

Resolution approving the reorganization to the table of positions and classifications for the City Clerk's Office.

RESOLUTION

WHEREAS, City Department Heads may request reorganizations of their departmental Table of Organizations during the deliberations over their Year 2016 operating budgets, and

WHEREAS, the Common Council's Committee on Finance and Personnel has referred these departmental reorganizations to the Human Resources Department for their approval and recommendation, and

WHEREAS, a pay and class study has been adopted to ensure proper pay classifications, and

WHEREAS, the City Clerk has determined a need for a reorganization to provide greater flexibility and efficiency in the assignment and performance of duties within the department by having all employees under one classification of Assistant Clerk, and

WHEREAS, the position has been evaluated by the Director of Human Resources and is appropriately placed at grade 3 of the pay schedule.

NOW THEREFORE BE IT RESOLVED that effective March 13, 2016 the table of organization for the City Clerk office is hereby approved as follows:

Delete one position of License Election Clerk I, and move incumbent License Election Clerk I to new title/position of Assistant Clerk, grade 3, step 5 of the SEIU pay schedule.

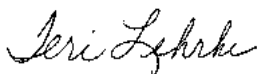
Delete one position of License Election Clerk II and move incumbent to new title/position of Assistant Clerk, maintaining current grade 3 and step of the SEIU pay schedule.

Delete one position of License Election Clerk III, and move incumbent License Election Clerk III to position of Assistant Clerk, grade 3, maintaining current rate of the SEIU pay schedule.

BE IT FURTHER RESOLVED that funding for the reorganization shall be appropriated from the 2016 operating budget of the City Clerk's Office.

BE IT FURTHER RESOLVED that the Director of Finance, City Clerk and Director of Human Resources are hereby authorized and directed to take all necessary steps to implement this resolution.

I, Teri Lehrke, certify that this resolution was duly and officially adopted by the Common Council of the City of La Crosse on March 10, 2016.



*Teri Lehrke, City Clerk
City of La Crosse, Wisconsin*

