



Archaeological Research
Laboratory Center
Cultural Resource Management

Brian Nicholls
Associate Director, University of
Wisconsin-Milwaukee
Archaeological Research
Laboratory Center
PO Box 413
Milwaukee, WI 53201
nicholls@uwm.edu
414-251-5680 teams
www.uwm.edu/archaeology-laboratory/

12/3/2024

Tim Acklin, AICP
Planning, Development, and Assessment
City of La Crosse
400 La Crosse Street
La Crosse, WI
608-789-7391
AcklinT@cityoflacrosse.org

RE: National Register Nominations
Fire Station #4; HSR Building; City Hall; Sons of Abraham Synagogue
La Crosse, La Crosse County, WI
UWM-CRM 2024-0434

Dear Mr. Acklin,

The Cultural Resource Management program (Archaeological Research Laboratory Center) at the University of Wisconsin-Milwaukee (UWM) is pleased to offer a scope of work and estimated cost to prepare National Register of Historic Places (NRHP) nominations for the following properties:

- Fire Station #4 (906 Gillette Street)
- HSR Architects Building (100 Milwaukee Street)
- La Crosse City Hall (400 La Crosse Street)
- Sons of Abraham Synagogue (1820 Main Street)

Authority

The methods and techniques used during the study will follow those standards promulgated in the Secretary of Interior's Standards and Guidelines for Archeology and Historic Preservation, the Architecture-History Survey Manual, and the Guide for Public Archaeology in Wisconsin. The use of these documents as guides for historic preservation planning is endorsed by the Wisconsin State Historic Preservation Office (SHPO).

Scope of Services

Preparation of Four National Register of Historic Places Nominations

The four NRHP nominations will be prepared in accordance with the procedures outlined by the National Park Service (NPS) and the Wisconsin State Historic Preservation Office (SHPO).

The project will be completed in several interconnected phases. Initial stages of the project will consist of site visits to view the properties and complete interior and exterior photographic documentation following NPS and Wisconsin SHPO standards. Upon completion of the site visits, our GIS specialist will produce the required mapping (including a topographic map with UTM coordinates and a historic boundary map showing locations of contributing and

noncontributing resources). The fieldwork phase of the project will be followed by detailed historical research relating to the history and development of each property and its significance within appropriate historic and architectural contexts. Archival research will be followed by the preparation of the narrative portions of the nominations as well as the assembly of supplemental documents required by the Wisconsin SHPO. The properties' Wisconsin Historic Preservation Database records will be updated as well.

Upon completion, the NRHP nomination packages will be submitted to you for review. Any requested revisions will be made within two weeks. Following your review and approval, the NRHP nominations will be submitted to the Wisconsin SHPO. Following SHPO review, UWM-CRM will complete any requested revisions within the time frame specified by SHPO and/or NPS reviewers.

Reporting and Deliverables

Deliverables for the project include three major items for each property: (1) completed NRHP nomination form; (2) supplemental documents required by the National Park Service and the Wisconsin State Historic Preservation Office; and (3) presentation of the completed NRHP nomination before the Wisconsin Historic Preservation Review Board, at a date to be determined by the SHPO.

The results of the investigations for each property will be documented using standard reporting forms, including:

1. a written NRHP nomination form, submitted in hard copy and digitally as a Microsoft Word document, per SHPO requirement.

Supplemental materials for each property include:

1. a 200- to 300-word summary of the property for inclusion on the Wisconsin Historical Society's website and social media
2. a CD containing digital photos in TIFF format for submittal to the National Park Service.
3. a CD containing digital photos in JPEG format for SHPO use
4. 2 sets of 4" x 6" color prints, labeled according to NPS guidelines
5. a PowerPoint presentation of the property for the Historic Review Board meeting

Estimated Cost

The estimated cost for the above-described scope of work is a lump sum of \$24,325.

This is a good faith estimate based upon the information provided to ARLC and is non-binding. The commencement of the work described herein is contingent upon a written contract being executed by both parties. A copy of ARLC's form contract is attached for your review and will be customized to include the relevant project-related details if you wish to proceed with this project.

The estimated contract end date is December 31, 2025.

You should request a new cost estimate if you wish to materially change the scope of services, if you learn new details that might materially impact the project scope or estimated cost, or if six months have passed since the date of this estimate.

If you have any questions regarding the scope of services, cost estimate, or if you wish to further discuss the project, please do not hesitate to contact Brian Nicholls at 414-251-5680 or at nicholls@uwm.edu.

DocuSigned by:
Brian D. Nicholls
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Brian Nicholls
Principal Investigator

12/5/2024 | 8:22 PM CST
Date

Signed by:
Justin Miller
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Justin Miller
Architectural Historian

12/6/2024 | 7:17 AM CST
Date

DocuSigned by:
Jennifer R Haas
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Jennifer R. Haas, Ph.D.
Director, Archaeological Research Laboratory Center

12/6/2024 | 7:06 AM CST
Date