



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Minutes Community Development Block Grant Committee

Monday, June 15, 2015

4:30 PM

3rd Floor Conference Room

Call to Order, Roll Call

Present: 8 - Randy Turtenwald, Tim Kabat, Linda Lee, Mike Lemmon, Adam Hatfield, Richard Becker, Audrey Kader, Richard Swantz

Absent: 1 - Dale Hexom

Others present

Caroline Nielsen, Dawn Reinhart, Andrea Richmond, Andrew Londre, David Reinhart, Mark Schimpf

Next Meeting Date/Agenda Items

Sign Code of Ethics

[15-0673](#)

Public hearing and comments on the 2014 CAPER (Consolidated Annual Performance and Evaluation Report)

Attachments: [2014 CAPER Narrative](#)

Caroline introduced the following subrecipients who shared their successes from the 2014 CDBG program year.

David Reinhart from Building Inspections explained that CDBG funds are being utilized to fund a Code Enforcement Tech Position through August of 2016. This position is responsible to write orders to correct on various types of violations and has 83% compliance on the orders to correct.

Andrew Londre from Couleecap, a CDBG recipient, described their Co.Starters Program. A program developed for entrepreneurs looking to launch or reevaluate their microenterprise businesses. They were able to serve 20 businesses, 12 which were LMI.

Hamilton School Principal is excited about the positive buzz that has been generated by our replacement housing program. They have seen increase in parent involvement and middle class families moving to the area.

A motion was made by Becker, seconded by Kader to close the open forum.

[15-0672](#)

Accept and file 2014 CDBG Consolidated Annual Performance and Evaluation Report

Caroline Nielsen summarized the 2014 Program Year CAPER, highlighting some of the specific accomplishments of the CDBG and HOME program. When asked how we were able to accomplish so much the past year, Caroline explained that the Community Development Program has been seeking partnerships, streamlining procedures by implementing new technology, looking to other Communities for guidance and the addition of TIF Districts have all assisted.

A motion was made by Kader, seconded by Becker to accept and file the CAPER. The motion carried unanimously.

[15-0669](#)

Action on substantial amendment to increase CDBG loan for Roosevelt School Development to Gorman from \$250,000 to \$400,000. (Source of Funds: Small Business Development Loan Program).

(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. Following such closed session, the Committees and/or Council may reconvene in open session.)

Attachments: [6-15-2015 CDBG Meeting Memo on Roosevelt School](#)

Caroline Nielsen reviewed the attached memo and introduced Ted Matkom from Gorman Co via teleconference.

Ted Matkom explained Gorman Co is pursuing, on behalf of the Roosevelt School Project, a 4% tax credit development; creating approximately a \$300,000 gap from the original 9% tax credit development. Gorman is asking the City of La Crosse to increase their original proposed amount from \$250,000 to \$400,000. Due to the added increase of funds Gorman would also revise how the units are set up. The project would provide 32 units, all which would be for 60% AMI. Due to the funding sources, this would not be negotiable.

A motion was made by Kader, seconded by Turtenwald to approve the proposed amount of \$400,000 at 2% cash flow, 15 year term provided Gorman provides a cash flow statement forecast. The motion carried unanimously.

Next meeting date

The Committee will meet November 16th at 4:00pm to establish the housing application terms.

Adjournment

A motion was made by Swantz, seconded by Kader to adjourn the meeting at 5:35pm.

THE CDBG COMMITTEE MAY ALSO CONSIDER SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW, INCLUDING ITEMS RECONSIDERED FROM THE AGENDA FOR THE PREVIOUS MEETING.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.