



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Agenda - Final

### Board of Public Works

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Monday, September 29, 2025

10:00 AM

Council Chambers  
City Hall, First Floor

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*The Board of Public Works meeting is open for in-person attendance and will also be conducted through video conferencing. The meeting can be viewed by visiting the Legislative Information Center (<https://cityoflacrosse.legistar.com/Calendar.aspx>) and clicking on the video link to the far right in the meeting list.)*

#### Call to Order

#### Roll Call

*Shaundel Washington-Spivey, Tamra Dickinson, Erin Goggin, Matt Gallagher, Andrea Trane.*

#### Approval of Minutes

*Minutes from September 22, 2025.*

#### Agenda Items:

- [25-0849](#) Adam Conway Street Privilege request for Western Technical College street banners in right-of-way near 400 7th Street North.
- [25-0113](#) Bidder's Proof of Responsibility.
- [25-1159](#) Construction Contract Final Payments.
- [25-1134](#) Resolution to re-allocate unused funds from completed Capital purchases and/or projects to previously approved and newly requested capital equipment purchases for the Stormwater Utility.
- [25-1135](#) Resolution to re-allocate unspent Capital funds from completed purchase and/or projects to underfunded and unplanned capital equipment needs for the Sanitary Sewer Utility.

#### Adjournment

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

**NOTICE TO PERSONS WITH A DISABILITY**

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*



# City of La Crosse, Wisconsin

City Hall  
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## Text File

File Number: 25-0849

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**Agenda Date:** 9/29/2025

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:**



# REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

## City of La Crosse Engineering Department

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Property Owner: WESTERN TECHNICAL COLLEGE  
Address: 400 7TH ST. NORTH City: LA CROSSE State: WI Zip: 54601  
Phone # 608.785.9418 Email Address CONWAYA@WESTERN.TC.EDU  
Application Preparer (if different from above) ADAM CONWAY  
Relationship with Owner: FACILITIES PROJECT MANAGER  
Phone # 608.785.9418 Email Address CONWAYA@WESTERN.TC.EDU

Description of Proposed Encroachment: 16 POLE BANNERS LOCATED ON 7TH STREET, ALL BETWEEN BADGER STREET AND VINE STREET. NEW BANNER BRACKETS WOULD REPLACE EXISTING.

Encroachment Address(es): 716 BADGER ST, 717 VINE ST, 411 7TH ST NORTH, 333 7TH ST NORTH, 617 VINE ST

Benefiting Tax Parcel ID #(s):  
17-20173-20, 17-20143-81

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner : [Signature] Date: 06/05/2025  
Print Name and Title: ADAM CONWAY

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. **Average completion time for validation 45 days.**

BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY

### Required items to be provided by Applicant:

Scale Drawing of encroachment on letter size paper(s)	<input type="checkbox"/>
Legal Description of benefiting parcel(s)	<input type="checkbox"/>
Certificate of Insurance (City as additional Insured)	<input type="checkbox"/>
Initial Application / Annual Fee \$ _____	<input type="checkbox"/>
City Utility Potential Conflict Notification and Sign-Off	<input type="checkbox"/>

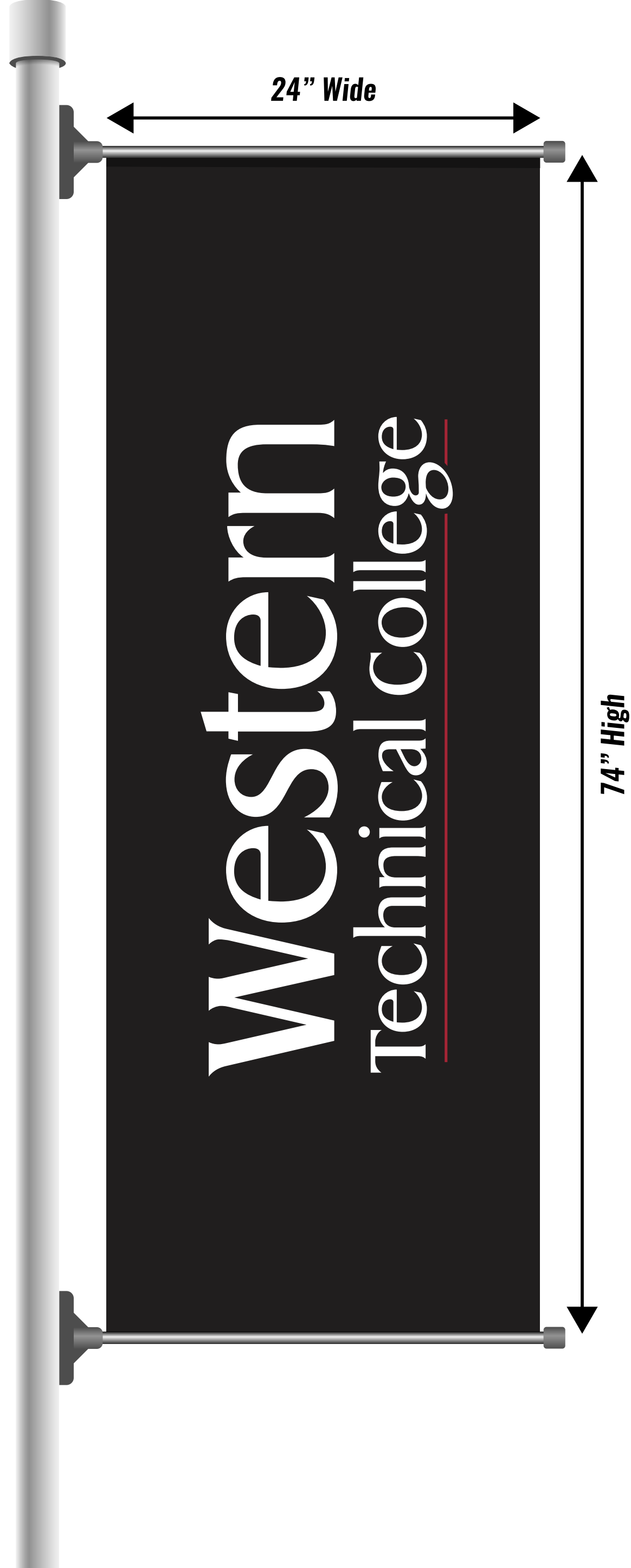
### Board of Public Works

Approval Date:

Encroachment Type:

Permit Number:

All Fees are Non-Refundable & Subject to change by City Council



24" Wide

74" High

74" High

24" Wide

Western  
Technical College



# City of La Crosse, Wisconsin

City Hall  
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## Text File

File Number: 25-0113

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**Agenda Date:** 9/29/2025

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

BIDDERS PROOF OF RESPONSIBILITY FOR BPW MEETING

9/29/2025

<u>CONTRACTOR</u>	<u>ADDRESS</u>	2025-2026 BID	<u>WORK PERFORMED</u>
		<u>PRE-QUALIFICATION</u>	
BRENNAN CONSTRUCTION OF MN, INC.	124 E WALNUT ST, STE 340, MANKATO, MN 56001	\$10,981,600.00	COMMERCIAL GENERAL CONTRACTOR, OTHER WORK WILL BE PERFORMED BY SUBCONTRACTORS





# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
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## Text File

File Number: 25-1159

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**Agenda Date:** 9/29/2025

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item



# City of La Crosse, Wisconsin

City Hall  
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La Crosse, WI 54601

## Text File

**File Number: 25-1134**

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**Agenda Date:** 10/2/2025

**Version:** 1

**Status:** New Business

**In Control:** Finance & Personnel Committee

**File Type:** Resolution

Resolution to re-allocate unused funds from completed Capital purchases and/or projects to previously approved and newly requested capital equipment purchases for the Stormwater Utility.

## RESOLUTION

WHEREAS, the La Crosse Stormwater Utility has a number of capital equipment purchases in 2024 and 2025, with excess funds remaining, and said funds may be re-allocated toward other capital equipment needs; and

WHEREAS, the Common Council has previously approved the use of unbudgeted utility cash for use on capital equipment with additional needs, subject to Common Council approval.

WHEREAS, Section 2-360(c) of the Code of Ordinances states *Unanticipated projects/equipment*. Any Capital Project and Capital Equipment item not previously listed in the adopted Capital Budget requiring immediate funding from the Capital Budget will require a two-thirds vote of the Common Council members present at the meeting.

WHEREAS, the following previously approved budgets have been purchased or cancelled and have utility funds available:

2024 #E264 – Vac Truck	\$212,815.93
2024 #E303 - Self Priming Storm Pump	\$ 21,147.75
2025 #E253 - Hook Truck	\$ 49,570.54
Total unused funds	\$283,534.22

WHEREAS, the following previously approved capital equipment budgets require additional funds:

2024 #E191 – Mini Excavator	\$ 38,323.00
2025 #E391 – Stormwater Skid Loader Trailer	\$ 8,589.00
2026 #447 - Street Sweeper	\$ 50,000.00
Total required funds for underfunded capital equipment	\$ 96,912.00

WHEREAS, due to ongoing assessment of equipment needs, the utility requests re-appropriating additional unused funds to the following new equipment requests:

2025 New #1 – Hook containers for new hook truck	\$ 40,000.00
2025 New #2 – Conex Box for cold Storage	\$ 7,000.00
2025 New #3 - Hook Truck Retrofit 2019 single axle #27	\$ 60,000.00
2025 New #4 – Rehab of 1995 stormwater vacuum truck #5	\$125,000.00
Total required funds for new immediate capital equipment needs	\$232,000.00

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of La Crosse that it hereby approves the re-allocation of \$283,534.22 in unused funds from the above listed of completed purchases, to cover \$96,912.00 in underfunded equipment and \$186,622.22 to the unplanned equipment needs.

BE IT FURTHER RESOLVED, that an additional \$45,377.78 of unbudgeted funds be appropriated from the Stormwater Utility Fund 650 to cover the remaining funds needed for unplanned equipment needs.

BE IT FURTHER RESOLVED that City departments and staff are hereby authorized to take required steps to effectuate and implement this resolution.



# ***CITY OF LA CROSSE***

400 La Crosse Street  
La Crosse, Wisconsin 54601  
(608) 789-CITY  
[www.cityoflacrosse.org](http://www.cityoflacrosse.org)

## **LEGISLATION STAFF REPORT FOR COUNCIL**

File ID                      Caption

Staff/Department Responsible for Legislation

Requestor of Legislation

Location, if applicable

Summary/Purpose

Background

Fiscal Impact

Staff Recommendation



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
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## Text File

File Number: 25-1135

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**Agenda Date:** 10/2/2025

**Version:** 1

**Status:** New Business

**In Control:** Finance & Personnel Committee

**File Type:** Resolution

**Agenda Number:**

Resolution to re-allocate unspent Capital funds from completed purchase and/ or projects to underfunded and unplanned capital equipment needs for the Sanitary Sewer Utility.

## RESOLUTION

WHEREAS, the La Crosse Stormwater Utility has a number of capital equipment purchases in 2024 and 2025, with excess funds remaining, and said funds may be re-allocated toward other capital equipment needs; and

WHEREAS, the Common Council has previously approved the use of unbudgeted utility cash for use on capital equipment with additional needs, subject to Common Council approval.

WHEREAS, Section 2-360(c) of the Code of Ordinances states *Unanticipated projects/equipment*. Any Capital Project and Capital Equipment item not previously listed in the adopted Capital Budget requiring immediate funding from the Capital Budget will require a two-thirds vote of the Common Council members present at the meeting.

WHEREAS, the following previously approved budget items have been purchased or cancelled and have utility funds available:

2023 #E300 – Thickened Waste Activated Sludge Pump	\$ 75,000.00
2023 #E301 – Biosolids Building Pressure Washer System	\$ 320.00
2025 #E389 - Manhole Inspection Camera	\$ 10,447.50
2025 #E393 - Core & Pore Manhole Cutter	\$ 14,026.00
2025 #E395 - Root Removal Chain Scraper	\$ 15,000.00
Total unused funds	\$114,793.50

WHEREAS, the following previously approved capital equipment budgets require additional funds:

2024 #E343 – Combination Jet/Vac Truck	\$75,000.00
Total required funds for underfunded capital equipment	\$75,000.00

WHEREAS, due to ongoing assessment of equipment needs, the utility requests re-appropriating additional unused funds to the following new equipment requests:

2025 New #1 – 40 Yard Hook Dumpster for biosolid management	\$ 9,000.00
2025 New #2 – Conex Box for Cold Storage	\$ 7,000.00
2025 New #3 – Purchase used 2004 Ford Ranger from Park Dept	\$ 1,000.00
Total required funds for new immediate equipment needs	\$17,000.00

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of La Crosse that it hereby approves the re-allocation of funds from the above listed completed purchases, to the above listed equipment requiring additional funds.

BE IT FURTHER RESOLVED that any fund balances remaining from the reallocations herein shall be released from obligation and/or made available for use within their respective funds by the appropriate utilities.

BE IT FURTHER RESOLVED that City departments and staff are hereby authorized to take required steps to effectuate and implement this resolution.





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## **LEGISLATION STAFF REPORT FOR COUNCIL**

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