

AVIATION BOARD BACKGROUND LETTER

Aviation Board Meeting Date: April 21, 2025

To: Chair Dickinson and Aviation Board Members

Cc: Shaundel Washington-Spivey, Mayor

From: Jeff Tripp, Airport Director

Subject: Resolution 25-0311 Update

Summary:

During preparation of the FY2026-2030 Capital Budget, the Finance Department provided a list of active airport capital project and equipment balances. Closing projects which are complete or no longer needed will return appropriated funds to the airport operating budget.

The Aviation Board supported Resolution 25-0311 at the March 17, 2025, meeting to approve transfer of funds from the Airport Capital Budget to the Airport Operating Budget to provide funding for new capital projects and equipment in FY2025.

The amount requested in Resolution 25-0311 will be reduced from \$1,265,611 to \$715,610.95. Further transfers will be requested as other projects and equipment acquisitions are completed and closed out in 2025.

Based on input received from the Aviation Board and Finance Department, capital requests will be funded through two separate resolutions, 25-0312 (capital projects) and 25-0388 (capital equipment) respectively. The modifications to Resolution 25-0311 were not ready in time for the April 10, 2025, council meeting deadline and will be presented at the May 8, 2025, council meeting.

Requested Aviation Board Action:

None – Informational Update Only

Respectfully Submitted,

Jeffrey S. Tripp

Jeffrey S. Tripp, A.A.E.
Airport Director

Attachment: April 10, 2025, Staff Report & Resolution 25-0311(revised)