



## Memorandum

**To: Finance and Personnel Committee  
Council Member Gary Padesky**

**From: Tim Acklin, Planning and Development Department**

**Date: August 1, 2019**

**Re: Legislation Item# 19-1032, Resolution authorizing the La Crosse Historic and Cultural Museum Planning Task Force to enter into a Professional Services Contract with the UW-La Crosse Tourism Research Institute for the preparation of a La Crosse Historical and Cultural Museum Feasibility Study.**

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After entering this Legislation into the Common Council's August cycle, I have been working with UW-L's contract administrator on items of the contract they had questions on and things they wanted to amend. Their amended version of the Professional Services Contract and its attachments were submitted to me the afternoon of August 1, 2019. While I was aware of their proposed amendments, clearly there is little to no time for the F&P Committee, nor any other City staff, to adequately review the revised documents. **Therefore, I suggest a 30-day referral of this item..**

JASON GILMAN, AICP, PLANNING & DEVELOPMENT DIRECTOR  
TIM ACKLIN, AICP, SENIOR PLANNER  
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