



Meeting Minutes Aviation Board

Monday, August 18, 2014

4:30 PM

2nd Flr Conference Room - Airport Terminal Bldg

Call to Order, Roll Call

Mike Lubinsky, Colgan Air Service

Present: 6 - Andrea Richmond, Neil Duresky, Carol Kratz, Jerome H. Rusch, Jeffrey Schroeder, William Blank

Excused: 2 - David Krump, Bill Harnden

Approval of Minutes

Motioned by Duresky, seconded by Schroeder to approve the July 21, 2014 Aviation Board Meeting Minutes.

Agenda Items:

1 General aviation planning report.

A motion was made by Blank, seconded by Rusch, that the General Aviation Planning Report be ACCEPTED AND FILED . The motion carried by voice vote.

Excused: 2 - Krump, Harnden

2 Minimum Standards Update

3 Metre marketing services agreement extension.

**A motion was made by Rusch, seconded by Kratz, that a one year extension to the Metre Agreement be APPROVED . The motion carried by voice vote.
(Duresky vote No)**

Yes: 5 - Richmond, Kratz, Rusch, Schroeder, Blank

No: 1 - Duresky

Excused: 2 - Krump, Harnden

4 Traveline Travel services agreement extension.

A motion was made by Schroeder, seconded by Blank, that a one year extension to the Traveline Travel agreement be APPROVED . The motion carried by voice vote.

5 Customer service representatives.

A motion was made by Duresky, seconded by Blank, that the customer service representative concept be APPROVED . The motion carried by voice vote.

6 Custodial services.

A motion was made by Schroeder, seconded by Rusch, that moving of custodial service internally be APPROVED . The motion carried by voice vote.

7 Parking charges.

A motion was made by Blank, seconded by Duresky, that Parking Charges be REFERRED to the Aviation Board, due back by 9/15/2014. The motion carried by voice vote.

8 2015 rates and charges.

A motion was made by Blank, seconded by Schroeder, that the schedule of fees effective January 1, 2015 Item be APPROVED . The motion carried by voice vote. (Duresky vote No)

9 2015 operating budget.

Attachments: [2015 Airport Budget](#)

A motion was made by Kratz, seconded by Rusch, that the 2015 Operating Budget be APPROVED . The motion carried by voice vote.

10 Lost badge charges.

An amendment was made by Blank to change the rates of lost badge fees to \$30,\$100,\$150 for badges being lost within the current badging cycle, not to exceed 2 years, and that the Airport Manager is authorized to waive fees at his discretion. A motion was made by Blank, seconded by Duresky, that Lost Badge Charge Fees be APPROVED AS AMENDED . The motion carried by voice vote.

11 Projects/Operations/Marketing/Air Service Update

Adjournment

Motioned by Schroeder, seconded by Kratz to adjourn. The motion carried unanimously by voice vote.