

SUPPLEMENTAL CONTRACT  
FOR  
2022 ASSESSMENT YEAR  
INTERIM MARKET UPDATE  
IN THE  
CITY OF LA CROSSE  
LA CROSSE COUNTY, WISCONSIN

## INTERIM MARKET UPDATE CONTRACT

THIS AGREEMENT by and between **Forward Appraisal, LLC**, the "Commercial Appraiser," and the City of La Crosse, Wisconsin, the "Municipality".

WITNESSETH: The Commercial Appraiser and Municipality for the consideration stated herein agree as follows:

SCOPE OF WORK: The Commercial Appraiser, having become familiar with the local conditions affecting the cost of the work, hereby agrees to perform everything required to be performed and to complete in a professional manner all of the work required for an Interim Market Update of Real Commercial Property in the Municipality as of January 1, 2022 in accordance with applicable Wisconsin Statutes and this contract. All work will be done utilizing the Municipality's CAMA software Market Drive. Commercial Appraiser will work with the City Assessor to complete the interim market update of commercial property according to the following timeline:

Notices Mailed	November 1, 2022
Open Book	Commercial appraiser will be available for questions and meetings with commercial property owners from the time notices are mailed until board of review via phone, email and in person as needed.
Board of Review	December 1, 2022

### COMPENSATION:

The Municipality shall pay to the Commercial Appraiser for the performance of this supplemental contract the following compensation: \$75,000.00

With a full understanding of the limited resources set aside for this work, the Commercial Appraiser is offering to begin work, but withhold billing until a mutually agreed upon date. At which time the Commercial Appraiser would then bill for the work completed in accordance with this supplemental contract.

Options:

- Payment in full      Billing Date: \_\_\_\_\_
- Installments      Number of months: \_\_\_\_\_
- First Billing: \_\_\_\_\_
- Final Billing: \_\_\_\_\_

SUBMITTED this 21<sup>st</sup> day of April, 2022

Firm Name:    Forward Appraisal, LLC  
By:            Steven J. Shepro  
Title:         Assessor II  
Address:      P.O. Box 13434  
                    Green Bay, WI 54307-3434  
Phone:        608-206-3002  
Email:        steve@forwardappraisal.com

The above agreement and terms are hereby accepted:

[Municipality] \_\_\_\_\_ on \_\_\_\_\_ 2022.  
[Print Name] \_\_\_\_\_

[Assessor] \_\_\_\_\_ on \_\_\_\_\_ 2022.  
[Print Name] \_\_\_\_\_