



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

**City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: engineering@cityoflacrosse.org http://cityoflacrosse.org

Encroachment Owner: Perry McClellan-Charter Communications #1054676  
Address: 1228 12th Ave South City: Onalaska State: WI Zip: 53005  
Phone # (608) 317-6213 Email Address Perry.McClellan@charter.com

Application Preparer (if different from above) Matt Hilscher-MI-Tech Services  
Relationship with Owner: Contractor for design and permitting  
Phone # 920-924-3690 ext 3528 Email Address mhilsche@mi-tech.us

**Description of Proposed Encroachment:**

Install new 2" conduit for fiber and coax

**Encroachment Address(es):** 2203 Green Bay St. La Crosse

**Benefiting Tax Parcel ID #(s):**  
17-50782-230

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner or designee: Perry McClellan Date: 6-5-2019  
Print Name and Title: Perry McClellan Construction Coordinator

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. **Average completion time for validation 45 days.**

**BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY**

**Required items to be provided by Applicant:**

- Scale Drawing of encroachment on letter size paper(s)
- Legal Description of benefiting parcel(s)
- Certificate of Insurance (City as additional Insured)
- Initial Application Fee \$ \_\_\_\_\_
- Annual Permit Fee \$ \_\_\_\_\_

**Board of Public Works  
Approval Date:**

**Encroachment Type:**

**Permit Number:**

**All Fees are Non-Refundable & Subject to change by City Council**