



REVOCABLE OCCUPANCY PERMIT APPLICATION  
 City of La Crosse Engineering Department  
 Phone: 608-739-7545 Email: engineering@cityoflacrosse.org www.cityoflacrosse.org

Property Owner: Deb + Fred Wakeen  
 Address: 1512 Nakomis City: La Crosse State: WI Zip: 54603  
 Phone # 608 782 0914 Email Address \_\_\_\_\_

Application Preparer (if different from above) Kelsey Williams  
 Relationship with Owner: leasee  
 Phone # 608 385 7911 Email Address fayzesrestaurant@gmail.com

**Description of Proposed Encroachment:**

dining tables on front sidewalk, next to building

**Encroachment Address(es):**

135 4th St S

**Benefiting Tax Parcel ID #(s):**

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner: Debra Wakeen Date: 7.8.2020  
 Print Name and Title: Debra Wakeen owner

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. Average completion time for validation 45 days.

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 BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY  
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**Required items to be provided by Applicant:**

- Scale Drawing of encroachment on letter size paper(s)
- Legal Description of benefiting parcel(s)
- Certificate of Insurance (City as additional Insured)
- Initial Application / Annual Fee \$ 100.00
- City Utility Potential Conflict Notification and Sign-Off

**Board of Public Works  
 Approval Date:**

**Encroachment Type:**

Outdoor Dining

**Permit Number:**

All Fees are Non-Refundable & Subject to change by City Council