



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Minutes - Final

### Bicycle-Pedestrian Advisory Committee

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Tuesday, January 10, 2023

8:30 AM

Council Chambers- City Hall- 400 La Crosse St

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Members of the public will be able to attend the meeting in person in the Council Chambers at City Hall located at 400 La Crosse St in La Crosse, or online via video conferencing with the link below.

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Meeting ID: 890 0456 9466

Passcode: 727071

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#### Call to Order

The meeting was called to order at 8:31am.

#### Roll Call

**Present:** 6 - Robert Young, Jeff Fennie, Larry Sleznikow, Stephanie Sward, Randi Pueschner, Cory Brandyl

**Absent:** 2 - Grace Janssen, Nicolette Kvam

#### Approval of Minutes

1. Approval of the December 13, 2022 Meeting Minutes.

**Randi Pueschner moved to approve the minutes. Robert Young seconded. Robert Young provided staff with a correction to agenda item #3. The motion passed 5-0 by voice vote.**

#### Agenda Items:

2. [22-1523](#) Amended Resolution approving a Wisconsin Department of Transportation - Transportation Alternatives Program State/Municipal Grant Agreement to construct the Wagon Wheel Trail.

**Staff provided a summary of the purpose of the resolution and an update on**

the project. Robbie Young asked for clarification on the change in the resolution. CM Neumann stated it was a minor wording change for clarity on funding responsibilities. CM Neumann asked staff if the possibility of a protected bike path over Cass St or Cameron St bridge was part of the project. Staff stated it is not part of the Wagon Wheel Trail project. Robbie Young moved to approve the resolution. Stephanie Sward seconded. The motion passed 6-0 by voice vote.

3. Discussion on the RAISE Grant Program and possible grant projects.

Staff provided a summary of possible RAISE Grant opportunity. Jackie Eastwood from the LAPC stated that you cannot use federal funds to match federal funds. Staff stated they talked with coordinator of the grant who indicated we could use both funds. Staff indicated they would look into this again and contact WisDOT. Randi Pueschner stated this project is a priority for the Wisconsin Bike Fed and they might be willing to help with funding. Staff stated that there was interest from Minnesota to help with funding as well. Stephanie Sward stated that the minimum for an urban area \$4 million. Staff clarified that La Crosse urbanized area is considered rural per this grant which means our minimum is \$1 million. Stephanie Sward asked to clarify the deadline. Staff stated the deadline is February 28, 2023. CM Sleznikow stated it would be a good idea to ask other departments if they are applying and if they have good ideas for projects. Robbie Young asked when the deadline for finding grant opportunities for the Wagon Wheel Trail would be. Staff stated grant money for construction could be applied for in 2024 and 2025, but design will be under a tighter deadline as we lead up to 2026 construction.

4. [23-0051](#)

Review of Request For Expressions of Interest (RFEI) and Development of a Request For Proposals (RFP) for the Bicycle and Pedestrian Master Plan Update.

Staff provided an update on RFEI submittals. CM Sleznikow asked what the timeline for the RFP submission would be. Staff clarified they would suggest about a 3-4 weeks for firms to complete and submit a proposal. Staff asked committee members if there is anything that stood out in the RFEIs that they want to incorporate in the RFP. Randi Pueschner asked if the RFP should include specific examples or be more vague regarding the scope of work. Staff stated if there is something specific that we want then we should include it in the RFP. Randi Pueschner stated she wanted to add more specifics about data-driven analysis and safety analysis including Streetlight, Replica, or Strava. Randi Pouschner said she also was wondering about the NACTO guidelines and said one RFEI said we should expand on it. Staff stated they have to check with WisDOT about regulations of grant and if they are able to expand on that. CM Sleznikow said a concern about NACTO was that some of the infrastructure already in the City would have to be adjusted. CM Sleznikow suggested adding an approach to active living and 8-80 approach to the RFP scope of work. CM Sleznikow suggested going through the RFP page by page to for the commission to suggest edits. CM Sleznikow, Stephanie Sward, and Randi Pouschner, and Jackie Eastwood had suggested edits to update potential partners. Stephanie Sward suggested providing the file cloud link on request for digital submissions. Staff stated they planned on digital submission only and commission members agreed with this form of submission. Robbie Young brought up a question from one of the RFEIs about the requirements to be in compliance with Wisconsin DOT requirements. Robbie Young asked if the

City is limiting itself due to this requirement. Staff said they believe it is a requirement of Wisconsin DOT grant the City received for the update for this plan. Francis Schelfout from Wisconsin DOT said he is not sure if this is a requirement. Staff said they would look further into this. CM Sleznikow suggested going through and editing public involvement phase organizations so they are up-to-date. Stephanie Sward suggested adding the Traffic Calming Policy to 2.1.3 of existing plans. Robbie Young stated the RFEI would be a helpful resource for updating existing plans and organizations. CM Sleznikow asked if the scoring of selection process was standard for the city. Staff stated scoring is pretty standard City-wide. CM Sleznikow asked why qualifications had such a high ranking over the actual proposal. Staff said it is important to have a lot of weight in qualifications because they might be specialized. Staff stated they are open to suggestions for changing scoring as well. Randi Pueschner stated she wanted to keep the scoring as is because it was consistent with federal proposals. CM Sleznikow said he agreed. Robbie Young asked if a proposed table of contents is a standard in an RFP. Staff said the last Bike Ped Plan had a table of contents but it is not required. Members of the Committee agreed to take out the table of contents in the RFP. CM Sleznikow asked for a motion for approval of the edited RFP document. No committee members motioned to approve. Staff recommended a special meeting to review and possibly approve the full edited document later in the week. A special meeting was set for Friday, January 13, 2023 at 8:30 am.

## Adjournment

The meeting was adjourned at 9:57am.

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

### **NOTICE TO PERSONS WITH A DISABILITY**

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*

Bicycle and Pedestrian Advisory Committee Members:

CM Larry Sleznikow, Cory Brandyl, Grace Janssen, Jeff Fennie, Nicolette Kvam, Randi Pueschner, Robert Young, Stephanie Sward