



City of La Crosse, Wisconsin

APPLICATION FOR EXPANSION OF ALCOHOL BEVERAGE LICENSE INTO OUTDOOR DINING AREA

Fee: \$ 150.00

The undersigned licensee requests permission to expand the following alcohol beverage license(s) into outdoor dining area pursuant to Sec. 4-45(b) and/or 4-109(b) of the Municipal Code. Check all license that apply.

- Combination "Class B" Beer & Liquor
 Class "B" Beer
 "Class C" Wine



BUSINESS INFORMATION			
Legal/Real Name of Business: Root Note LLC.			
Business Address: 115 4th St S.			
Business Phone Number: [REDACTED]		Business Email: [REDACTED]	
PREMISES INFORMATION			
Trade Name of Business: The Root Note			
Address of Premise: 115 4th St S.			
EXPANSION INFORMATION			
Dates of Expansion - must be between April 1 and October 31 (unless otherwise permitted by the Board of Public Works)			
4-6 2 top tables w/ chairs Along Building & 4th Street			
Description of Proposed Expansion - Where Alcohol Will be Present (square feet, physical location, etc.):			
AGENT INFORMATION			
Agent Name:	First	Middle	Last
Agent Home Address:	Street	City	State Zip Code
Phone Number:	Email:		

The above hereby makes application to expand its alcohol beverage license into outdoor dining area pursuant to Sec. 4-45(b) and/or 4-109(b) and the provisions of Sec. 40-106(3) of the Municipal Code. I agree to abide by all applicable state and local regulations including, but not limited, to the sale and service of alcoholic beverages and adherence to noise levels.


Signature of Applicant

4/28/26
Date

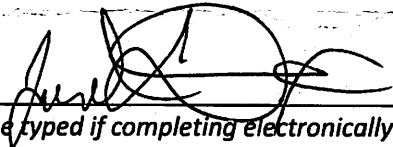
Application Submittal Checklist

Each application will need the following detail in order to be considered a complete application and be processed and reviewed:

- 1) A fully completed and signed application. **(EACH PAGE MUST BE SIGNED AND DATED)**
- 2) If the applicant is not the owner of the building/property, acknowledgment from the building/property owner must be attached as proof they are aware of the application being submitted to the City.
- 3) Nature of business, to include business hours, days and months of operation, the planned capacity of the outdoor dining area, and a lighting and signage plan.
- 4) A scaled site plan for an outdoor dining area, to include the location and boundary of the proposed outdoor dining area; the dimensions of the remaining width of the sidewalk outside the outdoor dining area; the dimension from the outdoor dining area to the curb and all buildings; and the location of awnings, dining appurtenances within the outdoor dining area. The plans shall also indicate: existing property lines; associated buildings and entrances; extent of sidewalk adjacent to businesses, face of curb, location of fire hydrants, bus shelters and/or stops, trees, utility poles, signs, benches, light poles, waste receptacles, driveways, alleys, vaults and any other obstructions within the public right-of-way at the proposed location of the outdoor dining area and for an additional 20 feet there from. Site Plan shall also include dimensions of the proposed outdoor dining area, the number of tables/seats and the distances between them, and the location of all fencing with a description of type and materials.
- 5) Plans for any proposed structures such as raised platforms, enclosures, and/or roofs.
- 6) Photos, attachments, and/or renderings or any other information that will help the City better understand, review and process your application.
- 7) Any other items pertaining to the Street Privilege Permit Process.



Signature



Date

4/28/26

Signature may be typed if completing electronically

Application

ESTABLISHMENT AND OWNER INFORMATION

Business Owner (LLC, Corp, etc.) Root Note LLC

Business Name (Tradenname) _____

Business Address 115 4th St S. La Crosse, WI 54601

Phone Number [REDACTED] Email [REDACTED]

Name of Property Owner (if different than above) Carmen Ventures LLC

Phone Number [REDACTED] Email _____

Zoning Classification _____

Does this business currently hold a City of La Crosse alcohol license?

YES NO

If YES answered above, will you be requesting an expansion of premises to the current alcohol license?
(Requires provisional approval by the City Clerk and final approval by the Common Council)

YES NO

SITE/PROJECT DESCRIPTION

Please describe the proposed outdoor dining area details below.

Describe area of outdoor dining (street, sidewalk, adjacent greenspace or off-street parking area, etc.):
Side walk seating with tables; Target of 4 ~~chair~~ tables
With 2 chairs per table.

Number of tables in proposed outdoor dining area: 4

Number of seats in proposed outdoor dining area: 8

Existing indoor seating capacity: 68

Number of bathrooms: 2

Number of onsite, off-street parking spaces for your business currently: 2

PERMIT FEES, if applicable

Street Privilege Permit for outdoor dining areas in right-of-way (additional application required)

\$75.00 original and \$75.00 annual renewal

Expansion of Alcohol License for outdoor dining area (additional application required)

\$150.00 annual

APPLICANT SIGNATURE

I hereby make an application for an Outdoor Dining Area as detailed above. I agree to abide by the requirements of all City ordinances and State laws. I understand that the approval of a La Crosse Outdoor Dining Area is approved by the Board of Public Works and that the permit can be revoked pursuant to Municipal Code. I agree to apply for any and all building permits that may be needed.

Signature [Signature] Date _____

Signature may be typed if completing electronically



PERMIT RENEWAL OR TERMINATION

Revocable Occupancy / Street Privilege

City of La Crosse Engineering Department

Phone: (608) 789-7505

engineering@cityoflacrosse.org

RENEWAL

TERMINATION

Property Owner

Name: Laz Caranza

Address: 3510 Fairway Court City: LaCrosse State: WI Zip: 54601

Phone: [redacted] Email: [redacted]

Application Preparer (if different from above)

Name: Jared Dennis

Relationship with owner: Renting space for commercial use

Phone: [redacted] Email: [redacted]

Encroachment

Encroachment Address(es):

Tax Parcel Number: Issued Permit Number:

To RENEW this permit, sign here

Signature of owner or designee: [Signature] Date: 4/28/26

Print name and title: Jared Dennis, Building Occupant & Owner of Foot Note LLC

Return this completed renewal form in January annually along with valid insurance certificate and renewal fee via email to engineering@cityoflacrosse.org or mail to or drop off at City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601.

To TERMINATE this permit, sign here

Signature of owner or designee: Date:

Print name and title:

The above Signatory states that the Encroachment has been removed and right of way restored.

Return this completed form via email to engineering@cityoflacrosse.org or mail to or drop off at City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601.

Below this line to be completed by City staff only

Required items to be provided by Applicant:

Certificate of Insurance (City as additional insured)

Annual Renewal Fee \$

Encroachment type: Renewal year:

All fees are non-refundable.

Permission to use sidewalk

1 message

Lazaro Carranza [REDACTED]

Mon, Apr 27, 2026 at 10:04 AM

To: [REDACTED]

Dear City of La Crosse,

I am writing to formally state my approval for my tenant, The Root Note, to utilize the sidewalk area directly in front of their business for outdoor seating and tables.

As the property owner, I fully support their request to offer outdoor seating for their patrons, provided that all applicable city regulations, safety guidelines, and accessibility requirements are followed.

Please consider this letter as my consent for The Root Note to proceed with any necessary permits or approvals required by the City.

If you need any additional information or documentation, feel free to contact me.

Sincerely,

Lazaro Carranza



Lazaro Carranza
Scenic Concepts, LLC

Office: [REDACTED]

Address: 115 5th Ave. S. 2nd Floor
La Crosse, WI 54601

Website: www.scenicconcepts.com