



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: engineering@cityoflacrosse.org http://cityoflacrosse.org

Encroachment Owner: Koloni, Inc.  
Address: 325 N. Main St. City: Pocahontas State: IA Zip: 50574  
Phone # 6513619104 Email Address kyle@kolonishare.com

Application Preparer (if different from above) Kyle Sheker  
Relationship with Owner: Co-Owner of Koloni  
Phone # 6513619104 Email Address kyle@kolonishare.com

**Description of Proposed Encroachment:**

Koloni is requesting access to both public and private property for the purposes of operating a bike share program in La Crosse. The exact locations and detailed information are laid out in the attachments.

**Encroachment Address(es):** Refer to attachment for the five locations.

**Benefiting Tax Parcel ID #(s):**

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner or designee: *Kyle Sheker* Date: 3/18/2020  
Print Name and Title: Kyle Sheker, Co-Founder / Co-Owner

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. **Average completion time for validation 45 days.**

**BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY**

**Required items to be provided by Applicant:**

- Scale Drawing of encroachment on letter size paper(s)
- Legal Description of benefiting parcel(s)
- Certificate of Insurance (City as additional Insured)
- Initial Application / Annual Fee \$ \_\_\_\_\_
- City Utility Potential Conflict Notification and Sign-Off

**Board of Public Works**

**Approval Date:**

**Encroachment Type:**

**Permit Number:**

**All Fees are Non-Refundable & Subject to change by City Council**

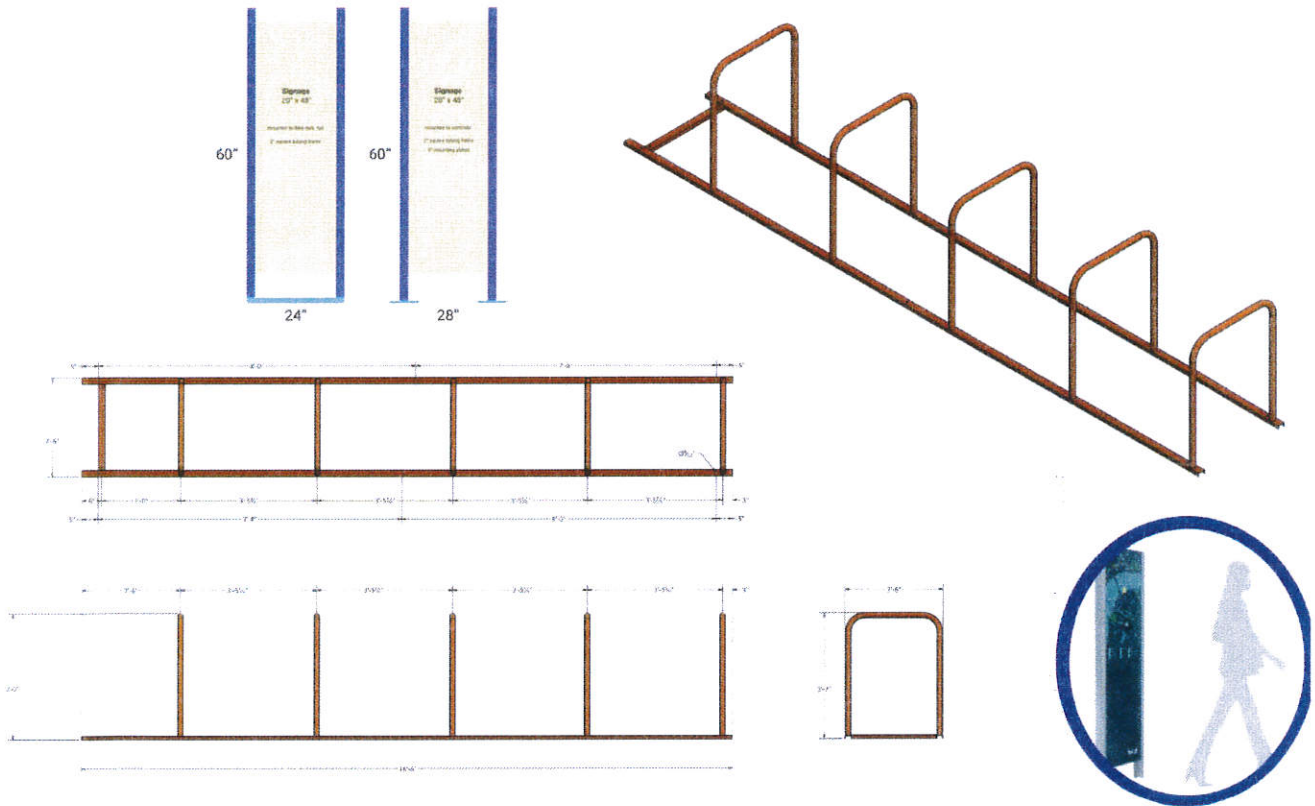
## Permit Location Information

There are eight (8) total locations where Koloni, and their non-profit partner - La Crosse Neighborhoods, Inc., are requesting to locate a bike rack for the purposes of public bike sharing within the city of La Crosse.

Three (3) of these locations are on City of La Crosse Parks Department land, which were already approved by the Board of Park Commissioners on 2/20/20. *Three (3) other locations are on private property.*

The purpose of this permit request is for the other <sup>two (2)</sup> ~~five (5)~~ locations.

Each location will have an orange (16'x3') bike rack with one, two-sided (20"W x 48"H) rack sign as shown.



The outward facing side will include program names, instructions, info, rules & a map.

The inward facing side will include sponsor information.

Outward Facing

Inward Facing

drift cycle

powered by

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### Location Name

Sponsor  
Image

#### How it Works

**1.**

Download Koloni App from Apple or Google Play Store

**2.**

Create an account and input credit card information

**3.**

Scan QR Code found at back of the bike seat

**4.**

Enjoy your ride and return to any location below

#### Where to Find a Bike

**Locations**

1. Westside / City Hall
2. Riverside Park North
3. Landmark / Hampton Inn
4. Purdy House / Webster Center
5. Cahoon Park Market
6. Bunk Park
7. Bible Square
8. Waterfront / Riverside Park South

● Current Locations  
● Other Locations  
● Referred Bike Lanes

#### Rules of the Road

**General Rules**

- It is illegal to ride on any public roadway provided that a reasonable rate of speed is maintained.
- A person operating a bicycle upon a sidewalk shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle or electric personal assistive mobility device or a pedestrian proceeding in the same direction.

**Riding on the Road**

- Ride at least three feet from the curb or parked vehicles or debris in curb area and in a straight line. Don't weave in and out around parked vehicles.
- Keep at least three feet between yourself and the curb or from parked vehicles.
- Ride straight, three feet from parked cars - don't get "doored"
- Always ride in the same direction as traffic.
- Obey all traffic laws.
- Be predictable! Let other users know where you intend to go and maintain an understood course.
- You will have priority over other road users if you function like a legal vehicle operator, which you are.

#### Having Issues? Try This.

**Trouble starting a rental:**

- Turn phone bluetooth on
- Ensure lock is turned on (button on the side)
- Make sure spoke is not pressed against lock

**Trouble ending a rental:**

- Ensure lock is turned on (button on the side)
- Hit "end" instead of "pause" button
- Verify bike is locked and rental ends

**Need to report an issue:** This can be done within the app. Things to report include bike maintenance requests, reporting a missing bike, technical issues, or charge disputes.

Customer Support Number: xxx-xxx-xxxx

Institutional Image Space

drift cycle

powered by

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### Location Name

Sponsor  
Image

### Sponsor Name

Sponsor Image

#### Having Issues? Try This.

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Customer Support Number: xxx-xxx-xxxx

## LOCATION 1

**Name:** Waterfront / Riverside Park South / Convention Center

**Type:** Public Property - City of La Crosse

**Address:** 308 Front St South

**Tax Parcel:** 17-20002-80

**Scope of Work:** A gravel pad is planned to be installed in the current grass area in coordination with Dan Trussoni of the Parks Department. . Exact size yet to be determined but estimated as: 5'W X 20'D



## LOCATION 2

**Name:** Pump House / Weber Center/ Marriott

**Type:** Public Property - City of La Crosse

**Address:** 105 King St

**Tax Parcels:** 17-20026-60

**Scope of Work:** A gravel pad is planned to be installed in the current grass area in coordination with Dan Trussoni of the Parks Department. Exact size yet to be determined but estimated as: 5'W X 20'D





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/24/2020
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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

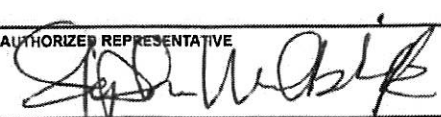
<b>PRODUCER</b> Webblink Insurance Agency LLC DBA Webblink & Powers Insurance 704 W Elm Ave, PO Box 190 Pocahontas IA 50574-0188	<b>CONTACT NAME:</b> Stephanie Webbink <b>PHONE (A/C No. Ext):</b> (712) 335-4233 <b>E-MAIL ADDRESS:</b> stephanie@powersins.com <b>FAX (A/C No.):</b> (712) 335-3170																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Risk Placement Services, Inc.</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td>Progressive Northern</td> <td>38628</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Risk Placement Services, Inc.		INSURER B:	Progressive Northern	38628	INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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<b>INSURED</b> Koloni Inc 325 N Main St Pocahontas IA 50574																					

**COVERAGES**    **CERTIFICATE NUMBER:** CL1910801311    **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	NN923161	07/01/2019	07/01/2020	EACH OCCURRENCE	\$ 1,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
							MED EXP (Any one person)	\$ 5,000	
							PERSONAL & ADV INJURY	\$ 1,000,000	
							GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ Included	
								\$	
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			00912279-0	07/16/2019	07/16/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
							BODILY INJURY (Per person)	\$ 1,000,000	
							BODILY INJURY (Per accident)	\$ 1,000,000	
							PROPERTY DAMAGE (Per accident)	\$ 1,000,000	
							Policy Fee	\$	
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED      RETENTION \$						EACH OCCURRENCE	\$	
							AGGREGATE	\$	
								\$	
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y / N	N/A	PC-IA-000171-1	11/12/2019	11/12/2020	PER STATUTE    OTH-ER	
								E.L. EACH ACCIDENT	\$ 500,000
								E.L. DISEASE - EA EMPLOYEE	\$ 500,000
								E.L. DISEASE - POLICY LIMIT	\$ 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Additional Insured: City of La Crosse

<b>CERTIFICATE HOLDER</b> City of La Crosse 400 La Crosse St La Crosse WI 54601	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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