



OFFICE OF
DIRECTOR OF FINANCE AND PURCHASE/TREASURER
CITY HALL
400 LA CROSSE ST
LA CROSSE WI 54601-3396

August 1, 2013

Honorable Mayor Timothy Kabat
Finance & Personnel Committee Members

Honorable Mayor Kabat and Finance & Personnel Committee Members:

The City of La Crosse received request for proposals (RFPs) for a five (5) year bond counsel services agreement on Tuesday, June 4, 2013 at 11:00 a.m. for the five year period September 1, 2013 to August 31, 2018. Eight (8) requests for proposals were mailed and three (3) responses were received.

The requested proposal is for bond counsel services in accordance with the RFP to complete periodic bond issues. The received proposals were evaluated based on the technical and price proposals submitted (i.e. experience working with comparable municipalities, qualifications, references, and pricing).

Based on the thorough evaluation of the proposals received from the three (3) law firms, it is recommended that the proposal from Chapman & Cutler, LLP be accepted for a five (5) year bond counsel services agreement for the period September 1, 2013 to August 31, 2018 with the option of two additional one year renewal periods at the City's sole discretion and that the Mayor, City Clerk, and the Director of Finance/Treasurer are hereby authorized to take all necessary steps to implement the above recommendation.

Sincerely yours,

Wayne Delagrave
Director of Finance/Treasurer