

## AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement entered into on April 26, 2016 between the City of La Crosse, Park, Recreation and Forestry Department, La Crosse, Wisconsin (Owner) and Burbach Aquatics, Inc. (BAI), Platteville, Wisconsin, is for Professional Services for the repair, renovation or replacement of the Memorial Municipal swimming pool.

### **Following is the scope of service for the first step of the feasibility study:**

General: Professional Service for Step #1 is centered on an evaluation and the development of scope and cost to renovate the existing facility to a state of good repair and Code compliance. In our evaluation process we will break each facility into 32 different categories, all of which will be responded to in the following manner:

1. Perform an on-site engineering review (technical evaluation) of the aquatic facility; catalog significant Health Code noncompliance issues and significant Americans with Disabilities (ADA) noncompliance issues;
2. Perform a technical evaluation of the existing facility to determine which elements, if any, could be reused or incorporated into the renovation of the facility; catalog facility elements which will need to be restored to a good state of repair;
3. Develop scope of construction necessary to restore the facility to good repair and meet significant Health and ADA Code requirements; and submit final recommendations for pool shell, surge area, piping systems, filter system, recirculation pump, chemical system, pool heater, deck equipment, sanitary facilities, bathhouse area, bathhouse roofs, potable water system, process piping system, mechanical, electrical, etc.;
4. Develop opinions of probable construction cost to complete the recommended scope of construction for each of the above listed facility elements;
5. Make overall final summary recommendations regarding feasibility of renovation and/or repair and/or replacement of the facility's major elements;
6. Provide a timetable for the implementation of the recommendation for renovation and/or repaired and/or replacement;
7. Six copies of the Step #1 report are included in Basic Service;
8. A total of three trips are included in Basic Service. The trip schedule\* for this Step is as follows:
  - 1) Initial site visit to collect data;
  - 2) Second site visit to collect data;
  - 3) Meeting with Owner to review the final Step #1 report.

\*This meeting schedule outline is suggested and can be varied to meet the Owner's specific needs.

9. Compensation for basic services (per facility) for Phase I-Step #1 is a stipulated amount of \$4,950.00, plus reimbursables.

**Following is the scope of service for the second step of the feasibility study:**

General: Professional Service for Step #2 focus on an evaluation of proposed sites; probable construction and operating costs; determination of the design of an aquatic facility to best meet the Community's needs as related to repair, restore and/or rebuild.

1. Perform an on-site technical analysis of three sites as part of Basic Service. Burbach Aquatics, Inc. will prepare a rating table showing the numerical rating of each site. Our firm has developed rigid technical review requirements in which 18 categories of analyses are provided for each site, including field check of elevations and existing utilities, effect on surrounding neighbors, traffic patterns, accessibility for the users, etc.;

2. Review present and future projections of the Community's demographics;

3. Perform a marketing study including on-site evaluation of surrounding communities' aquatic facilities highlighting their relative strengths and programming;

4. Analyze recent swimming pool usage data provided by the Owner, analyzing demand for aquatics in the Community;

5. Review the Owner's existing and proposed programming to determine optimum programming needs and define which type of facilities can best handle those needs. Develop a system wide approach to meeting the Community's aquatic needs for Owners with multiple aquatic facilities. Burbach Aquatics, Inc. will present a foam board presentation to the Owner illustrating different types of facilities and their respective uses;

6. From the above data, a detailed natant demand analysis will be completed, which will be used to determine the size of the proposed pool vessel. This demand will be calculated to meet the Community's present needs while, a second demand will be calculated, based on supplied demographics, for the next 25 years;

7. A conceptual plan of the proposed facility will be developed based on the above data. Preparation of five versions of a conceptual plan of aquatic facilities is included in Basic Service. Conceptual plans will include a bathhouse or natatorium, pools, site amenities and other assets as appropriate;

8. Burbach Aquatics, Inc. will conduct up to three review and comment sessions with the

Owner and neighborhood groups along with interested Community members to review the proposed conceptual plans and their associated programming, receiving Community input;

9. Burbach Aquatics, Inc. will evaluate and incorporate Owner and Community comments into recommendations. Individual components of the proposed facility will be analyzed taking into consideration issues such as maintenance, probable operating cost impacts, impact on the quality of the aquatic environment and serviceability;

10. Burbach Aquatics, Inc. will provide opinions of probable construction costs based on recommendations for the pool shells, surge tanks, piping systems, filter systems, recirculation pumps, chemical systems, pool heaters, wading pools, deck equipment, sanitary facilities, site amenities, bathhouses, mechanical buildings, and other project elements for a total of 32 categories;

11. Prepare overall final recommendations regarding the type and size facility, extent to which existing site facilities can be reused, location, etc.;

12. Six copies of the Step #2 report and two foam boards are included in Basic Service;

13. Present findings to the Owner for review and approval;

14. A total of seven trips are included in Basic Service. The trip schedule\* for this Step is as follows:

- 1) Site visit to collect data for site ratings;
- 2) On-site evaluation of surrounding competing facilities to collect data;
- 3) Meet with Owner to review programming and conduct information meeting illustrating different types of facilities and their respective uses;
- 4) Meet with Owner to review the natant demand analysis and conceptual plans;
- 5) Conduct review sessions with Community groups;
- 6) Meet with Owner to review final conceptual plans and opinions of probable construction and operating costs;
- 7) Meet with Owner to review the final Step #2 report.

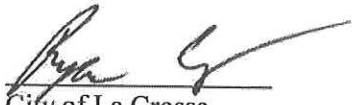
\*This meeting schedule outline is suggested and can be varied to meet the Owner's specific needs.


15. Compensation for basic services for Phase I, Step #2 is a stipulated amount of \$7,000.00, plus reimbursables.


16. This Agreement adopts by reference the Proposal submitted by BAI, to the Owner, dated March 25, 2016. If a decision is made to proceed with the project, the Owner understands that future professional service, compensation amounts and General Conditions for this Agreement are contained in said Proposal.

17. The undersigned certifies that they have been authorized to enter into this Agreement, which is for three (3) phases of professional service, with the following exception: authorization of Phase I, Step #1 and/or Step#2 does not obligate the Owner to future professional service with BAI. This exception provision becomes void at such time as BAI receives direction from the Owner to perform service beyond Phase I, Step #2.

BAI shall not be held liable for service provided in Phase I, Step #1 and/or Step#2 in the event the Project is completed by others. This provision becomes void at such time as BAI receives direction from the Owner to perform service beyond Phase I, Step #2.

  
City of La Crosse  
Board of Park Commissioners  
By Ryan Cornett

  
Burbach Aquatics, Inc.  
By David F. Burbach, President

  
City of La Crosse  
Parks, Recreation & Forestry  
Attest: Jay Odegaard, Superintendent