



**Engineering Department**  
City of La Crosse  
400 La Crosse Street  
La Crosse, WI 54601-3396  
(608)789-7505 Fax (608)789-8184

April 6, 2017

Dear Property Owner;

According to County Parcel records, you are the owner(s) of a property located on **Johnson Street, between 13th and 16th Streets**, in La Crosse, Wisconsin. It is anticipated that the resurfacing of the street adjacent to your property will commence sometime this year, after mid-May, 2017. This letter is being sent to inform you that if any private utility work is required for this property, it must be completed prior to the repaving of the street. This is to ensure that repaving work is completed efficiently, and the new roadway surface is kept intact for as many years as possible.

Per Wisconsin State Statutes and City Ordinances, each property is required to have any necessary private utility work, such as sewer laterals and water services—between the line in the street and the new curb, completed prior to permanent street improvements. In addition, any private storm water drained into sanitary lines, onto public land, or toward adjacent buildings shall be disconnected, infiltrated, rerouted, or contained. This concentrated storm water leaving the site shall then be drained to a storm sewer line by a separate storm sewer lateral.

If necessary, the following utility needs should be considered and/or addressed prior to the street work:

- Check condition of existing sanitary and/or storm sewer lateral and water service line, and repair or replace as necessary.
- Install new sanitary and/or storm sewer lateral and water service line, if needed
- Install sanitary and storm sewer laterals and water service lines to vacant lots, where these services may be needed in the future.
- Install new storm lateral, if draining storm water from building and/or property to public land.
- Install new storm lateral, if draining storm water into the sanitary building drain.
- Install or expand driveways, if desired, and as per Municipal Code.

***Note: All applicable permits for above projects are still required.***

If needed, property owners should arrange to have private service work completed by May 26, 2017.

Finally, please note that Municipal Code Sec. 40-35 states that after street repaving, no permits shall be issued to open, cut or excavate for a period of five (5) years after the date of improvement, unless—per determination of the Board of Public Works—an emergency necessitates a permit be issued. **Therefore, it is essential for property owners to complete any pending private utility work, as noted above.**

For any additional information, contact the project engineer, Jamie Hassemmer, at the City of La Crosse Engineering Department, (608) 789-7505.