



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes - Final

City Administrator Working Group

Wednesday, December 3, 2025

12:00 PM

Grandad Room
City Hall

Call to Order

The meeting was called to order by the Working Group Chair, Larry Sleznikow at 12:06 p.m.

Welcome

Roll Call

Present: 4 - Barb Janssen, Erin Goggin, Larry Sleznikow, Lisa Weston

Excused: 1 - Chris Kahlow

Approval of Minutes

A motion was made by Goggin, seconded by Weston, to **APPROVE** the minutes of the November 12, 2025, 12:00 p.m. meeting. The motion was unanimously approved.

Agenda Items:

[24-1585](#)

Proposed City Administrator position.

No action taken.

- **City administrator related Q&A with City Attorney Stephen Matty (tentative depending on Attorney Matty's availability)**

Attorney Matty was able to attend the meeting. He answered working group member questions related to the charter ordinance coming before the Common Council again during the February council cycle.

- **Discussion of potential hiring process for proposed city administrator with Director of Human Resources Rebecca Franzen**

Director of Human Resources Franzen provided an overview of possible search, screen, and interview options for candidates should the charter ordinance be approved and the hiring process were to begin for a city administrator.

- **Proposed city administrator survey data review**

CM Weston created a document with a closer evaluation of the proposed city administrator online survey and provided that for review.

- **Updates from working group members**

All of the Frequently Asked Questions (FAQ) and answers gathered during the public engagement sessions are now on the City website.

- **Preparation for December 11th CAWG meeting prior to the Common Council meeting**

There will be a short introduction and overview of the work of the City Administrator Working Group up to this time and the results of the online survey. City Attorney Matty, Director of HR Franzen, Director of Finance Hawkins, and Daniel Foth with UW-Madison Extension will be present to answer council member questions.

- **Determine upcoming meeting dates**

The working group will determine if any further meetings are necessary after the December 11th meeting.

Adjournment

The meeting was adjourned at 1:41 p.m.