



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes

Climate Action Plan Steering Committee

Monday, November 11, 2024

4:30 PM

Eagle Room

This meeting will also be conducted through video conferencing.

Join Zoom Meeting:

<https://cityoflacrosse-org.zoom.us/j/89556262687?pwd=TmzYMQRWEj7sOuWitzv04sLbpMOYp5.1>

Meeting ID: 895 5626 2687 Passcode: 102161

Join by Phone: +1-507-473-4847

Call to Order

Mindel called the meeting to order at 4:32 PM.

Roll Call

Present: 5 - Dorothy Lenard, Casey Meehan, Mackenzie Mindel, Natalie Heneghan, Andrew Ericson

Excused: 1 - Stephanie Hanna

Absent: 1 - Adam Jacobson

Approval of Minutes

Heneghan motioned to approve the minutes, Lenard seconded. The motion carried by a voice vote.

Notices and Discussion

Agenda Items:

[24-1460](#)

Request for Funding Assistance for Lighting Retrofits at Black River Beach Neighborhood Center - Jim Flottmeyer

Attachments: [Cost Estimate](#)

Staff provided an overview of the request. While this facility was included in the energy saving performance contract, it appears that only the interior lights were retrofitted. Ericson asked how much is available to spend. Lenard asked why Parks can't cover the cost.

Lenard motioned to approve, Heneghan seconded.

Lenard amended the motion to add that if money aren't needed that the money would go back to the fund. Heneghan seconded.

Ericson motioned to refer for 30 days, with direction on how to spend remaining funds. Meehan seconded.

[24-1456](#)

Presentation on Johnson Controls' Phase 3 Year 1 Measurement and Verification Report - Doug Carlson & Jim Wolf

Attachments: [Presentation](#)
 [Report](#)

Carlson gave presentation. Though the report says the projects reduced emissions by 993 metric tons, he will provide information on baseline emissions. The baseline usage in the contract was 791,975 kWh. Staff will send out a press release to promote the projects' success.

[24-1457](#)

Request to fund annual ICLEI - Local Governments for Sustainability membership - Staff

Attachments: [Invoice](#)
 [Why join ICLEI? webpage](#)

Staff gave overview of WLGCC granted project and La Crosse's participation. ClearPath 2.0 will include ClimateView dashboard to show GHG emissions reduction progress.

[24-1458](#)

Discuss/brainstorm how to collaborate and work better together - Heneghan

Heneghan wanted to get a sense of priorities, how to work together meetings, improve brainstorming and decision-making in time available. Staff explained requirements for open meetings, that agenda items must be specific enough for public to provide input. Heneghan asked how to determine if committee members interests are feasible and what is the purpose of the committee. Mindel said the committee should keep implementation plan front of mind, and members are tasked with gathering information and data on enacting the plan. She requested a work plan to review monthly to create steps and a budget. Heneghan asked what the role of committee is in implementing the plan. Staff responded that their role is approving requests and giving direction, and looking at what are other communities doing to implement these actions. Mindel suggested reviewing the implementation plan and tracking progress. Committee members can volunteer to take on research solo or with others. Mindel concluded that the committee should align more strategically with implementation plan every month.

[24-1459](#)

Discuss meeting in a smaller room at City Hall that may be more convenient to working together - Heneghan

Heneghan felt that meeting in the Grandad Room was better. Mindel shared that Mayor asked official committees to meet in the Council Chambers. Ericson is interested in meeting in a smaller room. Mindel directed staff to ask the City Clerk for permission. Staff would have to borrow laptop for meeting in smaller rooms. It is difficult to distinguish between public and committee in a small meeting room. Also, there is not room for an audience. Lenard asked about having workshops separate from formal meeting. These workshops could include staff from other departments.

Staff asked about scheduling meeting at different time of day and week.

Next Meeting / Agenda Items

The next meeting will be 12/9 at 4:30 PM. Agenda items may include Black River Neighborhood Center lighting retrofit and implementation plan update. Members were encouraged to look at the plan to give ideas for discussion.

Adjournment

Mindel adjourned the meeting at 5:46 PM.

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.