



Change Order Request

Project: 1923025-02
La Crosse Center Expansion & Renovation
400 La Crosse Street
La Crosse, WI 54601

COR # 204.00

Date: 4/30/2021

To: Owner City of La Crosse
400 La Crosse Street
La Crosse, WI 54601

From: Kraus-Anderson Construction Company
151 East Wilson Street, Suite 100
Madison, WI 53703

PCO # 307 - Existing Office Exterior Facade

Item #	Description	Vendor	Amount
1	Existing Office Exterior Facade	H.J. Martin & Sons, Inc.	\$7,093.80
Total For Change Order			\$7,093.80

Approved By: City of La Crosse

Signed: _____

Date: _____

Submitted By: Kraus-Anderson Construction Company

Signed: DocuSigned by:
Peter Linsmeier
6867371012384A6...

Date: 5/3/2021 | 7:31 PM CDT

Accepted By: I & S Group, Inc.

Signed: DocuSigned by:
Kevin Bills
B2D92ADEC16949C...

Date: 5/6/2021 | 6:18 AM CDT

Example of How to Submit PCO Cost

(PCO cost must be submitted on your company letter head, contain all of the info below, and faxed or emailed to KA PM and PC)

Company Name: HJ Martin & Son, Inc.

Project Name/Number: La Crosse Center

Date: 4/20/2021

PCO: #307

<u>Write-Up Item</u>	<u>Write-up Description</u>			
Architectural Item #	Description of work	Please see attached HJ Martin form for description		
		<u>Cost</u>	<u>Description</u>	<u>Notes/Attachments</u>
	Subcontractor - Air/Vapor Barrier	\$ (731.00)		
	Subcontractor - Spray Foam on CMU	\$ 7,487.00		
	ProFoamers - AVB Subtotal	\$ (731.00)		
	ProFoamers - Spray Foam Subtotal	\$ 7,487.00		
	AVB -Subcontractor's Fee	\$ (36.55) (5%)		
	Spray Foam - Subcontractor's Fee	\$ 374.35 (5%)		
	Total Cost of Change	\$ 7,093.80		

Subcontractor acknowledges no other Cost associated with this PCO.



Sign

4/20/2021

Date



Change Order / Additional Work Request Form

To: Peter Linsmeier **From:** Wyatt Tompkins

Co: Kraus Anderson Construction **Phone:** 920-655-3414

Fax: **Date:** 4/20/2021

Re: PCO #307 **Pages:**

Project: La Crosse Center Expansion & Remodel

Change Order/Additional Work Summary:
Provide credit back for weather barrier on along East Connector A267 exterior per detail 6/3A1-73.
Subcontractor: (\$767.55)
Provide 2" of spray foam along East Connector A267 exterior wall.
Subcontractor: \$7,861.35

This CO/AWR was originated by ___ Sub-Contractor ___ General Contractor X Architect ___ Owner, and I/we do hereby recommend acceptance and approval of the change to the contract with an X Increase ___ Decrease ___ No Change, of the following amount:

FOR THE SUM OF: \$7,093.80

If this is acceptable, please issue a signed change order (or sign and return this form) so we can proceed as soon as possible. This proposal may be accepted within 30 days of its date, and will become a binding contract upon such acceptance by purchaser subject to review by seller. Please contact us for confirmation if time runs beyond 30 days. There are no representations, promises, warranties or agreements, not expressed herein. H.J. Martin & Son, Inc. is not able to proceed with this work without a signed change order.

Please feel free to call if you have any questions and/or concerns.

Accepted _____, 20____

H.J. MARTIN & SON, INC.

By _____

By _____

General Contractor

Project Manager