



Meeting Minutes

Aviation Board

Monday, November 21, 2016

4:00 PM

Main Conference Room - 1st Floor
Airport Terminal Building
2850 Airport Road

Call to Order, Roll Call

Present: 7 - Andrea Richmond, Carol Kratz, Jerome H. Rusch, William Blank, Jim Bloedorn, Mike Giese, Jeff Wrobel

Absent: 1 - David Krump

Approval of Minutes

A motion was made by Bloedorn, seconded by Blank, that the meeting minutes of September 19, 2016 be APPROVED. The motion was carried by voice vote.

1 Consolidated Fuel Farm Rental Rate

Attachments: [1 - Fuel Farm Rates Calculations.xlsx](#)

A motion was made by Kratz, seconded by Blank, that the Consolidated Fuel Farm Rental Rate be APPROVED AS AMENDED. The amendment to the rate is to include a \$1200 fee per storage tank and a \$0.01 per gallon fuel flowage fee on non-airline fuel sold from the consolidated fuel farm facility. The motion carried by voice vote.

2 License for Display of Artwork in the Airport Terminal

Attachments: [3 - Art License.docx](#)

A motion was made by Blank, seconded by Bloedorn, that the amended License for Display of Artwork in the Airport Terminal be APPROVED. The motion carried by voice vote.

3 Standard Parking Remote Monitoring Agreement

Attachments: [3 - Standard Parking Agreement.doc](#)

A motion by Bloedorn, seconded by Giese, to amend the Standard Parking Remote Monitoring Agreement to remove from Section #11 - "Scope may not be fully definable during initial phases. As projects progress, facts discovered may indicate that the scope must be redefined." be APPROVED. The motion was carried by voice vote. A motion was made by Kratz, seconded by Rusch, that the Standard Parking Remote Monitoring Agreement be APPROVED AS AMENDED and the Airport Director is authorized to sign the agreement and administer annual reviews. The motion carried by voice vote.

4 Flyers Club Club-House Rent Adjustment

A motion was made by Giese, seconded by Rusch, that the Flyer's Club Club-House Rent Adjustment of \$1.00 per year be APPROVED. Boardmembers Bloedorn and Blank were Non-Voting, and Kratz Abstained.

Yes: 4 - Richmond, Rusch, Giese, Wrobel

Absent: 1 - Krump

Abstain: 1 - Kratz

Non-Voting: 2 - Blank, Bloedorn

5 Frontline Employee Innovation Program

Attachments: [5 - LSE Employee Innovation Incentive Program.docx](#)

A motion was made by Rusch, seconded by Blank, that the Frontline Employee Innovation Program and authorization for the Airport Director to carry out the program to include disbursement of awards from airport funds be APPROVED. The motion carried by voice vote.

6 Capital Vehicle Adjustment and Vehicle Reimbursement

A motion was made by Wrobel, seconded by Rusch, that a monthly vehicle stipend of \$350.00 be provided to the Airport Director for off airport travel within 200 miles of the Airport and that no additional compensation will be provided for said travel, and that the replacement of the Airport Director vehicle in 2017 be eliminated from the 2017 capital budget be APPROVED. The motion carried by voice vote.

7 Office Hours Adjustment

A motion was made by Blank, seconded by Bloedorn, that the administrative office hours be changed to 8:00 AM to 12:00 PM and from 12:30 PM to 4:30 PM be APPROVED. The motion carried by voice vote.

8 Projects/Operations/Marketing/Air Service Update.

Adjournment

A motion was made by Bloedorn, seconded by Richmond, that the meeting be adjourned. The motion was carried by voice vote.