



CITY CLERK'S OFFICE

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August 18, 2021

Via USPS and email to museonavon@gmail.com

Vicki Elwood
The Muse Theatre Inc
1353 Avon St
La Crosse WI 54603

Ms. Elwood,

This letter is to notify you that your request seeking permission to apply for a Combination "Class B" Beer & Liquor License at 1353 Avon Street was approved by the Common Council on August 12, 2021. Be advised that applications must be submitted within 60 days of the date granted or the permission becomes null and void for the remainder of the license year. The filing deadline for approval at the September Council meeting is Wednesday, August 25th. If you miss the August 25th deadline, your applications will go to October Council.

If I remember correctly, the applications have been filled out and I reviewed them with Don when he dropped off the letter requesting permission to apply. I believe the only loose ends were to update the Wisconsin Seller Permit to The Muse Theatre Inc. (from Vicki Elwood as an individual) and for Vicki, as agent, to complete the Responsible Beverage Operator course. We will need a copy of the updated Wisconsin Seller Permit and the course completion certificate.

The applications can be filed during our public service hours which are Monday through Thursday 8:00 a.m. to 4:00 p.m. at the City Clerk workstation in the City Hall lobby. Your application for the Combination Class B must be accompanied by a fee of \$80 and the Indoor Cabaret by a fee of \$135.00 for a total of \$215.00.

Once received, your applications will be routed and you can expect on-sight inspections by Fire and Health. If you have any delinquencies with the City, those will need to be brought current or the licenses will be held until payment is received.

If you have any questions, feel free to contact me or Katye Sargent at 608-789-7553.

Regards,

Nikki M. Elsen, WCMC
City Clerk
elsenn@cityoflacrosse.org
608-789-7555