



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Agenda - Final

Floodplain Advisory Committee

Thursday, August 3, 2023

4:00 PM

Grandad Room - City Hall
Virtual via Zoom

Call to Order

Roll Call

Approval of Minutes

Agenda Items:

[23-0884](#) Consideration and possible action on updated application for the Floodplain Relief Grant program.

Attachments: [Program Application August 2023](#)

[21-1681](#) FEMA Violations

[23-0909](#) Levee Accreditation Update

Adjournment

PARTICIPATION LINK for Council Members and Department Heads and others needing to participate:

Join Zoom Meeting

[https://cityoflacrosse-org.zoom.us/j/81480126215?](https://cityoflacrosse-org.zoom.us/j/81480126215?pwd=emQyU09FYTFsM3laRXI4ZWR4SHVOQT09)

pwd=emQyU09FYTFsM3laRXI4ZWR4SHVOQT09

Meeting ID: 814 8012 6215

Passcode: 629782

One tap mobile

+13052241968,,81480126215# US

+13092053325,,81480126215# US

Dial in

• +1 305 224 1968 US

Meeting ID: 814 8012 6215

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.

Committee Members:

Barb Janssen

Mac Kiel

Erin Goggin

Tamra Dickinson

Bill Bosshard

Richard Schultz

Sharon Hampson



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Text File

File Number: 23-0884

Agenda Date: 8/3/2023

Version: 1

Status: Agenda Ready

In Control: Floodplain Advisory Committee

File Type: General Item

Agenda Number:



Floodplain Grant Program

Section A-Name, Address, Property Information

Tax Parcel Number(s)

Address

Owner's Name

Owner's Telephone Number

Owner's Email Address (preferred, but optional)

Buyer's Name*

Buyer's Address*

Buyer's Telephone Number*

* Only required if property is being sold

Section B-Property Floodplain Information

Base Flood Elevation on Parcel

Lowest Finished Floor Elevation of Principal Structure (House)

Lowest Adjacent Grade Elevation (Next to Principal Structure)

Are the Furnace, Water Heater, AC, Air Exchange, etc. above the flood protection elevation (2 feet above the base flood elevation)?

Section B Required Attachments

- Aerial Image of Parcel

<h2>Section C-Engineer and Contractor Information</h2>
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Engineer Contact Information (Optional)

Engineer Business Name

Engineer Business Telephone Number

Engineer Representative Name

Engineer Representative Telephone (Direct Line or Cell Phone) Number

Engineer Representative E-mail Address

Contractor Contact Information

Contractor Business Name

Contractor Business Telephone Number

Contractor Representative Name

Contractor Representative Telephone (Direct Line or Cell Phone) Number

Contractor Representative E-mail Address

Estimated Cost of Improvements

Section C Required Attachments

- Line-item detailed contractor estimate/quote

Section D-Improvements Information

Nature of Improvements (List all eligible activities)

Final Cost of Improvements

Date of Completion of Improvements

Letter of Map Revision Date of Application (If applicable)

Letter of Map Revision Date of Receipt/Confirmation (If applicable)

Section D Required Attachments

- Letters or signatures of approval from neighbors (If applicable)
- Engineer and Contractor Invoice, Payment Confirmation
- Conditional Letter of Map Revision and Letter of Map Revision (If applicable)

Requested Reimbursement Amount

-
- For LOMR-F (No More than 90% of eligible engineering and construction costs up to \$40,000)
 - For basement stabilization (No more than 90% of the costs up to \$40,000)
 - For noncompliance identified by FEMA (No more than 90% of the costs up to \$40,000)

Note: The cost of engineering services related to all floodplain relief grants are part of the \$40,000 maximum allowed under this program.

Section E-Request for 90% Reimbursement

Owner hereby certifies that the above stated work and successful Letter of Map Revision (LOMR) has been completed or in the case of basement stabilization funding, the work has been completed in accordance with all local, state and federal requirements, received and is on file with the City and the contractor and engineer/consultant has been paid for the above stated services in their entirety (Paid Invoices are Required for city documentation).

Owner acknowledges the terms and conditions of the Floodplain Grant Program.

Owner is hereby requesting a reimbursement grant for all above stated eligible activities/ costs based upon the terms of this program.

Important Note: In order to receive direct payment to contractors (only under the compliance-basement fill portion of this grant), contractors must submit invoices to owners first for their signature and then to the City for direct payment requests from the City to the contractor. Payees must also have a W-9 on file with the City.

Owner's Signature

Date



Floodplain Grant Program

Terms

Who Is Eligible?

All landowners having property within the corporate limits of the City of La Crosse including residential property owners, businesses, non-profit organizations, state agencies and educational institutions with all or a portion of their property located in the 1% annual chance flood zone (Special Flood Hazard Zone) are eligible. Tenants and others not having direct financial ownership or interest are not eligible.

Programs are applicable to targeted areas indicated in the City's flood relief mapping zones, based upon need and feasibility.

What Activities Does This Program Fund?

All eligible activities included below when the resulting effect is the removal of property structures from the Special Flood Hazard Zone resulting in a Letter of Map Amendment or Revision:

- Earthwork
- Foundation and Structure Improvements including fill
- Electrical, Plumbing, Utility and HVAC improvements when necessary due to other eligible activities
- Relocation of utilities and addition of a utility closet
- Raising or Elevating Structures
- Demolition or Razing
- Survey Work, Elevation Certificates
- Consultant Assistance for the application of a LOMA or LOMR
- Landscaping, retaining walls, paving as needed to repair or replace any components removed or damaged by the site work
- Reimbursement for temporary relocation accommodations arranged through the City.

How Much Funding is Available?

The City of La Crosse offers this program annually and conditionally pending City Council annual Capital Improvement Appropriations. Applicants may qualify for other municipal funding programs to supplement this grant.

City Responsibilities

The City of La Crosse is offering 90% toward preliminary engineering and 90% toward construction reimbursement up to a total of \$40,000 per parcel to eligible applicants with improvement costs that result in compliance with the Floodplain Zoning Ordinance, potentially

mitigating the costs of high-risk flood insurance. The City and its agents shall not be held liable or responsible for the actual construction or construction contract administration which is the sole responsibility of the property owner.

Basement Stabilization Only Program

Under this program, the City is also offering 90% funding up to a total of \$40,000.00 per parcel to eligible applicants who plan to fill basement spaces to address groundwater inundation or who make improvements in compliance with an order to correct for floodplain related compliance issues. This portion of the program does not require the applicant achieve a Letter of Map Revision, but applicants must comply with all local, state and federal requirements. In order to apply for the basement stabilization funding, applicants must meet the following:

- Submit a complete application and gain approval from the City's Floodplain Advisory Committee
- Provide a comprehensive contractor cost estimate for the project
- Meet all local, state and federal requirements for making improvements in the Special Flood Hazard Area
- Enter into a first right of refusal agreement with the City for city-acquisition, should the property be put on the market, limited to the appraised fair market value of the property at the time of the sale. (for basement fill grants only)

Note: Recipients of City funding will need to provide a W-9 before funds are dispersed and detailed (line item) invoices for the eligible expenses under this program. In order to receive direct payment to contractors, contractors must submit invoices to owners first for their signature and then to the City for direct payment requests from the City to the contractor. Payees must also have a W-9 on file with the City.

Instructions for Applicant

All fields are required unless otherwise noted.

Before beginning work

1. Complete **Section A**: Name, Address, Property Information
2. Complete **Section B**: Property Floodplain Information
3. Complete **Section C**: Contractor Information

After work has been completed

4. Complete **Section D**: Improvements Information
5. Complete **Section E**: Request for Reimbursement



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File Type: Status Update

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Agenda Number: