



**KRAUS-ANDERSON®**  
Construction Company

## Change Order Request

**Project:** 1923025-02  
La Crosse Center Expansion & Renovation  
400 La Crosse Street  
La Crosse, WI 54601

**COR #** 162.00

**Date:** 2/3/2021

**To: Owner** City of La Crosse  
400 La Crosse Street  
La Crosse, WI 54601

**From:** Kraus-Anderson Construction Company  
151 East Wilson Street, Suite 100  
Madison, WI 53703

**PCO #** 262 - Walls Below Escalator

| Item #                        | Description           | Vendor                   | Amount            |
|-------------------------------|-----------------------|--------------------------|-------------------|
| 1                             | Walls Below Escalator | H.J. Martin & Sons, Inc. | \$1,332.95        |
| <b>Total For Change Order</b> |                       |                          | <b>\$1,332.95</b> |

**Approved By:** City of La Crosse

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Submitted By:** Kraus-Anderson Construction Company

**Signed:** *Peter Linsmeier*  
6867371012384A6...

**Date:** 2/3/2021 | 4:14 PM CST

**Accepted By:** I & S Group, Inc.

**Signed:** *Kevin Bills*  
B2D92ADEC16949C...

**Date:** 2/15/2021 | 3:15 PM CST

**Company Name:** HJ Martin & Son, Inc.

**Project Name/Number:** La Crosse Center

**Date:** 2/1/2021

**PCO:** Job Work Order 25395 - Additional Walls At Escalator

| <u>Write-Up Item</u> | <u>Write-up Description</u> |  |  |                          |
|----------------------|-----------------------------|--|--|--------------------------|
| Architectural Item # | Description of work         | Please see attached HJ Martin form for description |  |                          |
|                      |                             | <u>Cost</u>  | <u>Description</u>                       | <u>Notes/Attachments</u> |
|                      | Labor                       | \$ 1,123.00  |  |                          |
|                      | Equipment                   | \$ -   |  |                          |
|                      | Material                    | \$ 88.77   |  |                          |
|                      | Tax on Material Only        | \$ -   |  |                          |
|                      | Subtotal                    | \$ 1,211.77  |  |                          |
|                      | 10% Fee                     | \$ 121.18  | (10% is the max fee allowed on Sub CO's) |                          |
|                      | <b>Total Cost of Change</b> | <b>\$ 1,332.95</b>                                 |  |                          |

Subcontractor acknowledges no other Cost associated with this PCO.

 Sign  
2/1/2021 Date

320 S. Military Avenue  
P.O. Box 11387  
Green Bay, WI 54307-1387  
Phone: (920) 494-3461  
Fax: (920) 494-4177  
Website: [www.hjmartin.com](http://www.hjmartin.com)



**WALLS & CEILING DIVISION**

**Change Order / Additional Work Request Form**

**To:** Peter Linsmeier **From:** Wyatt Tompkins

**Co:** Kraus Anderson Construction **Phone:** 920-655-3414

**Fax:** **Date:** 2/1/2021

**Re:** Job Work Order 25395 – Additional Walls At Escalator **Pages:**

**Project: La Crosse Center Expansion & Remodel**

**Change Order/Additional Work Summary:**  
Framed, drywalled, and taped additional walls added under Escalator.

Labor: \$1,235.30  
Material: \$97.65

This CO/AWR was originated by \_\_\_Sub-Contractor XGeneral Contractor \_\_\_Architect \_\_\_Owner, and I/we do hereby recommend acceptance and approval of the change to the contract with an XIncrease \_\_\_Decrease \_\_\_No Change, of the following amount:

**FOR THE SUM OF: \$1,332.95**

If this is acceptable, please issue a signed change order (or sign and return this form) so we can proceed as soon as possible. This proposal may be accepted within 30 days of its date, and will become a binding contract upon such acceptance by purchaser subject to review by seller. Please contact us for confirmation if time runs beyond 30 days. There are no representations, promises, warranties or agreements, not expressed herein. H.J. Martin & Son, Inc. is not able to proceed with this work without a signed change order.

Please feel free to call if you have any questions and/or concerns.

Accepted \_\_\_\_\_, 20\_\_\_\_

H.J. MARTIN & SON, INC.

By \_\_\_\_\_

By \_\_\_\_\_

General Contractor

Project Manager



# 25395 Job Work Order

320 South Military Avenue, Green Bay, WI 54303  
P.O. Box 11387, Green Bay, WI 54307  
Phone: 920-494-3461 | Fax: 920-494-4177 | Website: www.hjmartin.com

|                 |                      |                 |                       |  |
|-----------------|----------------------|-----------------|-----------------------|--|
| BILL TO         |                      | JOB NUMBER      | JOB NAME AND LOCATION |  |
| WORK ORDERED BY |                      | DATE OF ORDER   | STARTING DATE         |  |
| DATE COMPLETED  | NUMBER OF INSTALLERS | NUMBER OF HOURS | ROOM NUMBER           |  |

House Address: 51541 Lacrosse Center

Jon Bush

1/4/2021

1-6-2021

1-19-2021

3

13

201

DESCRIPTION OF WORK - INCLUDE DIAGRAM WHEN APPLICABLE

Framing Walls Under Escalator

Material used: 10-8' 3 5/8 studs

2-10' 3 5/8 Deepleg  
Slotted track

2-10' 3 5/8 Bottom track

2-4x12x5/8 sheers

Dry wall

2 men 4 hours - Framing and backing

1 man 4 hours Taping and finishing

CUSTOMER SIGNATURE Martin DATE 1-28-2021

AUTHORIZED SIGNATURE Bush DATE 1-17-2021