

Cornerstone Community Church
130 5th Ave. N.
La Crosse, WI 54601

City of La Crosse
400 La Crosse St.
La Crosse, WI 54601

September 9, 2019

To Whom It May Concern:

My name is Ben Newman and I am the senior pastor of Cornerstone Community Church in La Crosse. Cornerstone Community Church is collaborating with Wieser Brothers General Contractor, Inc. to install a handicap ramp at the entrance to our building at 130 5th Ave. N. in La Crosse. While working with the city to secure permits, Wieser Brothers discovered that a permit had been issued to this address for a flag pole to be installed.

That permit was issued to previous owners of the property, the La Crosse Lodge of Elks, #300, on September 9, 1970. The flag pole was apparently never installed. I am writing to notify you that we have no intention of installing a flag pole and that permit can be voided in order to allow the entrance ramp work to be started.

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to contact me at your convenience. I can be reached at 608-784-0160.

Sincerely,

Ben Newman
Senior Pastor



REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: engineering@cityoflacrosse.org http://cityoflacrosse.org

Encroachment Owner: CORNERSTONE COMMUNITY CHURCH
Address: 130 5TH AVE. N. City: LA CROSSE State: WI Zip: 54601
Phone # 608-784-0100 Email Address INFO@CORNERSTONELACROSSE.WI

Application Preparer (if different from above) Joe Dwyer with Wleser Brothers
Relationship with Owner: Contractor to do Proposed Work
Phone # 507-895-8903 Email Address joed@wleserbros.com

Description of Proposed Encroachment:

We propose to add a concrete ramp, concrete stair, and a concrete landing to the entrance of the building on 5th Ave. #. Complete with handrail.

Encroachment Address(es): 130 5TH AVE. N. LA CROSSE, WI 54601

Benefiting Tax Parcel ID #(s): 17-20037-110

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner or designee: [Signature] Date: 8/26/19
Print Name and Title: BENJAMIN M. NEWMAN, SENIOR PASTOR

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. Average completion time for validation 45 days.

BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY

Required items to be provided by Applicant:	
Scale Drawing of encroachment on letter size paper(s)	<input checked="" type="checkbox"/>
Legal Description of benefiting parcel(s)	<input checked="" type="checkbox"/>
Certificate of Insurance (City as additional Insured)	<input checked="" type="checkbox"/>
Initial Application / Annual Fee \$ <u>100</u>	<input checked="" type="checkbox"/>
City Utility Potential Conflict Notification and Sign-Off	<input type="checkbox"/>

Board of Public Works
Approval Date:
Encroachment Type:
<u>AWNING & RAMP</u>
Permit Number:
<u>2157</u>

All Fees are Non-Refundable & Subject to change by City Council