA DETAILS

LOCATION OF REQUEST - BE SPECIFIC (PROVIDE PHOTOS IF AVAILABLE):
North / South sides of the 1500 block of Main Street.

PURPOSE OF REQUEST: ADD ZONE REMOVE ZONE

ZONE TYPE: PARKING (No Parking, Loading Zone, 2 Hour) TRAFFIC CONTROL (Stop, Yield) DIRECTIONAL CONTROL (Turning Lane)
 PEDESTRIAN (Crosswalk, Advanced Warning) DIRECTION OF TRAVEL (One Way) OTHER (Specify in Comments)

COMMENTS: See rational sheet attached



The undersigned understand and agrees to the following:

- The completed form does not guarantee the desired outcome;
- Results of recommendations are subject to approval by the Board of Public Works (BPW) or Common Council;
- Implementation shall comply as necessary with Wisconsin State Statutes, City of La Crosse Municipal Code, and the MUTCD;
- The applicant will be notified of meeting date for public hearing before BPW or Common Council;
- Attaching a petition may be beneficial in the decision-making process.
- Parking requests need to come from or have approval from the Property Owner(s).

<i>Terri L. Johnson</i>	Resident	7-1-24
APPLICANT OR AUTHORIZED REPRESENTATIVE SIGNATURE (TYPED)**	TITLE	DATE

**By typing your name, this constitutes a legally binding, electronic signature

TRAFFIC ENGINEER USE ONLY

DATE RECEIVED: 7/22/24	REVIEWED BY: JO
TRAFFIC STUDY REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO	PETITION REQUIRED: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
TRAFFIC ENGINEER COMMENTS:	

POLICE PARKING UTILITY USE ONLY

DATE RECEIVED:	REVIEWED BY:
POLICE PARKING UTILITY COMMENTS:	

BOARD OF PUBLIC WORKS USE ONLY

BOARD OF PUBLIC WORKS MEETING DATE:	APPLICANT NOTIFIED BY (NAME):	DATE/TIME OF NOTIFICATION:
COMMENTS:		
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	EFFECTIVE DATE:	



OFFICE OF
CITY ENGINEER

CITY HALL
400 LA CROSSE ST
LA CROSSE WI 54601-3396
(608) 789-7505

TO: City Traffic Engineer

The following residents/owners of the 1500 block of Main St. hereby request that a (one) two hour parking zone, Monday through Friday from 8 A.M. to 6 P.M., be (established) (vacated), on the (north) (south) (east) (west) (both) sides of Main Street
(circle only those that apply)

	<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
1.	Terri Johnson	1521 Main St	7-1-24
2.	Theresa Smerud	1525 Main St	7-1-24
3.	Kristian Smerud	1525 Main St	7-1-24
4.	Scott Smerud	1525 Main St	7/1/2024
5.	Richie Johnson	1521 Main St	7-1-24
6.	KENNETH OGORZALEK	1535 MAIN ST.	7-1-2024
7.	KIMBERLY MORRIS	1535 MAIN ST.	7-1-2024
8.	Diann M. Klos	1516 Main Street La Crosse WI	7-3-0
9.	COLIN H. KLOS	1516 MAIN ST. LACROSSE, WI	7-3-2
10.	TRAVIS WRIGHT	1522 MAIN ST La Crosse W. WI	7/7/24
11.	PAUL KUOFF	1508/1510 MAIN ST. LACROSSE, WI.	8/5/24
12.			
13.			
14.			
15.			

(see back for additional lines; attached additional sheets as needed)



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 24-1274

Agenda Date: 9/23/2024

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item

Agenda Number:



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION
FOR GAS / ELECTRIC UTILITIES**
City of La Crosse Engineering Department
 Phone: 608-789-7505 Email: engineering@cityoflacrosse.org <http://cityoflacrosse.org>

Encroachment Owner: XCEL ENERGY
 Address: 3215 Commerce St. City: La Crosse State: WI Zip: 54602
 Phone # 608-780-0151 Email Address Edward.r.przytarski@xcelenergy.com
 Application Preparer (if different from above) _____
 Relationship with Owner: Contract Employee
 Phone # 608-780-0151 Email Address Edward.r.przytarski@xcelenergy.com

Description of Proposed Encroachment:
 RENEWAL OF EXISTING GAS MAIN AND SERVICES.

Encroachment Addresses: 1200-1300 BLOCKS PARK AVE & 1300 BLOCK 13TH ST S.

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: Edward Przytarski Date: 7/24/24
 Print Name and Title: Edward Przytarski

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY

Required items to be provided by Applicant:

- Scale Drawing of encroachments
 (City Utilities, Lighting and Signals must be shown on Proposed Communications Plan)
- Certificate of Insurance (City as additional Insured)
- Initial Application Fee \$ _____
- City Utility Potential Conflict Notification and Sign-Off

All Fees are Non-Refundable & Subject to change by City Council

**Board of Public Works
Approval Date:**

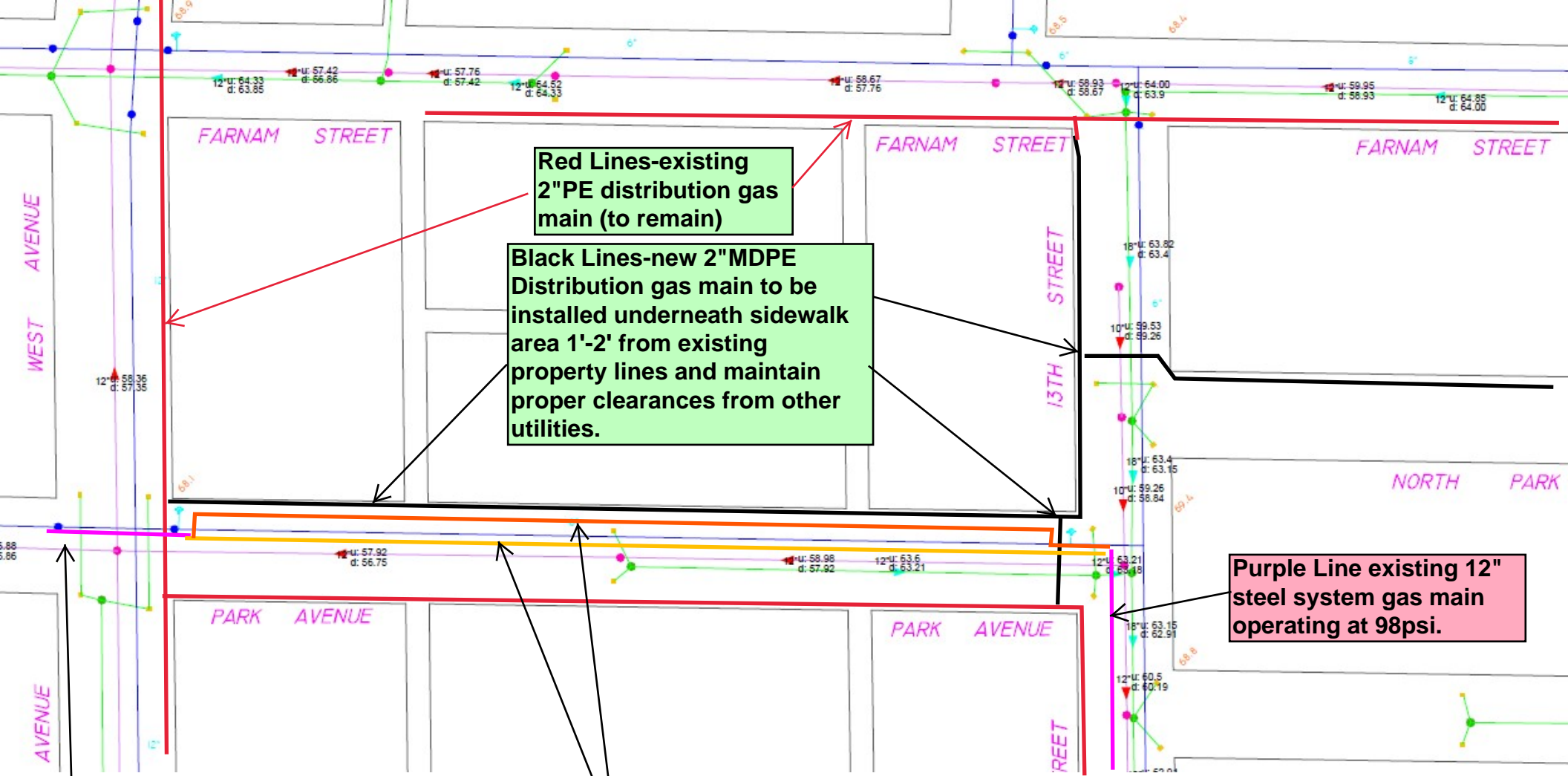
Encroachment Type:

Permit Number:

SHEET 1 OF 2

STREET PRIVILEGE PERMIT CONDITIONS FOR GAS / ELECTRIC UTILITY INSTALLATIONS

1. The applicant shall be primarily liable for damages to person or property by reason of the granting of this street privilege permit.
2. The applicant shall obtain an excavation permit from the City of La Crosse Engineering Department prior to performing installation or any maintenance on the Utility in the City right-of-way that requires excavation or disruption of surface, pavement, sidewalk, curb and gutter, or other structure.
3. Applicant agrees to provide the City of La Crosse with final "as-built" plans when installation is complete.
4. Applicant agrees that any pavement, concrete or green space disturbed during drilling activities shall be restored to its prior condition.
5. Applicant agrees that said installation shall not interfere with the City's water, sanitary sewer, or storm sewer underground infrastructure that may be in the area.
6. Applicant further agrees that they will make arrangements with the public utility companies and the City of La Crosse to clear all public underground utilities prior to initiating such work, and if necessary, applicant will make arrangements with the City of La Crosse to ensure proper traffic control.
7. Applicant waives any and all rights to contest in any way or manner the validity of Sec. 66.0425 of the Wisconsin Statutes and the amount of compensation charged.
8. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
9. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Engineer as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
10. Applicant further agrees to hold harmless the City for any damage to said Utility while the City, its agents or contractors are conducting construction for maintenance activities in or upon such area in which said utility lies; provided, however, the City shall make a good faith effort to notify applicant of any maintenance or work in the area of the street privilege permit which may damage applicant's utility.
11. Applicant agrees to remove the utility and return the area to its original condition upon ten (10) days' notice by the Board of Public Works. The applicant further agrees that if it does not remove the utility within ten (10) days after receiving notice, the City is authorized to remove the same and applicant agrees to pay the City for all costs of such removal.
12. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
13. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.



**Red Lines-existing
2"PE distribution gas
main (to remain)**

**Black Lines-new 2"MDPE
Distribution gas main to be
installed underneath sidewalk
area 1'-2' from existing
property lines and maintain
proper clearances from other
utilities.**

**Purple Line existing 12"
steel system gas main
operating at 98psi.**

**Purple Line existing 12" steel
system gas main operating at
98psi.**

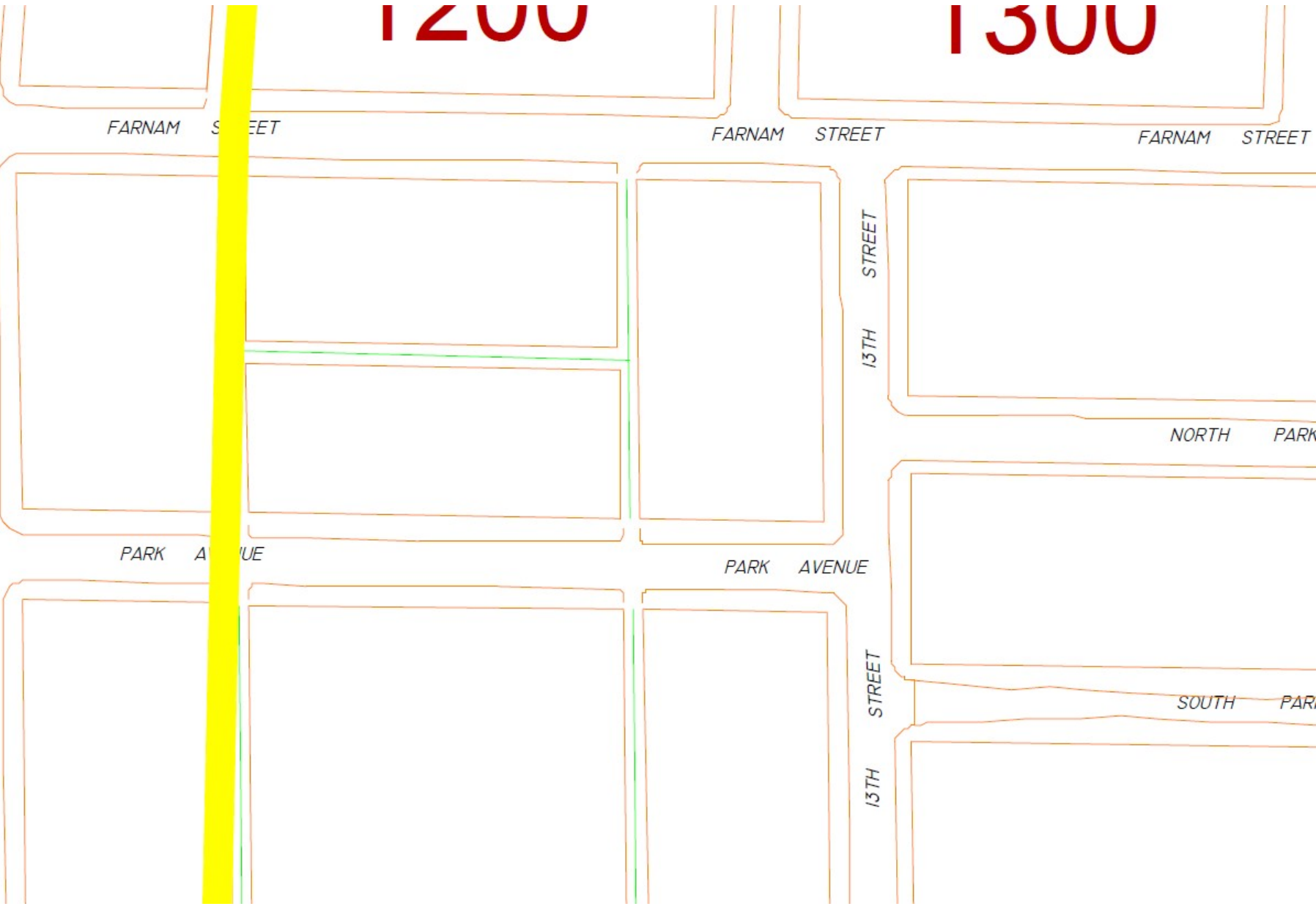
**Orange Line new 12"steel gas
main to be installed underneath
north sidewalk along with the
2"mdpe distribution gas main,
maintaining proper clearances.
Yellow line is the existing
12"steel gas main to be retired.**

1400
1500

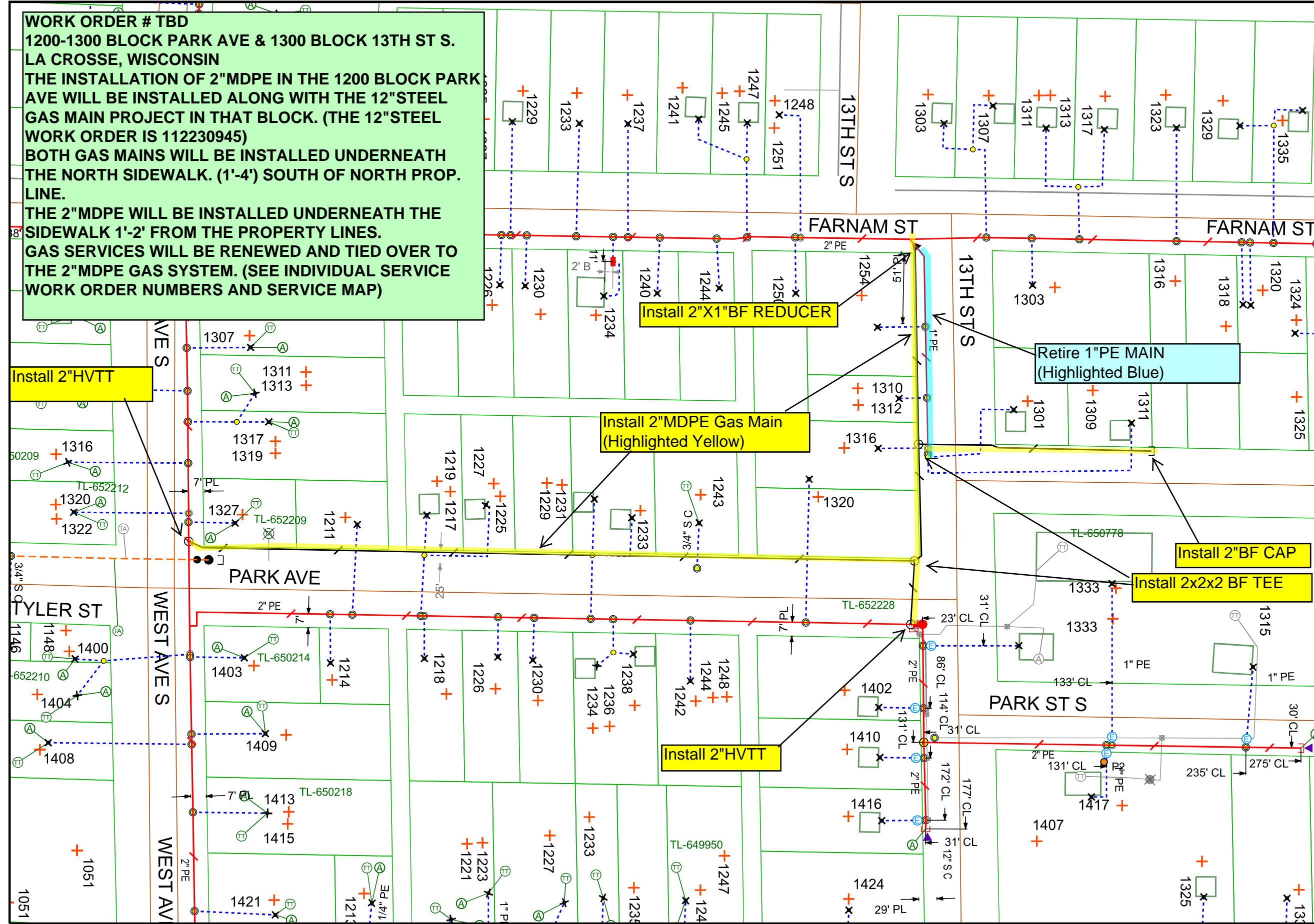
M STREET

STREET

WEST AVENUE
2-1/8 FEET OF FIC UNDER STONE WEST AVENUE



WORK ORDER # TBD
1200-1300 BLOCK PARK AVE & 1300 BLOCK 13TH ST S.
LA CROSSE, WISCONSIN
 THE INSTALLATION OF 2" MDPE IN THE 1200 BLOCK PARK AVE WILL BE INSTALLED ALONG WITH THE 12" STEEL GAS MAIN PROJECT IN THAT BLOCK. (THE 12" STEEL WORK ORDER IS 112230945)
 BOTH GAS MAINS WILL BE INSTALLED UNDERNEATH THE NORTH SIDEWALK. (1'-4') SOUTH OF NORTH PROP. LINE.
 THE 2" MDPE WILL BE INSTALLED UNDERNEATH THE SIDEWALK 1'-2' FROM THE PROPERTY LINES.
 GAS SERVICES WILL BE RENEWED AND TIED OVER TO THE 2" MDPE GAS SYSTEM. (SEE INDIVIDUAL SERVICE WORK ORDER NUMBERS AND SERVICE MAP)



Work Order Information	
Service Request #	000014674801
Design Number	000001180630
Designer/Planner ID	W72519
Designer/Planner Name	
Designer/Planner Ph #	(000) 000-0000
Manager Approval	

Joint Utility	
E:	G:
T:	C:

Design Location	
Division	La Crosse
County	La Crosse
City	LA CROSSE
Address	
T: 15N	R: 7W S: 8
Map #	1641656 WIS
Permit	

Electric	
Feeder:	Voltage:
Phase:	Bkup Dev ID:

Gas	
System	Pressure
Size	Material
Dead End	

Work Order # :
 Date: 07/23/2024
 Sketch: # Of # Sketch Data
 Scale: 1" equals 83'



CONSTRUCTION USE ONLY
 NO CHANGES (BUILT AS DESIGNED)
 CHANGES MADE AS INDICATED (ALL URD MUST HAVE ACTUAL MEASUREMENTS FROM THE FIELD SITE)

RFO _____
 FOREMAN _____ DATE _____
 TEAM LEADER _____

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WORK ORDER--112230945
1200 BLOCK PARK AVE
LA CROSSE, WISCONSIN
DESIGN ED PRZYTARSKI 608-780-0151
ENGINEER JIM FLANAGAN 715-577-0418
CITY OF LA CROSSE ROAD PROJECT.
RELOCATING 12" STEEL GAS MAIN AND
REMOVING EXISTING VALVES/VALVE PIT.

INSTALL 12" STEEL GAS MAIN (YELLOW LINE)

INSTALL 12" TDW SHORT STOP (2" TOR included if needed)
Included 12" BW ELBOWS

INSTALL 12" TDW SHORT STOP (2" TOR included if needed)
install point TBD.

REMOVE VALVES & VALVE PIT
RETIRE VALVE -EV748
RETIRE VALVE -EV747
RETIRE VALVE -56
RETIRE 12" STEEL MAIN (BLUE LINED)

NOTE: LONG SIDE SERVICES TO BE TIED OVER TO NEW 2" MDPE IN NORTH SIDE OF PARK AVE.
ALL LONG SIDE SERVICES TO BE CAPPED AT EXISTING 2" PE MAIN ON THE SOUTH SIDE OF PARK AVE.
(SEE WORK ORDER--TBD)



Work Order Information	
Service Request #	000014635828
Design Number	000001178984
Designer/Planner ID	W72519
Designer/Planner Name	
Designer/Planner Ph #	(000) 000-0000
Manager Approval	

Joint Utility	
E:	G:
T:	C:

Design Location	
Division	La Crosse
County	La Crosse
City	LA CROSSE
Address	
T: 15N	R: 7W S: 8
Map #	1641656 WIS Permit :

Electric	
Feeder:	Voltage:
Phase:	Bkup Dev ID:

Gas	
System :	Pressure :
Size :	Material :
Dead End :	

Work Order # :
 Date: 07/02/2024
 Sketch: # Of # Sketch Data
 Scale: 1" equals 83'



CONSTRUCTION USE ONLY

NO CHANGES (BUILT AS DESIGNED)
 CHANGES MADE AS INDICATED
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CONTRACT CHANGE ORDER

No. 8

Date 9/12/2024

EDF # _____

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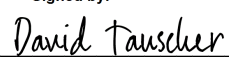
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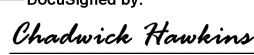
Market & Johnson, Inc.
NAME OF CONTRACTOR


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Signed by:

 EE923CC8B4BC443... **Budget Analyst**

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 A93F306A40954A6... **Controller**

CONTRACT CHANGE ORDER

No. 2

Date 8/23/2024

EDF # 23-038

Contract No. LIGT- 2024-010 for the following public work: Downtown Streetscaping & Tree Planting between Eco Concrete Company and the City of La Crosse, dated 3/7/24, is hereby changed in the following particulars, to-wit:

The following specific work is hereby eliminated from such contract:

Eliminating 10 Tree Cell locations on Cass St and 7th Street.

The following specific work is hereby added to such contract:

Adding work on Main St Street.
Change completion date to August 1st 2025.

By virtue of such changes in the contract, the following revisions shall be made:

Contract -----	<u>\$622,729.68</u>
Contingency -----	<u>\$0.00</u>
Net Previous Change Orders -----	<u>\$0.00</u>
Decrease by eliminations (this C.O.) -----	<u>\$0.00</u>
Increase by additions (this C.O.) -----	<u>\$0.00</u>
Net Deductions or Additions (Strike out one) -----	<u>\$0.00</u>
Revised Contract Total -----	<u>\$622,729.68</u>

Eco concrete company


NAME OF CONTRACTOR


Signed by: 
53ECD2EA0359410...

 CONTRACTOR SIGNATURE

BOARD OF PUBLIC WORKS

I HEREBY CERTIFY that there are sufficient funds in the treasury to meet the liability assumed by the foregoing addenda to contract, or that provision has been made to pay the liability that will accrue thereunder. (WS 62.15-12; 62.09-10-f)

Signed by: 
EE923CC8B4BC443... **Budget Analyst**

DocuSigned by: 
A93F306A40954A6... **Controller**