



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Meeting Agenda - Final

Board of Public Works

Monday, October 27, 2025

10:00 AM

Council Chambers
City Hall, First Floor

The Board of Public Works meeting is open for in-person attendance and will also be conducted through video conferencing. The meeting can be viewed by visiting the Legislative Information Center (<https://cityoflacrosse.legistar.com/Calendar.aspx>) and clicking on the video link to the far right in the meeting list.)

Call to Order

Roll Call

Shaundel Washington-Spivey, Tamra Dickinson, Erin Goggin, Matt Gallagher, Andrea Trane.

Approval of Minutes

Minutes from October 20, 2025.

Agenda Items:

- [25-1265](#) Resolution providing course of action to the Wisconsin Department of Transportation with respect to Alternatives for USH 53 Corridor Study, from King Street to La Crosse Street.
- [25-1268](#) AN ORDINANCE creating Sections 46-42 and 46-43 of the Code of Ordinances of the City of La Crosse regarding the creation of a Wellhead Protection district/s to ensure the long-term health of the City's drinking water supply.
- [25-1285](#) Request from Water Department for approval of quote for rehab wells 14, 16, & 25.
- [25-1295](#) Request from Water Department for approval of two pressure-reducing valves.
- [25-0115](#) Bidder's Proof of Responsibility.
- [25-1286](#) Construction Contract Final Payments.
- [25-1296](#) Brightspeed of Wisconsin, LLC Street Privilege Permit request for communications in right-of-way near 3910 US-61.

Adjournment

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to ADAcityclerk@cityoflacrosse.org, with as much advance notice as possible.



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 25-1265

Agenda Date: 11/4/2025

Version: 1

Status: New Business

In Control: Judiciary & Administration Committee

File Type: Resolution

Agenda Number:

Resolution providing course of action to the Wisconsin Department of Transportation with respect to Alternatives for USH 53 Corridor Study, from King Street to La Crosse Street.

RESOLUTION

WHEREAS, the Department of Transportation of the State of Wisconsin (WisDOT) is conducting a corridor planning study on USH 53, including the section known by local designation as 3rd Street and 4th Street, from King Street to La Crosse Street (Downtown); and

WHEREAS, the Public Involvement conducted by WisDOT included has included meetings (with surveys) that incorporated a local Technical Advisory Committee (TAC, June 17), a Local Officials Advisory Committee (LOAC, June 17), a Community Advisory Committee (CAC, July 16), a Public Involvement Meeting (PIM, July 16), and a Downtown Business Owners Meeting (September 3); and

WHEREAS, said meetings with said groups did include discussion, input, and survey regarding two alternatives, which themselves were distilled from a larger number of alternatives through involvement with said groups, and are presented herein as Alternatives 1 and 2; and

WHEREAS, existing adopted citywide plans were referenced and consulted when considering the Alternatives, including, but not limited to, the Comprehensive Plan, Transportation Demand Management Plan, Bicycle and Pedestrian Master Plan, and the Imagine 2040 La Crosse Downtown Plan; and

WHEREAS, discussion of Alternatives has been routed for input to various committees and boards, including the Committee for Citizens with Disabilities, the Bicycle Pedestrian Advisory Committee, and the Board of Public Works; and

WHEREAS, there has been support for each Alternative, without a unanimous consensus emerging; and

WHEREAS, both Alternatives meet the established Purpose and Need of the WisDOT Corridor Study but require final direction to advance the study beyond Alternative selection and into the design phase, and said selection is most properly made as a policy decision by the whole of the Common Council; and

WHEREAS, the selection of a concept as a preferred Alternative is necessary for the creation and approval of State/Municipal Agreements throughout the design and construction process for the USH 53 corridor; and

WHEREAS, aside from their similarities, the differences for the alternatives can be summarized as follows:

Alternative 1 – Keep on-street parking on one side of the street (parking lane funded 100% by City of La Crosse) and install a parking-separated, raised bicycle lane on the same side, between the parking lane and sidewalk, buffered each side with paved terrace space.

Alternative 2 – Keep on-street parking on two sides of the street (parking lanes funded 100% by City of La Crosse) and do not install designated bicycle facilities, but slightly widen sidewalks.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of La Crosse that it hereby provides the course of action to proceed by selecting Alternative _.

BE IT FURTHER RESOLVED that for the selected Alternative, all City and State standard specifications, procedures, and details shall be followed for design and construction, recognizing 3rd and 4th Streets as connecting highways within the jurisdictional maintenance limits of the City of La Crosse.

BE IT FURTHER RESOLVED that the Common Council hereby authorize staff, and request that WisDOT proceeds, to complete the design and construction phases expeditiously.

BE IT FURTHER RESOLVED that City of La Crosse staff are hereby directed to effectuate this resolution.



CITY OF LA CROSSE

400 La Crosse Street
La Crosse, Wisconsin 54601
(608) 789-CITY
www.cityoflacrosse.org

LEGISLATION STAFF REPORT FOR COUNCIL

File ID Caption

Staff/Department Responsible for Legislation

Requestor of Legislation

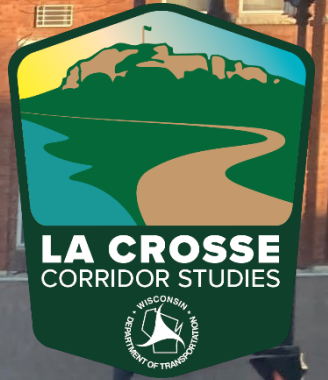
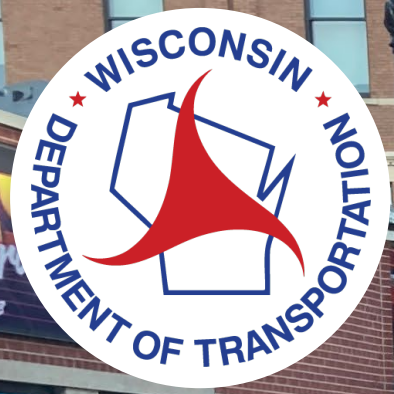
Location, if applicable

Summary/Purpose

Background

Fiscal Impact

Staff Recommendation



US 53 & US 14/61 Corridor Study – Downtown Alternative Selection

1630-09-01

October 9, 2025

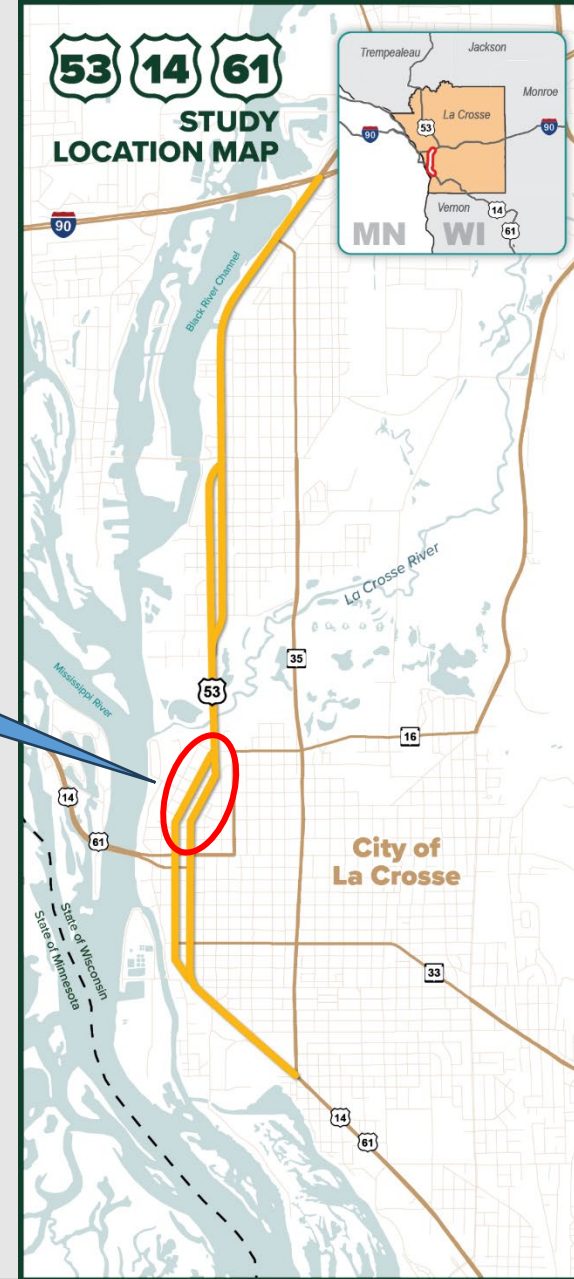


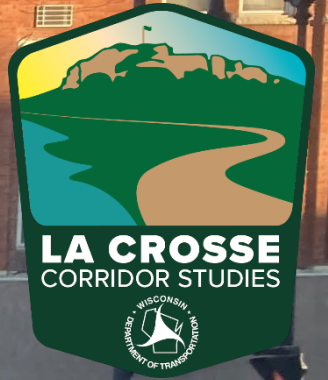
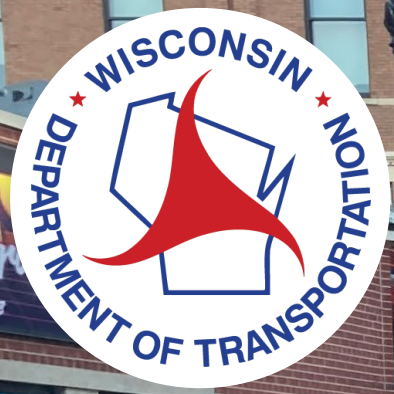


Study Overview

- Study Limits: WIS 35 to I-90
- Length: 4.3 miles
- Scope:
 - Safety Improvements
 - Traffic Operations Improvements
 - Multimodal Improvements
 - Pavement Repair / Replacement / Reconstruction
 - Bridge Maintenance
 - Utility Repair / Replacement

Area of Focus:
Downtown (King
St – La Crosse St)





Downtown Alternatives (King St – La Crosse St)

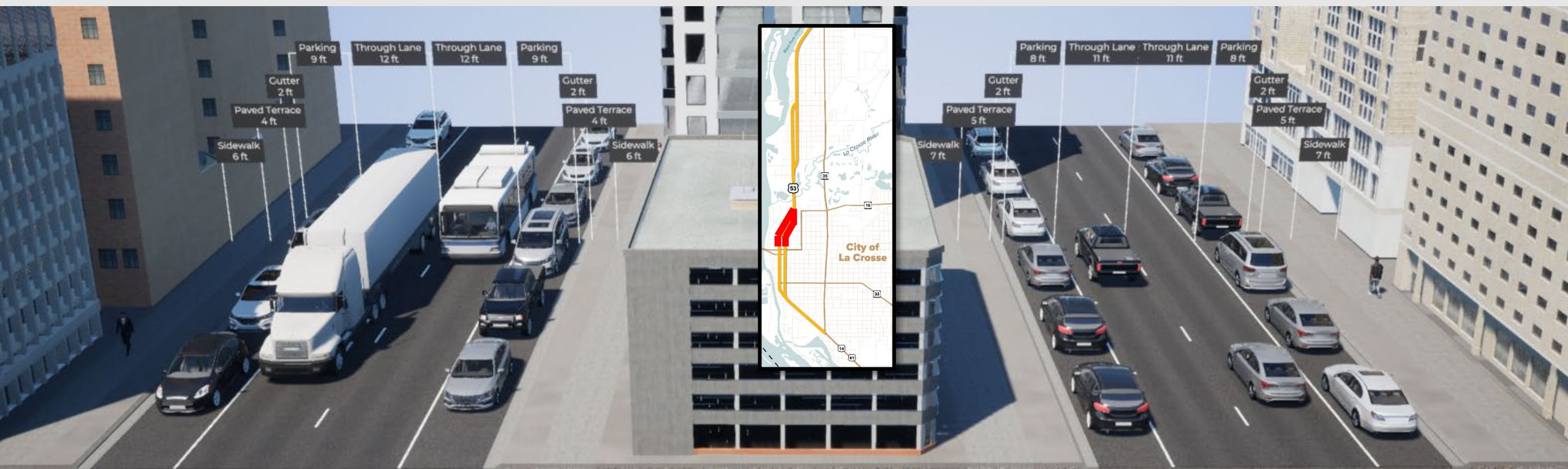




Existing Typical Section

- Improvement Concept
 - Reconstruction

Segment: King St – La Crosse St

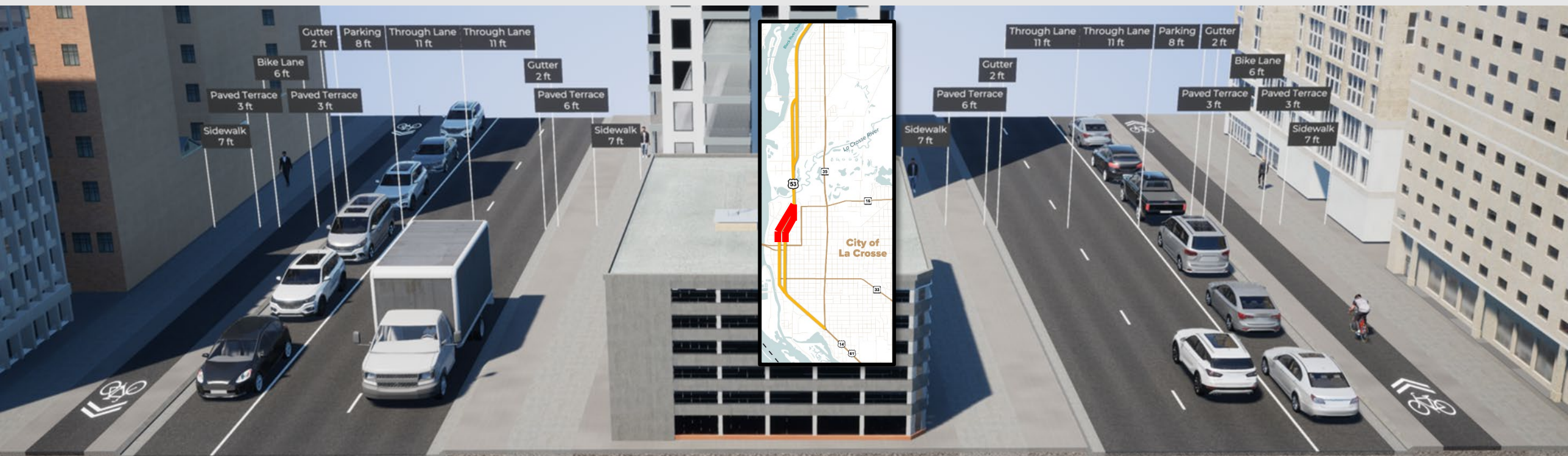




Alternative 1

Remove Parking, Parking-Separated Bike Lanes

Segment: King St – La Crosse St

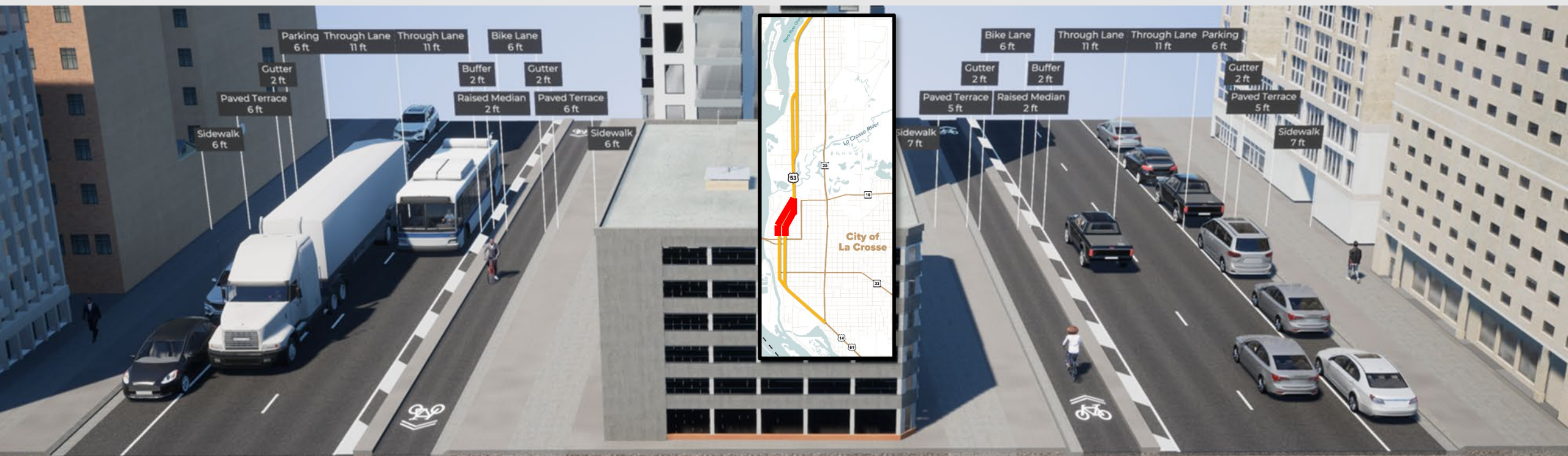




Alternative 1a

Remove Parking, Separated Bike Lanes (Left Side)

Segment: King St – La Crosse St

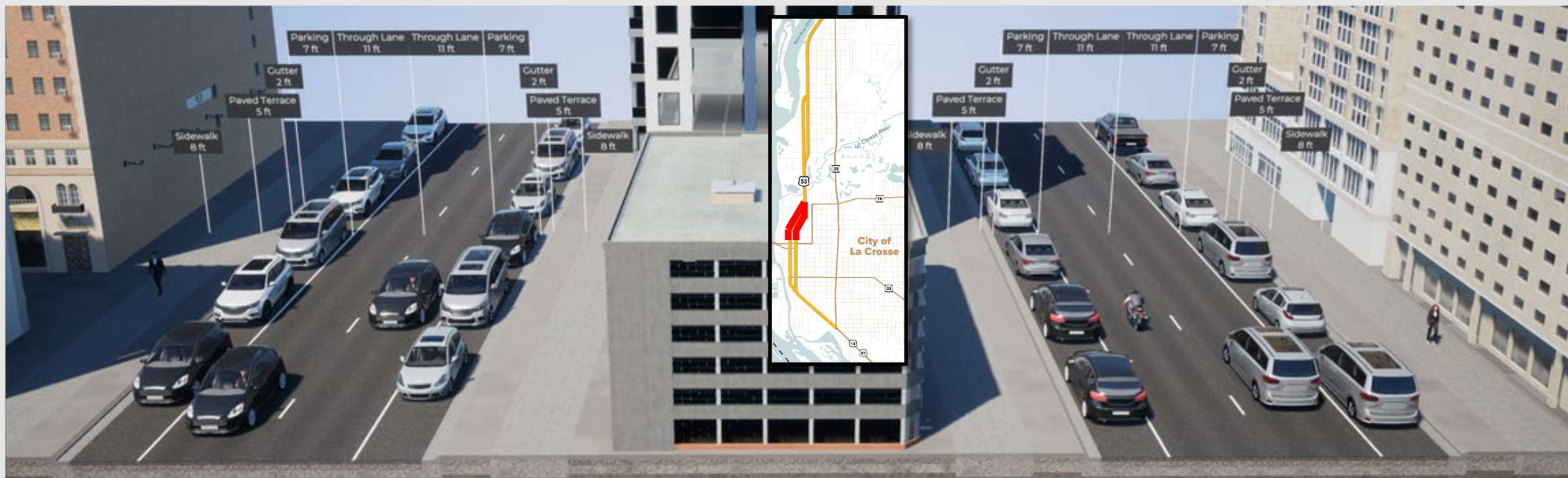




Alternative 2

Narrow Parking Lanes, Widen Sidewalk

Segment: King St – La Crosse St

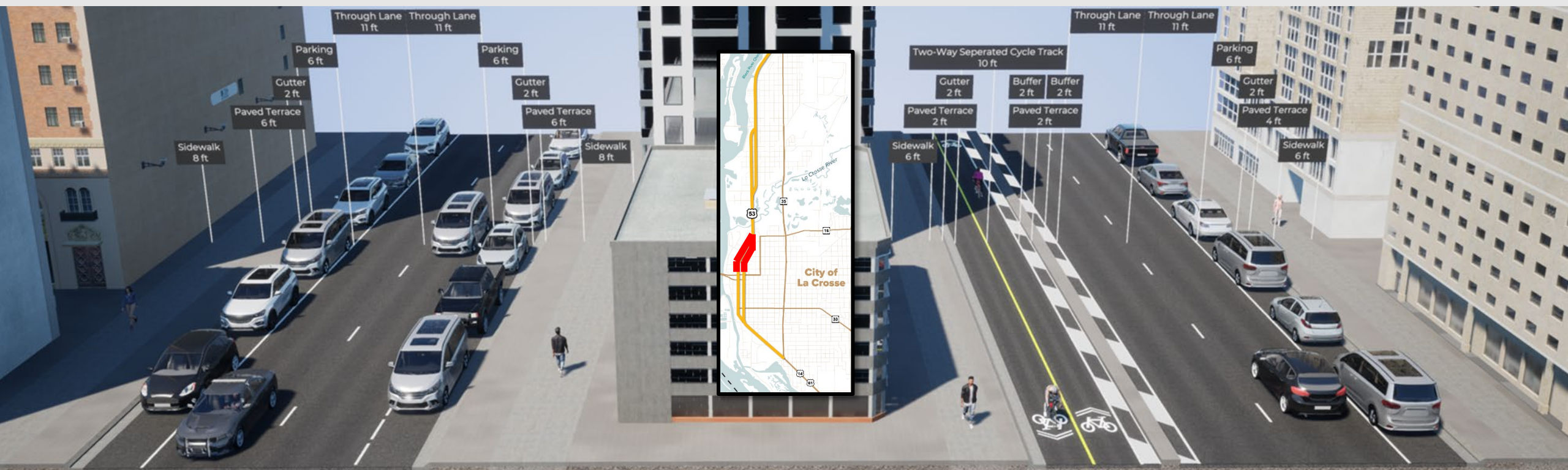


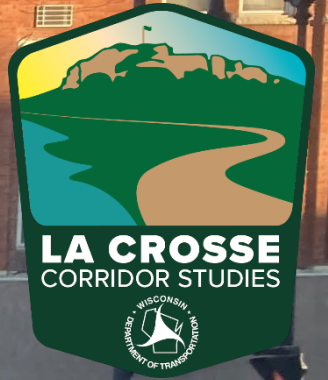
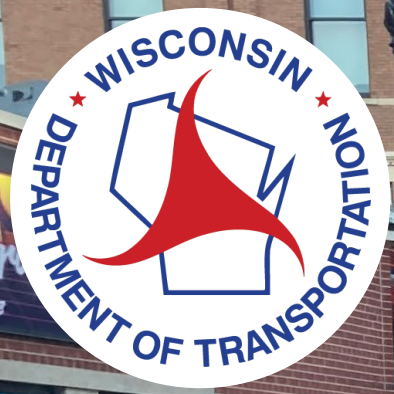


Alternative 2a

Remove Parking, Separated Cycle Track (4th St)

Segment: King St – La Crosse St





Public Involvement Summary



Public Involvement Summary

Groups Surveyed:

- Technical Advisory Committee (TAC): June 17
- Local Officials Advisory Committee (LOAC): June 17
- Community Advisory Committee (CAC): July 16
- Public Involvement Meeting (PIM): July 16
- Downtown Business Owners Meeting: September 3



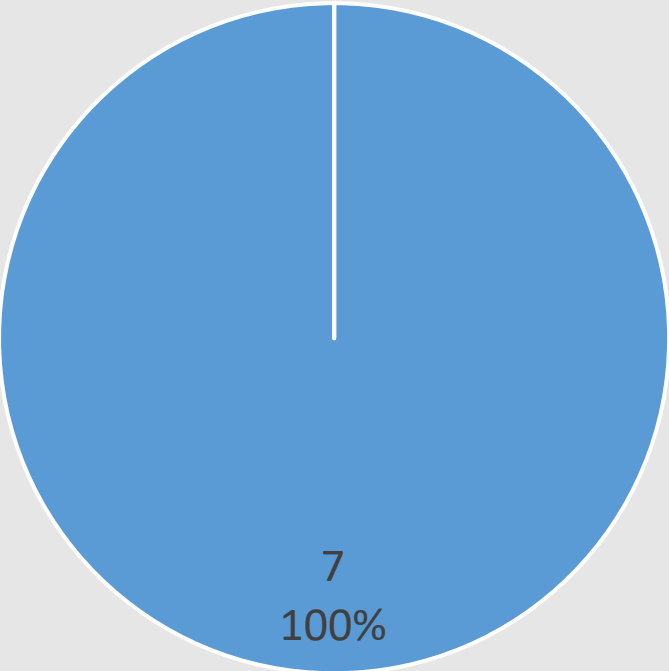


Public Involvement Summary

(King St – La Crosse St)

TAC Survey

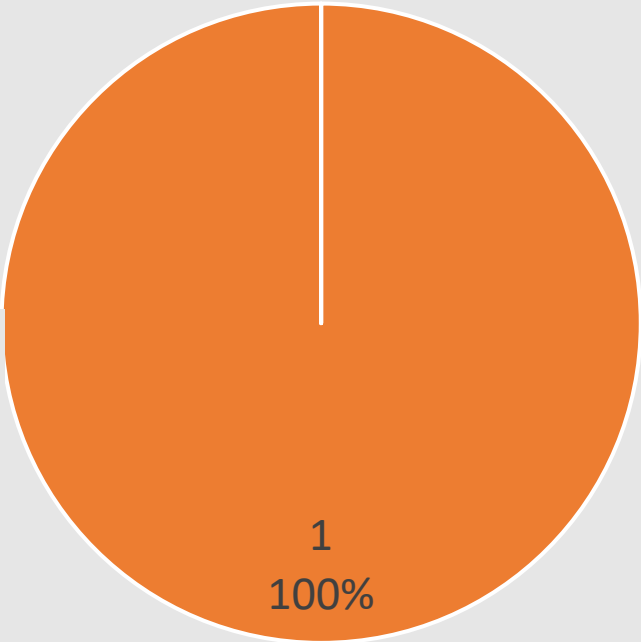
7 Responses



- Alt. 1 - Parking Separated Bike Lanes
- Alt. 1A - Separated Bike Lanes (Left Side)
- Alt. 2 - Widen Sidewalk
- Alt. 2A - Separated Cycle Track
- No Change

LOAC Survey

1 Response



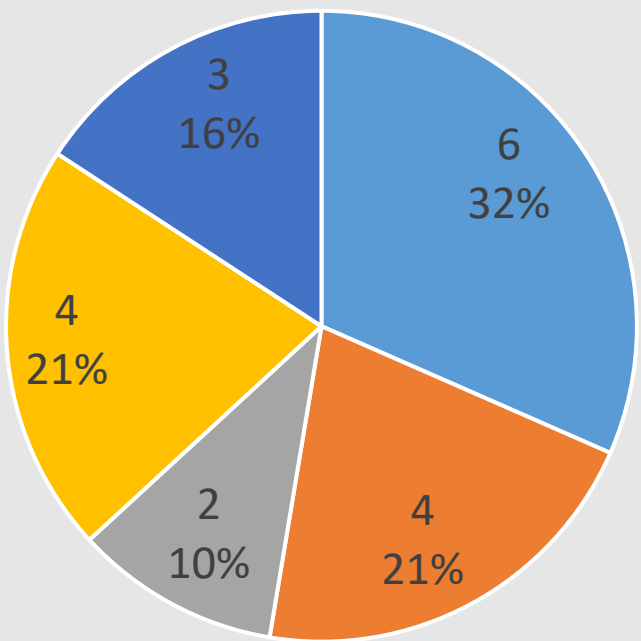


Public Involvement Summary

(King St – La Crosse St)

CAC Survey

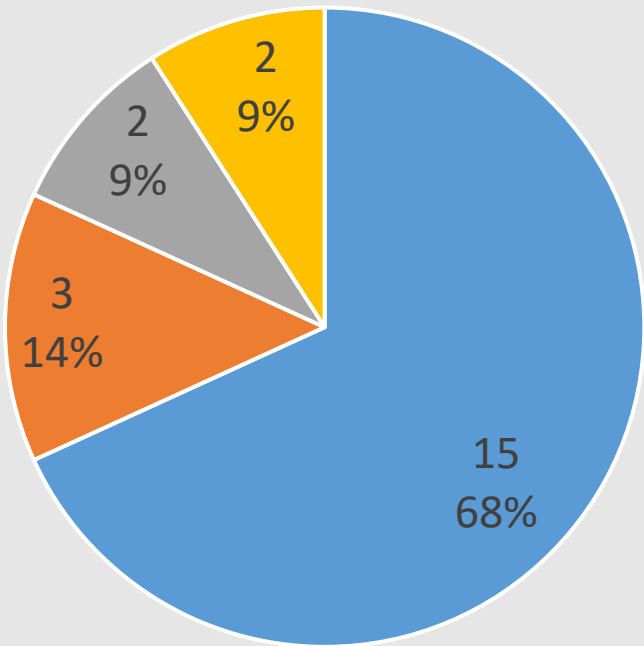
19 Responses



- Alt. 1 - Parking Separated Bike Lanes
- Alt. 1A - Separated Bike Lanes (Left Side)
- Alt. 2 - Widen Sidewalk
- Alt. 2A - Separated Cycle Track
- No Change

PIM Survey

22 Responses

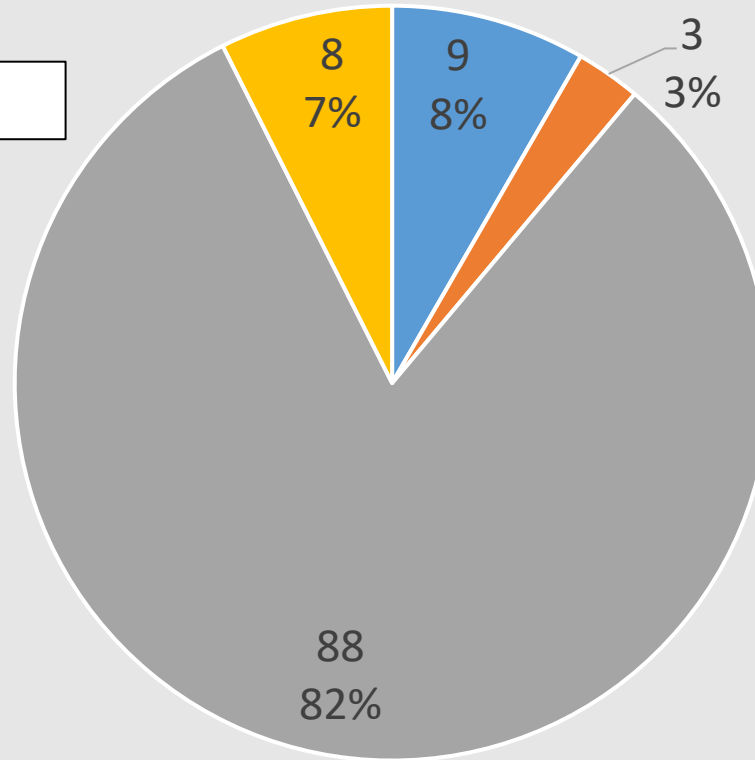




Public Involvement Summary

Business Owner Survey

108 Responses



- Alt. 1 - Parking Separated Bike Lanes
- Alt. 1A - Separated Bike Lanes (Left Side)
- Alt. 2 - Widen Sidewalk
- Alt. 2A - Separated Cycle Track
- No Change



Recommendations

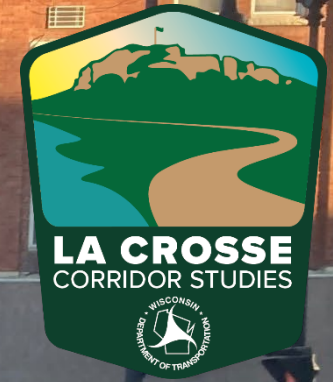
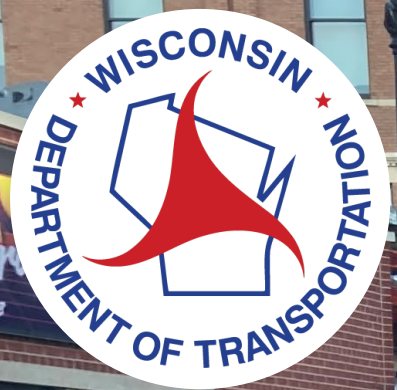
1. Remove Alt 1a and Alt 2a from consideration

- Right-side bike lanes are more intuitive for users
- Left-side bike lanes and cycle tracks increase traffic signal complexity
- Survey results agree with this recommendation.

2. Gain City input on Alt 1 vs. Alt 2

- Both Alternatives meet the Study Purpose & Need
- Both Alternatives would be acceptable to WisDOT Study Team





Questions / Discussion



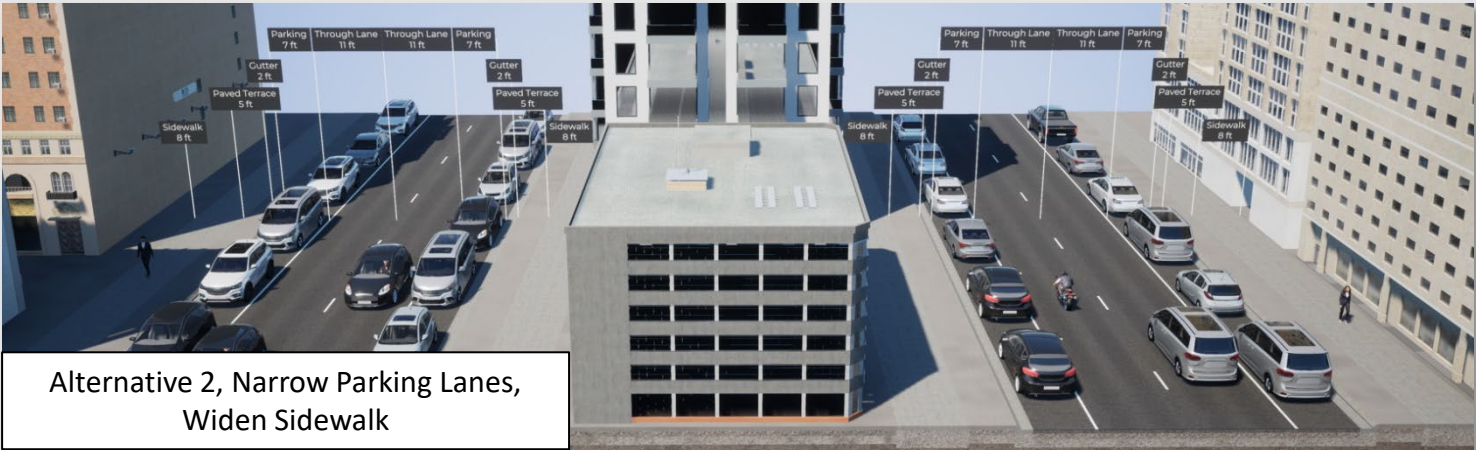


Recommendations

Request: Committee vote on alternative preference



Alternative 1, Remove Parking,
Parking-Separated Bike Lanes



Alternative 2, Narrow Parking Lanes,
Widen Sidewalk





City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 25-1268

Agenda Date: 11/4/2025

Version: 1

Status: New Business

In Control: Judiciary & Administration Committee

File Type: Ordinance

Agenda Number:

ORDINANCE NO.: ____

AN ORDINANCE creating Sections 46-42 and 46-43 of the Code of Ordinances of the City of La Crosse regarding the creation of a Wellhead Protection district/s to ensure the long-term health of the City's drinking water supply.

WHEREAS, the State of Wisconsin Department of Natural Resources (DNR) Administrative Code §§811-812 establishes authority and mandates for water utilities regarding wellhead protection; and

WHEREAS, the City of La Crosse Water Utility has conducted a comprehensive Wellhead Protection Study, resulting in a Wellhead Protection Plan, including various recommendations for operations, maintenance, and Codification to regulate the supply and distribution of clean, safe drinking water; and

WHEREAS, the City of La Crosse's Comprehensive Plan calls for implementation of the recommendations of the City of La Crosse Water Utility Wellhead Protection Plan, as part of zoning, land use, and development, and the delineation of wellhead protection areas.

WHEREAS, protection of the City's wells from spills, contamination, and vandalism is of the utmost importance.

THEREFORE, the Common Council of the City of La Crosse do ordain as follows:

SECTION I: Chapter 46, Article II, Section 42 is hereby created to read as follows:

Sec. 46-42. – Wellhead Protection.

(a) Purpose, Authority, and Definitions

- (1) *Purpose.* Customers of the City of La Crosse Water Utility depend exclusively on groundwater for a safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of this section is to institute land use regulations and restrictions protecting the utility water supply and promote public health, safety, and general welfare.
- (2) *Authority.* Wisconsin Legislature via Wis. Admin. Code 811 authorizes the Water Utility to enact and enforce this section, effective in the incorporated areas of the City, to encourage the protection of groundwater resources.
- (3) *Definitions.* The following word, terms, and phrases when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Applicant means an individual, partnership, association, corporation, or other legal entity that is requesting in writing a land use within the delineated Wellhead Protection Overlay District.

Aquifer means a saturated, permeable geologic formation that contains and will yield significant quantities of water.

Cone of depression means the area around a well, in which the water level has been lowered at least one-tenth of a foot by the pumping of the well.

Design standards means regulations that apply to the development of structures and infrastructures within a designated wellhead protection district.

Municipal water supply means the municipal water supply of the City of La Crosse.

Operating standards means regulations that apply to land use activities/business practices within a designated wellhead protection district.

Permitted use means land use or development that by design or operation is allowed without further technical or regulatory review within defined areas of a district.

Prohibited use means land use or development that is not allowed within the defined areas of the district.

Person or persons means an individual, partnership, association, corporation, municipality or state agency, or other legal entity.

Recharge area means the area which encompasses all areas or features that, by surface infiltration of water that reaches the zone of saturation of an aquifer, and supplies groundwater to a well.

Regulated substances means either one of the following

- a. Chemicals and chemical mixtures that are health hazards as identified in Safety Data Sheets (SDS) under the Global Harmonization System. A SDS is typically available from the substance manufacturer or supplier. Substances packaged for consumption for humans or animals are not considered regulated substances; or
- b. Contaminants including, but not limited to, hazardous substances and hazardous waste as defined under the federal Comprehensive Environmental Response Compensation and Liability Act (CERCLA), the federal Resource Conservation and Recovery Act (RCRA), and all applicable rules and regulations.

Time of travel means the determined or estimated time required for a contaminant to move in the saturated zone from a specific point to a pumping well. The time of travel is located in the recharge area upgradient of a well, or its cone of depression.

Zone of Saturation means the area of unconsolidated, fractured, or porous material that is saturated with water and constitutes groundwater.

(b) Wellhead Protection Overlay Districts

(1) *Creation*

- a. Wellhead protection overlay districts shall be created to institute land use regulations and restrictions within defined areas that contribute water directly to the municipal water supply and thus promote public health, safety, and welfare. The districts are intended to protect groundwater recharge areas for the existing or future municipal water supply from contamination.
- b. The boundaries and zones of the wellhead protection overlay districts shall be as determined and approved by the Water Utility Board. Said boundaries shall constitute those in the Zoning Code, Wellhead Protection Overlay Districts.

(2) *Zones*

- a. Zone 1 of a wellhead protection overlay district is the area of land which contributes water to the well in question, out to a 30-day time of travel to the well. This results in an area within an approximate radius of 400 feet from the wellhead.
- b. Zone 2 of a wellhead protection overlay district encompasses the area of land which contributes water to the well starting at the line which delineates the 30-day time of travel and ends at the line delineating the partial five-year time of travel to the well. This results in an area beginning from the Zone 1 boundary and extending out to an approximate radius of 1200 feet from the wellhead.

(3) *Separation Distances.* Wis. Admin. Code NR 811.12(5)(d) is hereby adopted by reference. Separation distances of said Code or those defined herein, whichever more stringent, shall be the separation distances maintained.

(c) Permitted and Prohibited Uses

(1) *Zone 1 Permitted Uses.* The following are the only permitted uses in Zone 1:

- a. Public and private parks, playgrounds and beaches, provided there are no on-site wastewater disposal systems or holding tanks
- b. Wildlife and natural and woodland areas
- c. Biking, hiking, skiing, nature, equestrian, and fitness trails
- d. Residential with municipal sewer free of flammable or combustible liquid underground storage tanks

- e. Routine tillage, planting, and field management operations in support of agricultural crop production, where nutrients from legume, manure, and commercial sources are accounted for and credited toward crop nutrient need. The combination of all nutrient sources applied or available on individual fields may not exceed University of Wisconsin soil test recommendations for that field.
- (2) Zone 2 Prohibited Uses. The following are prohibited uses in zone 2. All other uses are permitted:
- a. Buried hydrocarbon, petroleum, or hazardous chemical storage tanks (Hazardous chemicals are under 29 CFR 1910.1200 (c) and not excepted under 40 CFR 370.13.)
 - b. Cemeteries
 - c. Standard Industrial Classification (OSHA) Major Group 28 chemical manufacturers.
 - d. Coal storage
 - e. Dry cleaners
 - f. Industrial lagoons and pits
 - g. Landfills and any other solid waste facility
 - h. Manure and animal waste storage
 - i. Nonmetallic earthen materials extraction or sand and gravel pits
 - j. Pesticide and fertilizer dealer, transfer or storage
 - k. Railroad yards and maintenance stations
 - l. Rendering plants and slaughterhouses
 - m. Salt or deicing material storage
 - n. Salvage or junk yards and recycling centers
 - o. Septage or sludge spreading, storage or treatment
 - p. Septage, wastewater, or sewage lagoons
 - q. Private on-site wastewater treatment systems or holding tanks receiving 12,000 gallons per day or more
 - r. Stockyards and feedlots

- s. Stormwater infiltration basins without pretreatment, and a minimum depth of 3 feet of engineered soils, to filter media as defined in Wisconsin DNR Technical Standard 1004- "Bio Retention for Infiltration"; including vegetative filtration and/or unlined temporary detention devices
- t. Motor vehicular services, including filling and service stations, repair, renovation and body working
- u. Wood preserving operations

(d) Building Permit

Any Building Permit, as required by Code, shall only be approved if it also meets the following requirements:

- a. The use is permitted within the zone.
- b. The application meets the following design and operation standards:
 - 1. All design standards listed in Chapter 103
 - 2. All design standards listed in the "Standard Specifications and Procedures" kept on file in the City Engineer's office, open for inspection pursuant to Section 2-470.
 - 3. All other standards listed in the Code or Wisconsin DNR standards listed in WI. Admin. Code 811, whichever is more stringent, to protect the Wellhead and groundwater.

(e) Legal non-conforming uses

- (1) The existing lawful use of a structure which is not in conformity with the provisions of this section may continue subject to the following conditions:
 - a. No modifications or additions to the structures shall be permitted unless approved by the Board of Public Works. Such modifications or additions shall only be approved if the Board of Public Works determines it is in the public interest, it improves the environmental safety and does not create a new prohibited use.
 - b. Nonconforming structures shall devise, file, and maintain with the City a current contingency plan which details of intended response to any emergency which may cause or threaten to cause environmental pollution that occurs at the facility, including notifying municipal, county, and state officials.
 - c. Nonconforming structures shall maintain and provide upon request copies of: the following: current, revised, or new federal, state, and local facility operation approvals, permits or certificates; operational safety plans; and on-going environmental monitoring results to the City.

- (2) If a nonconforming use or structure is discontinued for 12 consecutive months, it is no longer permitted, and any future use of the structure shall conform with the requirements of this section.
- (3) All existing non-conforming structures may make routine maintenance and repairs to restore prior use and size prior to damage event. Approval for maintenance and repairs is not required.

(f) Notice of violation

- (1) Any person found in violation of any provisions of the Code may be served with a written notice stating the nature of the violation, including a required, reasonable time for full compliance. The notice may be served either in person or via first-class mail. Such notice is not required in order to enforce a violation under this section.

(g) Spills, Leaks, and Discharges.

- (1) No person shall place, deposit, or permit to be deposited, store, process, use, produce, dispose of, transport, or discharge, any regulated substance on public or private property within the wellhead protection overlay district, except as provided by another section in this Code or by State statute.
- (2) Any person with direct knowledge of a spill, leak or discharge of a regulated substance that escapes containment or contacts a non-impervious ground surface and is not immediately and completely remediated within the waterhead protection overlay district, shall give notice to one of the persons authorized to enforce this section, within thirty (30) minutes. The notification shall include the location of the incident, name and telephone number of the contacting party, date and time thereof, type of substances, concentration and volume, and control or corrective action taken. Such notification shall not assuage any State or Federal reporting obligations.
- (3) Any person spills, leaks or discharges regulated substances in the waterhead protection overlay district shall be liable for any reasonable expense, loss, damage, or cleanup incurred by the City in response to such an incident.
- (4) A person spills, leaks or discharges regulated substances in the waterhead protection overlay district shall document and maintain sufficient records to reflect accurately the circumstances related to any such incident and develop and implement procedures to eliminate the likelihood of recurrence of spills, leaks, or discharges within ninety (90) days after the incident.

(h) Enforcement and Penalty

- (1) *Penalty.* Any person who violates any of the provisions of this section shall be subject to a penalty as provided in this Code.
- (2) *Injunction.* Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease-and-desist order before resorting to injunction proceedings.

(3) *Inspection.* All persons authorized to enforce this section may inspect premises to ensure compliance with the provisions of this section. Such persons may request an inspection warrant to ensure compliance with this section

SECTION II: Chapter 46, Article II, Section 43 is hereby created to read as follows

Sec 46-43 Vandalism of Public Water Supply .

No person shall break, damage, destroy, uncover, deface, contaminate, including dumping and illicit discharge, or tamper with any structure, appurtenance, property, or equipment which is a part of, or used in conjunction with, facilities of the public water supply.

SECTION III: Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this division shall not be affected.

SECTION IV: This Ordinance shall take effect upon passage and publication.

Shaundel Washington-Spivey, Mayor

Nikki Elsen, City Clerk

Passed:
Approved:
Published:



CITY OF LA CROSSE

400 La Crosse Street
La Crosse, Wisconsin 54601
(608) 789-CITY
www.cityoflacrosse.org

LEGISLATION STAFF REPORT FOR COUNCIL

File ID Caption

Staff/Department Responsible for Legislation

Requestor of Legislation

Location, if applicable

Summary/Purpose

Background

Fiscal Impact

Staff Recommendation



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 25-1285

Agenda Date: 10/27/2025

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item



CITY OF LA CROSSE

WATER DEPARTMENT

800 East Ave N

La Crosse WI 54601-3396

Phone (608) 789-7385

greebond@cityoflacrosse.org

MEMORANDUM

To: Board of Public Works
From: Derek Greebon – Water Superintendent
Date: 10/16/2025
Subject: Well 14, 16, & 25 Rehab

The Water Department requests approval of quotes to rehab wells 14, 16, & 25. The Water Department received multiple bids and has chosen Municipal Well & Pump. Municipal Well & Pump submitted a bid totaling \$127,706.20. The rehab of these wells is the standard 10 year maintenance of wells 14, 16, and 25.



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 25-1295

Agenda Date: 10/27/2025

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item

Agenda Number:



CITY OF LA CROSSE
WATER DEPARTMENT
400 La Crosse St
La Crosse WI 54601-3396
Phone (608) 789-7536
utilities@cityoflacrosse.org

MEMORANDUM

To: Board of Public Works
From: Derek Greebon – Water Superintendent
Date: 10/27/2025
Subject: Pressure Reducer Valve Placement

The Water Utility has completed several studies to evaluate the optimal use of existing water production facilities and to assess system pressures within the booster station region of La Crosse. Based on these findings, it is recommended that two pressure-reducing valves (PRVs) be installed at strategic locations within the distribution system: one at the intersection of Old Town Hall Road and Robil Court, and another near the intersection of Old Town Hall Road and Laurel Road. These valves will help regulate the naturally high-water pressures caused by the area's lower elevation and will also mitigate rapid pressure fluctuations associated with normal water production operations.

Valve Option





City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 25-0115

Agenda Date: 10/27/2025

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 25-1286

Agenda Date: 10/27/2025

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

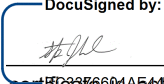
File Type: General Item

Agenda Number:

TO FUNDING SOURCE: City of La Crosse 400 La Crosse Street La Crosse, Wisconsin 54601	PROJECT: Charles Street Reconstruction 54601	APPLICATION NO: 7 INVOICE NO: 7 - September 2025 FINAL PERIOD: 08/29/25 - 09/26/25 PROJECT NO: 24-001 CONTRACT DATE:
FROM CONTRACTOR: Gerke Excavating, Inc. 15341 State Hwy 131 Tomah, Wisconsin 54660	VIA ARCHITECT/ENGINEER: Jackson Overby (City of La Crosse) 400 La Crosse St La Crosse, Wisconsin 54601	
CONTRACT FOR: Res. 24-0377		

CONTRACTOR'S APPLICATION FOR PAYMENT		The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Funding Source, and that current payments shown herein is now due. CONTRACTOR: Gerke Excavating, Inc.
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.		
1. Original Contract Sum	\$326,249.33	By: _____ Date: _____ State of: _____ County of: _____ Subscribed and sworn to before me this _____ day of _____ Notary Public: _____ My commission expires: _____
2. Net change by change orders	\$7,298.50	
3. Contract Sum to date (Line 1 ± 2)	\$333,547.83	
4. Total completed and stored to date (Column G on detail sheet)	\$354,388.90	
5. Retainage:		
a. 0.00% of completed work	\$0.00	
b. 0.00% of stored material	\$0.00	
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$0.00	
6. Total earned less retainage (Line 4 less Line 5 Total)	\$354,388.90	
7. Less previous certificates for payment (Line 6 from prior certificate)	\$345,529.18	
8. Current payment due:	\$8,859.72	
9. Balance to finish, including retainage (Line 3 less Line 6)	\$(20,841.07)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Funding Source:	\$7,298.50	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$7,298.50	\$0.00
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ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT	
In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Funding Source that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.	
AMOUNT CERTIFIED:	\$8,859.72
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)	
ARCHITECT/ENGINEER:	
By: 	Date: 9/25/2025
This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Funding Source or Contractor under this Contract.	

Item Number		Line Item Details		Value					Work Completed						Materials						Total Completed & Stored Materials				Retainage
		Budget Code	Description of Work	Scheduled Quantity	Unit Price	Prime Contract Value	Budget Changes Value	Change Value	Scheduled Value	From Previous Application (Qty.)	From Previous Application (\$)	From Previous Application (%)	This Period (Qty.)	This Period (\$)	This Period (%)	Previous Materials Stored (Qty.)	Previous Materials Stored	New Materials Stored (Qty.)	New Materials Stored	Materials Presently Stored (Qty.)	Materials Presently Stored	Total to Date (Qty.)	Total to Date (\$)	Total to Date (%)	Balance to Finish
1 RES.24-0456 - Res. 24-0456																									
	1.1 BOR - Borrowed				\$103,115.44	\$0.00	\$7,298.50	\$110,413.94		\$118,524.83	107.35%		\$0.00	0.00%		\$0.00		\$0.00		\$0.00		\$118,524.83	107.35%	(\$8,110.89)	\$0.00
	1.2 SAN - Sanitary Sewer Utility				\$57,174.46	\$0.00	\$0.00	\$57,174.46		\$81,118.99	141.88%		\$0.00	0.00%		\$0.00		\$0.00		\$0.00		\$81,118.99	141.88%	(\$23,944.53)	\$0.00
RES.24-0456 - Res. 24-0456 Subtotals					\$160,289.90	\$0.00	\$7,298.50	\$167,588.40		\$199,643.82	119.13%		\$0.00	0.00%		\$0.00		\$0.00		\$0.00		\$199,643.82	119.13%	(\$32,055.42)	\$0.00
2 CIP-868 - CIP #868 - Charles Street - Logan St to Clinton St																									
	2.1 STM - Storm Sewer Utility				\$40,936.96	\$0.00	\$0.00	\$40,936.96		\$40,885.25	99.87%		\$0.00	0.00%		\$0.00		\$0.00		\$0.00		\$40,885.25	99.87%	\$51.71	\$0.00
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Grand Totals					\$326,249.33	\$0.00	\$7,298.50	\$333,547.83		\$354,388.90	106.25%		\$0.00	0.00%		\$0.00		\$0.00		\$0.00		\$354,388.90	106.25%	(\$20,841.07)	\$0.00

10/21/2025

Signed by:



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AUDITOR

Signed by:



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COMPTROLLER

Contingency Transfers Project: CURB-2024-022

From	Starting Balance	Amount	Remaining	To	Starting Balance	New Amount	Reason
CIP- #868 SAN	\$ 125,000.00	\$ 11,140.17	\$ 113,859.83	RES. 24-0456 #868 SAN	\$ 57,415.10	\$ 68,555.27	Misalignment in Line-Item assignment to funding in Procore
RES. 24-0456 #868 SAN CONTINGENCY	\$ 12,584.90	\$ 12,563.72	\$ 21.18	RES. 24-0456 #868 SAN	\$ 68,555.27	\$ 81,118.99	Overrun in Sanitary Lateral Quantity
RES. 24-0456 #868 GOB CONTINGENCY	\$ 15,467.32	\$ 15,409.39	\$ 57.93	RES. 24-0456 #868 GOB	\$ 103,115.44	\$ 118,524.83	Overrun in concrete



City of La Crosse, Wisconsin

City Hall
400 La Crosse Street
La Crosse, WI 54601

Text File

File Number: 25-1296

Agenda Date: 10/27/2025

Version: 1

Status: Agenda Ready

In Control: Board of Public Works

File Type: General Item



**REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION
FOR COMMUNICATIONS (FIBER OPTICS, TELEPHONE, CABLE, ETC.)**

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: engineering@cityoflacrosse.org <http://cityoflacrosse.org>

Encroachment Owner: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone # _____ Email Address _____

Application Preparer (if different from above) _____

Relationship with Owner: _____

Phone # _____ Email Address _____

Description of Proposed Encroachment:

Encroachment Addresses (List by Street and 100 blocks):

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: _____ Date: _____

Print Name and Title: _____

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY

Required items to be provided by Applicant:

Scale Drawing of encroachments ☐

(City Utilities, Lighting and Signals must be shown on Proposed Communications Plan)

Certificate of Insurance (City as additional Insured) ☐

Initial Application Fee \$ _____ ☐

City Utility Potential Conflict Notification and Sign-Off ☐

Board of Public Works

Approval Date:

Encroachment Type:

Permit Number:

All Fees are Non-Refundable & Subject to change by City Council

SHEET 1 OF 2



REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: engineering@cityoflacrosse.org <http://cityoflacrosse.org>

STREET PRIVILEGE PERMIT CONDITIONS FOR COMMUNICATIONS INSTALLATIONS

1. The applicant shall be primarily liable for damages to person or property by reason of the granting of this street privilege permit.
2. The applicant shall obtain an excavation permit from the City of La Crosse Engineering Department prior to performing installation or any maintenance on the cable in the City right-of-way that requires excavation or disruption of pavement, sidewalk, curb and gutter, or other structure.
3. The applicant agrees that tracer wires shall be used and final cable location within the street right-of-way shall be approved by the City Engineer. Cable shall be installed not less than 36 inches deep, unless otherwise approved by the City Engineer.
4. Applicant agrees to provide the City of La Crosse with final "as-built" plans when installation is complete.
5. Applicant agrees that any pavement, concrete or green space disturbed during drilling activities shall be restored to its prior condition.
6. Applicant agrees that said installation shall not interfere with the City's water, sanitary sewer, or storm sewer underground infrastructure that may be in the area.
7. Applicant further agrees that they will make arrangements with the public utility companies and the City of La Crosse to clear all public underground utilities prior to initiating such work, and if necessary, applicant will make arrangements with the City of La Crosse to ensure proper traffic control.
8. Applicant waives any and all rights to contest in any way or manner the validity of Sec. 66.0425 of the Wisconsin Statutes and the amount of compensation charged.
9. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
10. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Attorney as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
11. Applicant further agrees to hold harmless the City for any damage to said cable while the City, its agents or contractors are conducting construction for maintenance activities in or upon such area in which said cable lies; provided, however, the City shall make a good faith effort to notify applicant of any maintenance or work in the area of the street privilege permit which may damage applicant's cable.
12. Applicant agrees to remove the cable and return the area to its original condition upon ten (10) days' notice by the Board of Public Works. The applicant further agrees that if it does not remove the cable within ten (10) days after receiving notice, the City is authorized to remove the same and applicant agrees to pay the City for all costs of such removal.
13. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
14. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

PLAN SHEET DISCLAIMER:

1. EVERY REASONABLE EFFORT HAS BEEN MADE TO ASSURE THE ACCURACY OF THESE PLANS AND ASSOCIATED DATA.
2. IN AN EFFORT TO INCREASE THE CLARITY AND LEGIBILITY OF THE PLANS, EXISTING UNDERGROUND UTILITIES WILL NOT BE SHOWN UNLESS THERE IS PROPOSED WORK THAT WILL REQUIRE EXCAVATION OR ANY OTHER EARTH DISTURBING ACTIVITY. IF PROPOSED WORK WILL REQUIRE THIS TYPE OF ACTIVITY. EXISTING UNDERGROUND UTILITIES WILL BE PROPERLY INVESTIGATED AND REPRESENTED ON THE PLAN SHEET OF THE RESPECTIVE WORK LOCATION

UTILITIES

1. THE IDENTITY AND LOCATION OF EXISTING UNDERGROUND UTILITIES LOCATED IN AND AROUND THE CONSTRUCTION AREA HAVE BEEN SHOWN AND LABELED ON THE PLANS BY USING INFORMATION PROVIDED BY THE RESPECTIVE UTILITY OWNERS.
2. SUPPORT AND PROTECTION OF ALL UTILITIES AND APPURTENANCES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. COSTS FOR THE REPAIR AND RESTORATION OF EXISTING UTILITIES DAMAGED BY THE CONTRACTOR SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR
3. CALL 811 BEFORE YOU DIG. AT LEAST 48 HOURS PRIOR TO EXCAVATION.

WORK LIMITS

1. THE WORK LIMITS SHOWN ON THESE PLANS ARE FOR PHYSICAL CONSTRUCTION ONLY. THE INSTALLATION AND OPERATION OF ALL TEMPORARY TRAFFIC CONTROL AND TEMPORARY TRAFFIC CONTROL DEVICES REQUIRED BY THESE PLANS SHALL BE PROVIDED BY THE CONTRACTOR WHETHER INSIDE OR OUTSIDE OF THESE WORK LIMITS.

MAINTAIN DRAINAGE

1. THE CONTRACTOR AT HIS OWN EXPENSE, SHALL MAINTAIN THE FLOW IN ALL SEWERS, DRAINS, FIELD TILES, AND WATERCOURSES ENCOUNTERED IN AND AROUND THE PROJECT SITE. IF SUCH WATERCOURSES OR DRAINS ARE DISTURBED OR DESTROYED DURING THE EXECUTION OF THE PROJECT, THEY SHALL BE RESTORED BY THE CONTRACTOR AT HIS OWN EXPENSE TO A CONDITION SATISFACTORY TO THE ENGINEER.

SECURING EXCAVATIONS & TRENCHES FOR NON-WORKING HOURS

1. EXCAVATIONS AND TRENCHES OVER 24-INCHES DEEP SHALL BE SECURELY PLATED OR BACKFILLED DURING NON-WORKING HOURS.

EXCAVATION OF ROADWAY AND RIGHT-OF-WAY AREAS

1. ANY CONTRACTOR PERFORMING EXCAVATION, INCLUDING BUT NOT LIMITED TO DISTURBING THE EARTH WTH POWERED OR NON-POWERED EQUIPMENT, DRILLING AND/OR BORING, SHALL CAUSE NOTICE TO BE GIVEN BY CALLING 811 AT LEAST 48 HOURS BUT NOT MORE THAN 10 WORKING DAYS BEFORE EXCAVATING.
2. THE EXCAVATOR SHALL PROTECT AND PRESERVE THE MARKINGS UNTIL THOSE MARKINGS ARE NO LONGER NEEDED. IF AN EXCAVATION WILL COVER A LARGE AREA AND/OR PROGRESS FROM ONE AREA TO THE NEXT OVER A PERIOD OF TIME. THE EXCAVATOR SHALL COORDINATE THE MARKING OF APPROXIMATE LOCATIONS OF CITY OWNED FACILITIES WITH THE ACTUAL EXCAVATION.
3. THE CONTRACTOR IS RESPONSIBLE FOR LOCATING ALL CUSTOMER OWNED SERVICE LINES/LATERALS. THE CONTRACTOR SHALL FIELD VERIFY THE HORIZONTAL AND VERTICAL LOCATION OF ANY CITY OR CUSTOMER OWNED MAIN OR SERVICE LINE/LATERALS THAT MAY BE AFFECTED BY THE PROPOSED CONSTRUCTION ACTIVITIES. FIELD VERIFICATION SHALL TAKE PLACE PRIOR TO ANY ACTIVITY THAT MAY JEOPARDIZE THE INTEGRITY OF THE FACILITY AND AT A LOCATION NEAREST THE POINT OF POSSIBLE CONFLICT.
4. ANY DAMAGES TO CITY OR CUSTOMER OWNED FACILITIES SHOULD FIRST BE REPORTED TO THE UTILITY OWNER THEN IMMEDIATELY NOTIFY THE PROJECT ENGINEER.

AERIAL CONSTRUCTION:

1. CONTRACTOR TO VERIFY ALL BONDING AND GROUNDING COMPLES WITH NESC GUIDELINES.
2. CONSTRUCTION TO VERIFY ALL REQUIRED MAKE READY WORK IS COMPLETE BEFORE PLACING ON UTILITY POLES.

SAFETY NOTE:

1. CHECK IN WITH CONSTRUCTION SUPERVISOR WHEN ARRIVING ON-SITE.
2. HEAVY CONSTRUCTION EQUIPMENT IN USE. BEWARE OF SURROUNDINGS.
3. FOLLOW CONGRUEX SAFETY POLICIES AND GUIDELINES AT ALL TIMES WHILE WORKING.
4. CONSTRUCTION ZONE/ HARD HAT, SAFETY GLASSES, REFLECTIVE VEST/SHIRT, SAFETY TOE BOOTS REQUIRED – WORK SAFELY

CHC

A CONGRUEX COMPANY

LEGENDS SHEET

brightspeed

CONFIDENTIAL AND PROPRIETARY

LCRSWIXB

R/W

C/L

EOP

BOC

PROPERTY LINE

FENCE

T

E

G

TS

W

S

SD

U/E

RAIL TRACKS

SIDEWALK

CABINET

EXISTING PED

EXISTING FLOWERPOT

EXISTING HANDHOLE

TELEPHONE CABINET

TELEPHONE MANHOLE

POLE

CABLE MARKER

STREET SIGN

VERTICAL GROUND

ELECTRIC PEDESTAL/CABINET

ELECTRIC TRANSFORMER

ELECTRIC METER

ELECTRIC VAULT/HANDHOLE

ELECTRIC MANHOLE

EXISTING VAULT

STREETLIGHT

POWER PED

CATV PED

CATV VAULT/HANDHOLE

TREE

TRANSFORMER

GAS METER

GAS VALVE

SEWER MANHOLE

UNKNOWN MANHOLE

WATER METER

WATER VALVE

FIRE HYDRANT

WATER MANHOLE

STORM DRAIN CATCH BASIN

STORM DRAIN MANHOLE

CULVERT

C/L MONUMENT

ANCHOR & DOWN GUY

BORE

BORE

BORE

TRENCH

A

AERIAL FIBER

AERIAL STRAND

12"X24"X18" HANDHOLE

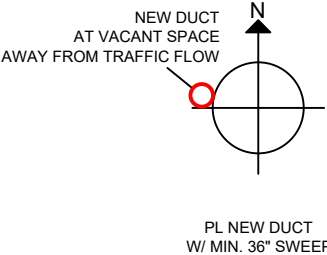
17"X30"X18" HANDHOLE

24"X36"X24" HANDHOLE

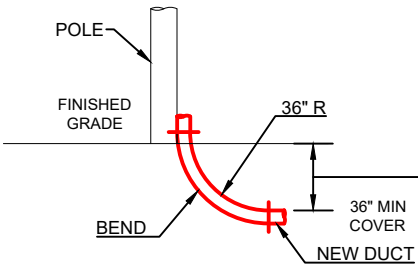
36"X48"X30" HANDHOLE

ANCHOR & DOWN GUY

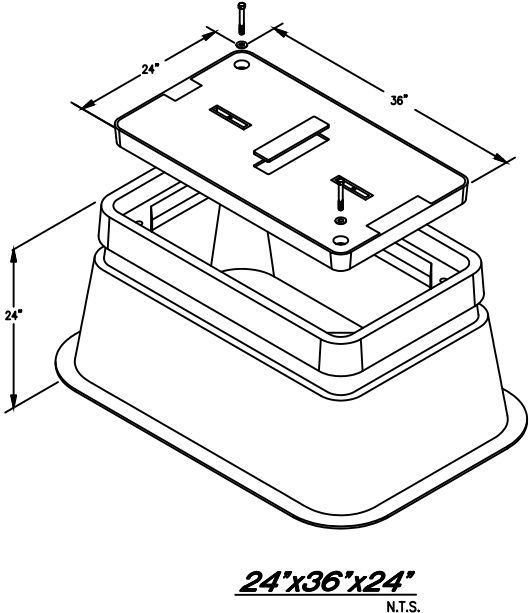
PLAN VIEW

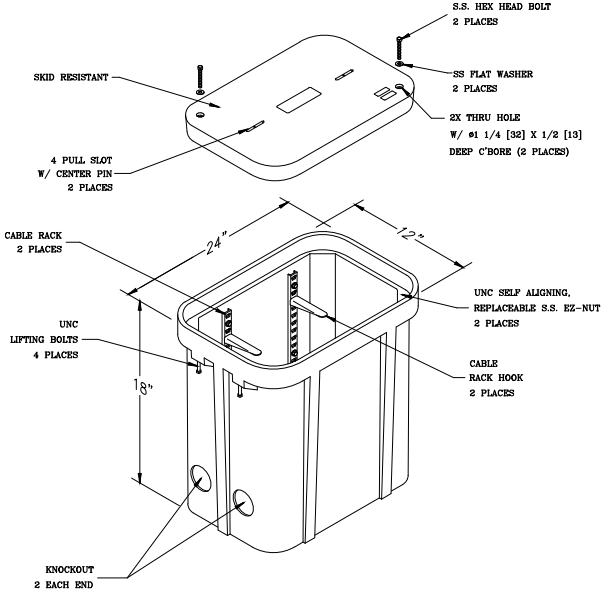


ELEVATION

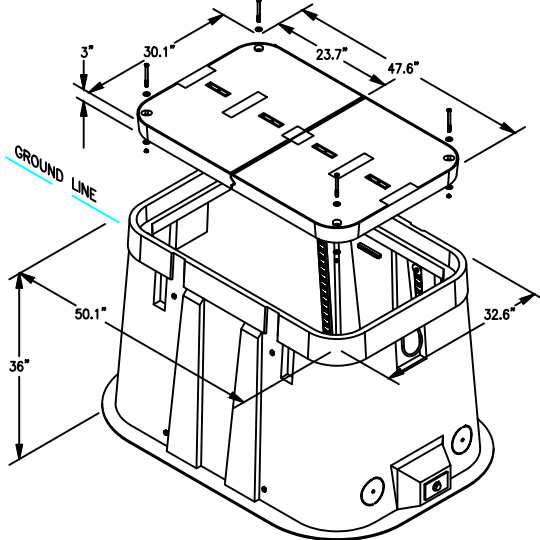


RISER DETAILS



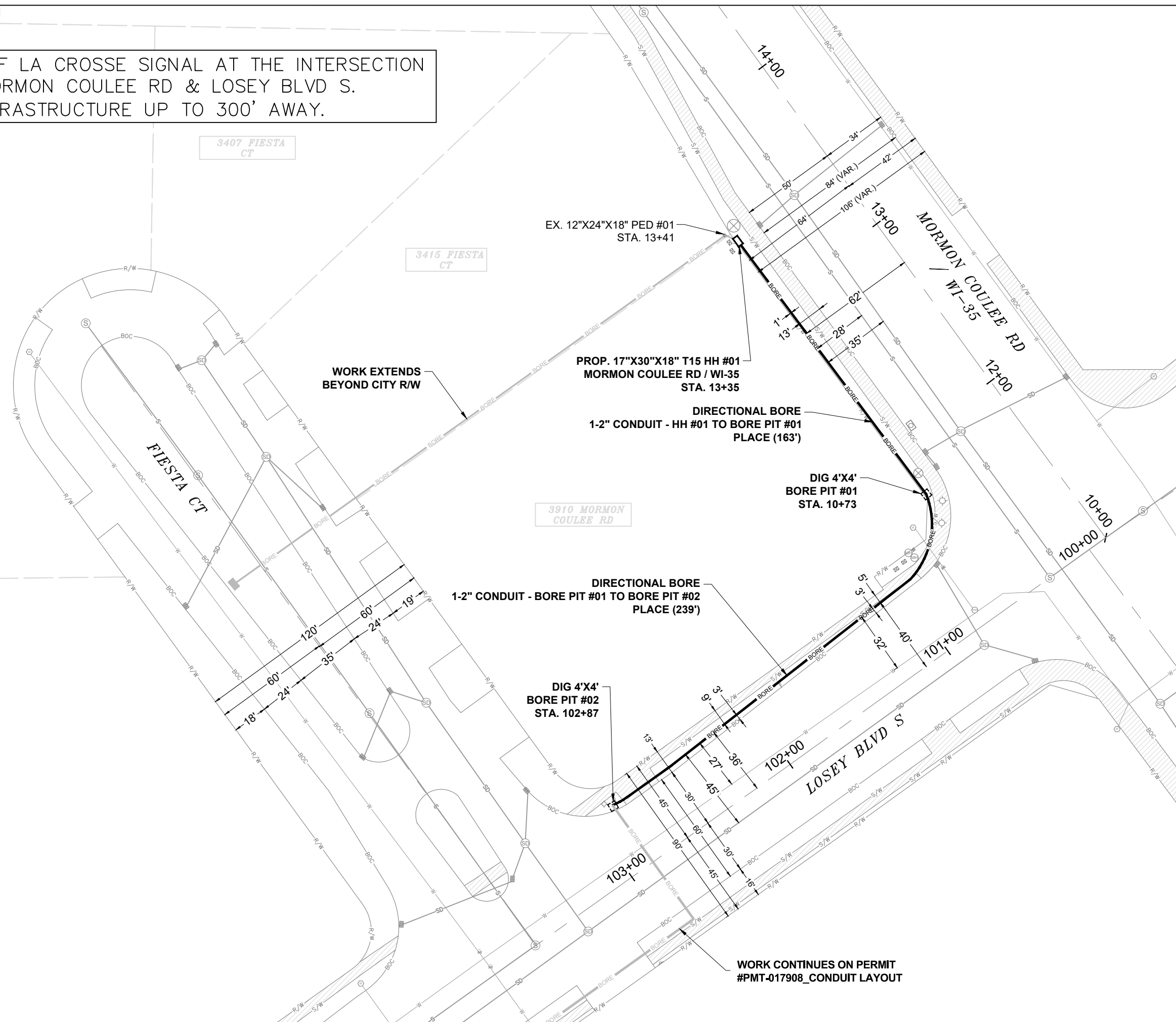


12"x24"x18" N.T.S.



30"x48"x36" N.T.S.

NOTE: CITY OF LA CROSSE SIGNAL AT THE INTERSECTION
OF MORMON COULEE RD & LOSEY BLVD S.
INFRASTRUCTURE UP TO 300' AWAY.



EXCAVATION DATA

PROPOSED UTILITY	DIRT
(1) 17"X30"X18" HH	3.54 SQFT
(2) 4'X4' BORE PIT	32 SQFT

CALL 811 BEFORE YOU DIG.
WISCONSIN TOLL FREE
800-242-8511



CONFIDENTIAL AND PROPRIETARY
LCRSWIXB

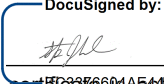
05 OF 05

SCALE: 1" = 50'

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10/21/2025

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CIP- #868 SAN	\$ 125,000.00	\$ 11,140.17	\$ 113,859.83	RES. 24-0456 #868 SAN	\$ 57,415.10	\$ 68,555.27	Misalignment in Line-Item assignment to funding in Procore
RES. 24-0456 #868 SAN CONTINGENCY	\$ 12,584.90	\$ 12,563.72	\$ 21.18	RES. 24-0456 #868 SAN	\$ 68,555.27	\$ 81,118.99	Overrun in Sanitary Lateral Quantity
RES. 24-0456 #868 GOB CONTINGENCY	\$ 15,467.32	\$ 15,409.39	\$ 57.93	RES. 24-0456 #868 GOB	\$ 103,115.44	\$ 118,524.83	Overrun in concrete