



OFFICE OF  
**CITY ENGINEER**  
CITY HALL  
400 LA CROSSE ST  
LA CROSSE WI 54601-3396  
(608) 789-7505

**(PRELIMINARY AND FINAL) PLAT SUBMITTAL CHECK LIST**

*To be completed by Engineering before filing with the City Clerk*

(Note: More than one checklist item may be on a sheet of paper)

1.     X     Preliminary Plat (Face Plat)
2.     X     Survey Plat (Existing Conditions)
3.     X     Site Plan (~~Tree, Lighting, Parks~~) (Concept PUD attached)
4.     NA     Grading Plan (Proposed Grades) (Will be provided at final plat submittal)
5.     NA     Erosion Control Plan (Will be provided at final plat submittal)
  - a. Silt fence
  - b. Mats
  - c. Tracking Pads
  - d. 30 % Slopes (If Necessary)
  - e. Rip-Rap
  - f. Grades (Proposed/Existing)
6.     NA     Hydrology (Pre/Post), Soils, and Calculations book (Will be provided at final plat submittal)
  - a. Storm water Narrative
7.     NA     Utility Plan (Will be provided at final plat submittal)
  - a. Sanitary
  - b. Water
  - c. Storm
8.     NA     Plan and Profile (Will be provided at final plat submittal)
  - a. Street
  - b. Utility
9.     NA     Structure Details (Will be provided at final plat submittal)
  - a. Erosion Protection
  - b. Street
  - c. Utilities (If Necessary)
10.     NA     Covenants and Restrictions (Will be provided at final plat submittal)

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To be completed by City Clerk at time of filing:

11.     ✓     Twelve (12) sets; five (5) of those full sets (i.e. site plan, grading plan, erosion control, etc.)
12.     n/a     Public Site Fee (Due at Final Plat Submittal - \$100/lot in lieu of public lands dedication)  
*(Applies to all residential projects, including condos; does not apply to commercial plats or commercial condos.)*
13.     12/18/2023 - \$500     Reviewing Fees  
Preliminary \$500.00  
Final \$200.00  
Reapplication \$100.00  
*(If filing prelim and final simultaneously, \$700.00 is due at filing.)*

**BEFORE FILING WITH THE CITY**, you must have both Town and County approvals. The Plan Commission may not consider any subdivision or land division which did not have prior approval by the approving authorities for both the Town(s) and La Crosse County.

Town Board Approved: \_\_\_\_\_ Date \_\_\_\_\_ La Crosse County Approved: \_\_\_\_\_ Date \_\_\_\_\_