



City of La Crosse, Wisconsin

www.lseairport.com

2850 Airport Road
La Crosse WI 54603

Meeting Agenda - Final

Aviation Board

Monday, March 20, 2023

4:00 PM

Main Conference Room - 1st Floor
Airport Terminal Building
2850 Airport Road

This meeting of the La Crosse Aviation Board will be held in person. Members of the public who would like to provide comments at this meeting may attend in person or submit those comments in writing to turneri@lseairport.com.

Call to Order

Welcome to new Aviation Board Member Jeannie Groskreutz

Approval of Minutes

Approval of the February 20, 2023, meeting minutes.

Agenda Items:

- 1 [23-0336](#) Resolution expanding the scope of a capital project for airport obstructions.

 Attachments: [1 - Resolution expanding scope of obstruction project.docx](#)
 [1 - 23-0336 Staff Report.pdf](#)
- 2 [23-0337](#) T-hangar waiting list policy discussion

 Attachments: [2 - 23-0337 T-hangar Wait List Policy Discussion.pdf](#)
- 3 [23-0338](#) Projects/Operations/Marketing/Air Service/Ft. McCoy Update

 Attachments: [3 - Statistics.pdf](#)
- 4 [23-0339](#) Recognition of Aviation Board Chair Andrea Richmond

Adjournment

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.

Aviation Board Members: Andrea Richmond, Bill Blank, Neil Duresky, Drake Hokanson, Ryan Seib, Jeannie Groskreutz, David Winiecki.



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 23-0336

Agenda Date: 3/20/2023

Version: 1

Status: Agenda Ready

In Control: Airport

File Type: Resolution

Agenda Number: 1

Resolution expanding the scope of a capital project for airport obstructions.

RESOLUTION

WHEREAS, the Common Council of the City of La Crosse passed Resolution 21-0924 that adopted the 2022-2026 Capital Budget; and

WHEREAS, said capital budget included project 83 for Avigation Easements and Remove Obstructions: and

WHEREAS, the Federal Aviation Administration has directed the La Crosse Regional Airport to further investigate the obstructions included in its Airport Layout Plan conditionally approved on September 14, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of La Crosse that it hereby expand the scope of the 2022-2026 Capital Budget Project 83 for Avigation Easements and Remove Obstruction to include creating an Obstacle Action Plan.

BE IT FURTHER RESOLVED that existing funds are sufficient to meet the needs of this work.

BE IT FURTHER RESOLVED that the Director of the La Crosse Regional Airport is hereby authorized and directed to take all necessary steps to implement this resolution.



CITY OF LA CROSSE

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(608) 789-CITY
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LEGISLATION STAFF REPORT FOR COUNCIL

File ID

23-0336

Caption

Resolution expanding the scope of a capital project for airport obstructions

Staff/Department Responsible for Legislation

Airport

Requestor of Legislation

Ian Turner

Location, if applicable

Summary/Purpose

This resolution allows an obstacle action plan to be included in the scope of work of an already established capital project.

Background

The 2022-2026 Capital Budget included a project for aviation easements and to remove obstructions within the La Crosse Regional Airport airspace. In September of 2022, the Federal Aviation Administration conditionally approved the La Crosse Regional Airport's Airport Layout Plan. One of the issues included the need to further evaluate the number of obstructions identified within airport airspace. An obstacle action plan was determined to be the best path forward and this resolution expands an existing capital project that is related to this work.

Fiscal Impact

Existing funding is sufficient to carry forward this work.

Staff Recommendation

It is the recommendation of staff to expand the existing scope of the project to complete this work.



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Text File

File Number: 23-0337

Agenda Date: 3/20/2023

Version: 1

Status: Agenda Ready

In Control: Aviation Board

File Type: General Item

Agenda Number: 2

Aviation Board Meeting Date: March 20, 2023

To: Chair Richmond and Aviation Board Members

From: Ian Turner, Airport Director

Subject: 22 – 0337 – T-hangar Policy Discussion

Summary:

This item is placed before the Aviation Board to gather input on stream-lining our T-hangar waiting list procedure.

Background:

For many years, the t-hangars here at the La Crosse Regional Airport had not been full. Any t-hangar waiting list was occupied by individuals only wishing to have a specific hangar of a certain size, shape, or facing a desirable direction. Over the last year to year-and-a-half, the t-hangars have been filled or are nearly filled. This has caused the t-hangar waiting list to grow. It is currently at 15 individuals.

With this additional demand and fewer hangars, some new challenges have emerged. To name a few, not all individuals own aircraft, are eager to move, or are slow to respond. This has created a situation where individuals at the top of the list frequently are not ready to move into a hangar when one is available, the hangar is not the hangar that the individual wants, or they do not own an aircraft and are unable to sign a t-hangar agreement.

As a result, each time a hangar comes available, staff start at the top of the list and work toward the bottom where individuals are the most likely to take a t-hangar. This process can take upwards of 4-6 weeks in some cases, primarily due to individuals need for decision time or to respond to communication attempts initially. The timeliness of this process has resulted in some recent complaints to our department. I directed staff to draft a t-hangar waiting list policy, which has resulted in some input being required from the Aviation Board. These issues, in the form questions are:

1. Is a t-hangar waiting list policy desired by the Aviation Board, or should we continue in the manner we have been historically?
2. T-hangars have different sizes and amenities. Do we want to differentiate what individuals are able to choose when they are added to the waiting list?
3. Do we allow individuals to join the waiting list without owning an aircraft?



4. How many times is an applicant allowed to pass an open t-hangar before they are removed from the list?
5. Is it acceptable to allow only communication by email, or do we need to make multiple efforts to reach an applicant?
6. Do we charge to be on the waiting list?
7. If so, what is an acceptable fee?
8. Should an applicant be allowed to request their name be moved to the bottom of the list?
9. Does that request count as a pass on a t-hangar?
10. How should we treat existing waiting list individuals?

Action:

No action is required at this time. Staff will take the input and develop the policy. The final draft will be brought to the Aviation Board for approval.





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Text File

File Number: 23-0338

Agenda Date: 3/20/2023

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Status: Agenda Ready

In Control: Aviation Board

File Type: General Item

Agenda Number: 3

Enplanements (excluding charters)													TOTAL
	January	February	March	April	May	June	July	August	September	October	November	December	
2017	6,070	6,375	7,536	7,410	7,518	7,977	7,627	8,717	7,000	7,522	7,159	6,786	87,697
2018	6,781	6,655	8,029	7,972	8,402	8,708	8,143	9,424	8,133	8,719	7,809	7,599	96,374
2019	6,139	5,056	7,844	7,242	8,870	8,935	9,345	10,078	8,000	8,513	7,586	7,697	95,305
2020	7,604	7,195	3,948	372	821	1,399	2,980	3,942	4,086	3,903	3,700	3,897	43,847
2021	3,956	3,731	5,061	5,490	7,248	8,457	8,469	8,695	7,682	7,800	7,703	6,851	81,143
2022	6,027	5,762	6,205	5,483	5,721	5,012	5,189	5,955	5,824	4,406	3,916	3,739	63,239
2023	3,875												6,967

-35.7%

Load Factors (excluding charters) *													Avg
	January	February	March	April	May	June	July	August	September	October	November	December	
2017	85.78%	85.69%	89.40%	87.49%	85.24%	80.98%	77.43%	86.56%	80.68%	81.18%	84.46%	72.45%	83.11%
2018	76.71%	79.80%	78.95%	84.45%	85.82%	82.07%	74.50%	82.59%	80.21%	84.98%	85.72%	82.06%	81.49%
2019	87.70%	89.01%	83.27%	83.76%	79.98%	75.91%	74.95%	81.17%	78.97%	80.08%	77.33%	79.15%	80.23%
2020	84.71%	85.65%	46.72%	9.80%	38.19%	60.30%	53.31%	55.79%	55.90%	45.70%	50.11%	49.77%	56.35%
2021	53.82%	57.17%	65.51%	68.32%	79.65%	81.02%	77.83%	83.24%	79.00%	89.90%	87.28%	85.11%	76.71%
2022	88.63%	94.06%	87.05%	87.36%	89.45%	88.71%	83.42%	86.10%	81.19%	91.58%	73.07%	76.31%	85.74%
2023	71.42%												75.68%

Available Seats (excluding charters)													TOTAL
	January	February	March	April	May	June	July	August	September	October	November	December	
2017	7,076	7,440	8,430	8,470	8,820	9,850	9,850	10,070	8,676	9,266	8,476	9,366	105,790
2018	8,840	8,340	10,170	9,440	9,790	10,610	10,930	11,410	10,140	10,260	9,110	9,260	118,300
2019	7,000	5,680	9,420	8,646	11,090	11,770	12,468	12,416	10,130	10,630	9,810	9,724	118,784
2020	8,976	8,400	8,450	3,794	2,150	2,320	5,590	7,066	7,310	8,540	7,384	7,830	77,810
2021	7,350	6,526	7,726	8,036	9,100	10,438	10,882	10,446	9,724	8,676	8,826	8,050	105,780
2022	6,800	6,126	7,128	6,276	6,396	5,650	6,220	6,916	7,173	4,811	5,359	4,900	73,755
2023	5,426												

-20.2%

-20.2%

Tower Counts													TOTAL
	January	February	March	April	May	June	July	August	September	October	November	December	
2017	707	1,122	1,163	1,322	1,755	1,954	2,023	1,995	1,846	1,811	1,563	1,129	18,390
2018	1,244	1,201	1,695	1,368	1,496	1,628	2,027	2,012	1,956	2,235	1,259	1,281	19,402
2019	1,221	855	1,765	1,464	1,721	2,121	2,643	2,320	1,764	1,748	1,095	1,322	20,039
2020	884	1,543	1,095	628	677	1,145	1,828	2,138	1,459	1,406	1,179	1,087	15,069
2021	1,051	1,035	1,662	1,636	1,635	2,696	2,568	2,015	2,165	1,954	1,565	1,276	21,258
2022	1,111	1,356	1,273	1,294	1,577	1,607	2,315	1,876	1,628	1,880	1,303	1,191	18,411
2023	808												

-27.3%

-27.3%

Airport Statistics for			
	January 2022	January 2023	Same Month YOY Change
Car Rentals	\$516,455.49	\$223,758.46	-57%
Colgan Sales	\$151,384.80	\$38,835.22	-74%
Fuel Sales (Gallons)	53,536	60,012	12%
Restaurant/Shop Sales	\$32,347.48	\$17,081.21	-47%
Parking Revenue**	\$43,522.27	\$35,148.82	-19%

* - Note: Load factors are estimated due to diversions/maintenance flight

** - Note: Parking Revenue includes credit card sales only



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Text File

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