



Meeting Minutes
Board of Public Works

Monday, February 23, 2015

10:00 AM

5th Floor Conference Room

Call to Order, Roll Call

Mayor Tim Kabat, presiding.

Present: 6 - Richard Swantz, Robert Seaquist, Dale Hexom, Amy Peterson, Randy Turtenwald, Tim Kabat

Others Present: Teri Lehrke, Donald Smith, Toni Asher, Eva Marie Restel, Bob Haines, Bernie Lenz, Matt Gallager, Scott Dunnum, Mark Schlafer, Mark Johnson, Jared Greeno, Brandon Shea, Char Wegner, Rich Kastenschmidt, News Media

[15-0227](#)

Request of the Arts Board to use the City Hall lobby to display works of art on a continuing, rotating basis. **AB**

A motion was made by Seaquist, seconded by Swantz, that this Item be APPROVED as proposed, with direction for the Arts Board to work with Public Works regarding the hanging system for the artwork. The motion carried by voice vote.

A motion was made by Swantz, seconded by Peterson, that the Arts Board provide assistance with artwork in City Hall. Carried.

[15-0179](#)

Approval of draft lease and updates to the City Hall Parking Policy in reference to employee parking. **APW**

A motion was made by Seaquist, seconded by Swantz, that this Item be REFERRED WITH DIRECTION to the Board of Public Works, due back by 3/23/2015. The direction was to seek input from City Hall staff regarding the County model of \$4/mo. for regular employees, \$2/mo. for temporary employees, \$20/yr. for elected officials, and meters for visitors. Staff should also address: How and when to expand parking since there are more cars than spaces? What do we do with employees that use a personal vehicle for city business? What are the impacts of collective bargaining? What do owners of private lots charge their employees? The motion carried by voice vote.

A motion was made by Seaquist, seconded by Swantz to REFER the parking space lease with Chamber of Commerce until after input is received from City Hall staff. The motion carried by voice vote.

[15-0225](#)

Single Stream Refuse & Recycling Implementation - Update Presentation. **RR**

Presentation by Char Wegner.

[15-0224](#)

Refuse & Recycling Collections Contract - CPI adjustment. **PW**

A motion was made by Hexom, seconded by Turtenwald, to APPROVE a CPI adjustment in the amount of 0.8 percent for the next 12 month period for the Refuse & Recyclig Contract. The motion carried by voice vote.

[15-0223](#)

Approval of one-year agreement with Synagro for Biosolids Management Program. **UM**

A motion was made by Seaquist, seconded by Swantz, that this Item be APPROVED. The motion carried by voice vote.

[15-0152](#)

Resolution authorizing contract with Process Equipment Repair Services, Inc. for design services to rehabilitate one digester cover at the Isle La Plume wastewater treatment plant.

A motion was made by Swantz, seconded by Hexom, that this Resolution be APPROVED. The motion carried by voice vote.

[15-0124](#)

Resolution authorizing Board of Public Works to prepare plans, specifications and estimate, advertise for bids and report thereon to the Common Council for project to install sanitary sewer on Denton Street between South 8th Street and South 9th Street.

A motion was made by Swantz, seconded by Peterson, that this Resolution be APPROVED. The motion carried by voice vote.

[15-0125](#)

Resolution authorizing the Board of Public Works to prepare plans, specifications and estimates, advertise for bids and report thereon to the Common Council for project to install new sanitary sewer and watermain on Farnam Court.

A motion was made by Hexom, seconded by Turtenwald, that this Resolution be APPROVED. The motion carried by voice vote.

[15-0105](#)

Resolution approving reimbursement of costs to convert Hanover Direct sewer system.

A motion was made by Seaquist, seconded by Turtenwald, that this Resolution be APPROVED. The motion carried by voice vote.

Approval of Minutes

A motion was made by Turtenwald, seconded by Seaquist to APPROVE the minutes of February 16, 2015. The motion carried by voice vote.

Bidder's Proof of Responsibility

None.

Construction Contract Final Payments.

None.

Contract Change Orders.

None.

[15-0195](#)

Public Hearing - Application of Lunda Construction Company for a Limited Exemption for Construction Noise for embankment construction on the west side of the existing railroad track between Quarry Road and River Valley Drive.

No action taken. Application withdrawn.

[15-0095](#)

Resolution approving contract with METCO for fuel tank inspection.

A motion was made by Hexom, seconded by Turtenwald, that this Resolution be APPROVED. The motion carried by voice vote.

[15-0141](#)

Resolution authorizing the partial vacation of the east portion of Gillette Street off of Oak Street.

A motion was made by Turtenwald, seconded by Seaquist, that this Resolution be APPROVED. The motion carried by voice vote.

[15-0151](#)

Resolution approving Easement Deed from Kwik Trip, Inc.

A motion was made by Turtenwald, seconded by Peterson, that this Resolution be APPROVED. The motion carried by voice vote.

[15-0226](#)

Set date for City spring auction - May 9, 2015 @ 10:00 AM. PD

A motion was made by Hexom, seconded by Swantz, that the date of May 9, 2015 for the Spring auction be APPROVED. The motion carried by voice vote.

[15-0230](#)

Approval of appraisal and initial offering price for parcel #23 and #24. **CE**
(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. Following such closed session, the Committees and/or Council may reconvene in open session.)

A motion was made by Peterson, seconded by Swantz, to CONVENE in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. The motion carried by roll call vote.

Parcel 23 - A motion was made by Turtenwald, seconded by Swantz, to APPROVE the appraisal for parcel 23 in the amount of \$450. The motion carried by voice vote. A motion was made by Seaquist, seconded by Swantz, to approve the offering price of \$450. The motion carried by voice vote.

Parcel 24 - A motion was made by Turtenwald, seconded by Seaquist to APPROVE the appraisal for parcel 24 in the amount of \$750. The motion carried by voice vote. A motion was made by Turtenwald, seconded by Seaquist to approve the offering price of \$750. The motion carried by voice vote.

A motion was made by Turtenwald, seconded by Swantz to reconvene in open session. The motion carried by voice vote.

Adjournment

A motion was made by Seaquist, seconded by Hexom, to ADJOURN. The motion carried by voice vote.