

## **Human Resources**

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## **Employee Notice: Changes to the Employee Handbook for 2023**

The following is a summary of the changes within the Employee Handbook. For more details please refer to your Employee Handbook.

All Sections (Part I & II) -

a. All position titles changed as part of the 2022 Pay and Class study were updated to reflect the new title.

All Sections (Part I & II) –

a. General clean up of outdated and/or archaic language.

Section 5 (Part I) – Pay and Compensation

a. Animal Control Training Premium – added language providing
a \$.50 per hour premium for Community Service Officers
(CSO) who complete Animal Control training conducted by a
certified Humane Officer.

Part II – Classification and Compensation Plan Policy – revised/updated Classification and Compensation Plan policy to reflect updates and recommendations from the 2022 Pay and Class study.

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