CITY OF LA CROSSE

400 La Crosse Street
La Crosse, Wisconsin 54601
(608) 789-CITY
www.cityoflacrosse.org

LEGISLATION STAFF REPORT FOR COUNCIL

File ID 25-0072

Caption Resolution authorizing reclassification and reorganization of various positions within the Planning, Development and Assessment and Community Risk Management departments.

Staff/Department Responsible for Legislation

Andrea Trane - Director of Planning, Development and Assessment and Jeff Schott - Fire Chief

Requestor of Legislation

Rebecca Franzen - Director of Human Resources

Location, if applicable

Summary/Purpose

The purpose of this legislation is to move the Community Risk Management department from the Fire Department to the Planning and Development Department and also to change the Planning Manager position to Deputy Director - Planning and Development. Both of these changes will better align staff roles and responsibilities for the betterment of existing staff and the community.

Background

Currently Planning staff works with CRM staff daily on projects such as developments and floodplain issues. Planning staff regularly receives inquiries from members of the public on issues related to regulations and permits that are overseen by CRM. By moving the CRM staff back to Planning as they historically had been up until the last decade or so, this will provide CRM support with a department physically located in the same building. This change is supported by Human Resources, Planning, Fire, and CRM. Throughout Wisconsin, it is common that Building and Inspections is a part of the Planning Department.

With this change to the Planning Department, the additional request is to change the Planning Manager position to the Deputy Director position providing support to the Director and the Planning and Development Department as a whole. Currently Planning is one of two remaining City departments without a Deputy role.

Fiscal Impact

The fiscal impact will be approximately $1,299.46 for 2025.

Staff Recommendation

Adopt