

WAGE RATE SCHEDULE
CITY OF LA CROSSE PART TIME, SEASONAL AND CASUAL EMPLOYEES

EFFECTIVE JANUARY 7, 2000 WITH REVISIONS: Sept 13, 2002; Aug 18th, 2003; June 1st, 2005; Jan 13th, 2006; Jan 12th, 2007; Sept 21st, 2007; Jan 11th, 2008; May 2nd, 2008; July 24th, 2008; April 10th, 2009; July 24th, 2009; September 28th, 2012; November 15th, 2013; January 1st, 2014; June 18th, 2014; July 11th, 2014; May 15th, 2015; December 18th, 2015; May 13th, 2016; February 13th, 2017; April 14th, 2017; July 14th, 2017; August 8th, 2017; November 6th, 2017; April 19th, 2019; September 13th, 2019; January 15th, 2021; March 12th, 2021; August 20th, 2021; January 1st, 2022; October 13th, 2023; and January 1st, 2024.

JOB CLASSIFICATION	IN EFFECT January 1st, 2022	REVISIONS <u>October 13th,</u> 2023	REVISIONS <u>January 1st,</u> 2024
MINIMUM WAGE - ADULT	7.25/hr (F)		
MINIMUM WAGE - MINOR	5.90/hr (W)		
ALL			
Clerical I	7.25/hr		
Clerical II	7.50/hr		
Clerical III	8.00/hr		
Clerical IV	8.50/hr		
Clerical V	9.00/hr		
Clerical VI	9.50/hr		
Clerical VII	10.00/hr		
Clerical VIII	11.00/hr		
Clerical IX	12.00/hr		
Clerical X	13.00/hr		
Clerical XI	14.00/hr		
Clerical XII			<u>15.00/hr</u>
Clerical XIII			<u>16.00/hr</u>
Clerical XIX			<u>17.00/hr</u>
Janitor III	8.00/hr		
Janitor IV	8.50/hr		
Janitor V	9.00/hr		
Janitor VI	9.50/hr		
Janitor VII	10.00/hr		
Janitor VIII	10.50/hr		
Janitor IX	11.00/hr		
Janitor X	11.50/hr		
Janitor XI	12.00/hr		
Janitor XII	12.50/hr		
Janitor XIII	13.00/hr		
Laborer III	8.00/hr		
Laborer IV	8.50/hr		
Laborer V	9.00/hr		
Laborer VI	9.50/hr		
Laborer VII	10.00/hr		
Laborer VIII	10.50/hr		
Laborer IX	11.00/hr		
Laborer X	11.50/hr		
Laborer XI	12.00/hr		
Laborer XII	13.00/hr		

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JOB CLASSIFICATION	IN EFFECT January 1st, 2022	REVISIONS <u>October 13th,</u> 2023	REVISIONS <u>January 1st,</u> 2024
Laborer XIII	14.00/hr		
Laborer XIV	15.00/hr		
Laborer XV	16.00/hr		
Laborer XVI	17.00/hr		
Laborer XVII	18.00/hr		
Laborer XVIII	19.00/hr		
Laborer XIX	20.00/hr		
<u>Laborer XX</u>			<u>21.00/hr</u>
Intern I	7.50/hr		
Intern II	8.00/hr		
Intern III	8.50/hr		
Intern IV	9.00/hr		
Intern V	9.50/hr		
Intern VI	10.00/hr		
Intern VII	11.00/hr		
Intern VIII	11.50/hr		
Intern IX	12.00/hr		
Intern X	12.50/hr		
Intern XI	13.00/hr		
Intern XII	13.50/hr		
Intern XIII	14.00/hr		
Intern XIV	14.50/hr		
Intern XV	15.00/hr		
<u>Intern XVI</u>			<u>16.00/hr</u>
<u>Intern XVII</u>			<u>17.00/hr</u>
AIRPORT			
Parking Attendant I	10.00/hr		
Parking Attendant II	10.50/hr		
Parking Attendant III	11.00/hr		
Parking Attendant IV	11.50/hr		
Parking Attendant V	12.00/hr		
Parking Attendant VI	12.50/hr		
Parking Attendant VII	13.00/hr		
Parking Attendant VIII	13.50/hr		
Parking Attendant IX	14.00/hr		
Parking Attendant X	14.50/hr		
Parking Attendant XI	15.00/hr		
<u>Parking Attendant XII</u>			<u>15.50/hr</u>
<u>Parking Attendant XIII</u>			<u>16.00/hr</u>
<u>Parking Attendant XIV</u>			<u>16.50/hr</u>
<u>Parking Attendant XV</u>			<u>17.00/hr</u>
<u>Parking Attendant XVI</u>			<u>17.50/hr</u>
<u>Parking Attendant XVII</u>			<u>18.00/hr</u>
<u>Parking Attendant XVIII</u>			<u>18.50/hr</u>
<u>Parking Attendant XIX</u>			<u>19.00/hr</u>
<u>Parking Attendant XX</u>			<u>19.50/hr</u>
<u>Parking Attendant XXI</u>			<u>20.00/hr</u>

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JOB CLASSIFICATION	IN EFFECT January 1st, 2022	REVISIONS <u>October 13th,</u> 2023	REVISIONS <u>January 1st,</u> 2024
CITY ATTORNEY'S OFFICE			
Law Clerk I	10.00/hr		
Law Clerk II	10.50/hr		
Law Clerk III	11.00/hr		
Law Clerk IV	11.50/hr		
Law Clerk V	12.00/hr		
Law Clerk VI	12.50/hr		
Law Clerk VII	13.00/hr		
Law Clerk VIII	13.50/hr		
Law Clerk IX	14.00/hr		
Law Clerk X	14.50/hr		
Law Clerk XI	15.00/hr		
POLICE			
Crossing Guard I (starting)	13.00/hr		N/A
Crossing Guard II (after 1st year)	14.00/hr		N/A
Crossing Guard III (after 2nd year)	15.00/hr		N/A
Crossing Guard IV (after 3rd year)	16.00/hr		N/A
Crossing Guard V (after 4th year)	17.00/hr		N/A
<u>Oktoberfest Police</u>	35.00/hr		<u>40.00/hr</u>
Special Events Police Officer I	25.00/hr		
Special Events Police Officer II	30.00/hr		
<u>Civilian Aide I</u>	12.50/hr		<u>13.00/hr</u>
<u>Civilian Aide II</u>	13.50/hr		<u>14.00/hr</u>
<u>Civilian Aide III</u>	14.50/hr		<u>15.00/hr</u>
<u>Civilian Aide IV</u>	15.50/hr		<u>16.00/hr</u>
**Civilian Aide Premium for Oktoberfest	**5.00/hr		
**Civilian Aide Premium for Holidays (premium tied to actual work performed during the official holiday of: January 1, Martin Luther King Day (3rd Monday in January), Memorial Day (last Monday in May), July 4th, Labor Day, Thanksgiving and December 25)	**5.00/hr		
Police Intern I	7.25/hr		
Police Reserve	7.25/hr		
CITY CLERK			
<u>Election Inspector I</u>	10.00/hr		<u>11.00/hr</u>
<u>Chief Election Inspector I</u>	12.00/hr		<u>15.00/hr</u>
<u>Election Clerk I</u>	13.00/hr		<u>15.00/hr</u>
Voting Machine Technician I	17.00/hr		

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<u>Voting Deputy I</u>	12.00/hr		<u>15.00/hr</u>
ENGINEERING			
Engineering Intern I** (Sophmore college level)	13.50/hr		
Engineering Intern II** (Junior college level)	15.00/hr		
Engineering Intern III** (Senior college level)	16.50/hr		
Engineering Intern IV** (Masters college level)	18.00/hr		
** Intern wage placement based on students academic year completed.			
Civil Engineer I	25.00/hr		
Civil Engineer II	27.50/hr		
Civil Engineer III	30.00/hr		
Civil Engineer IV	32.50/hr		
Civil Engineer V	35.00/hr		
Seasonal Engineering Technician I	18.00/hr		
Seasonal Engineering Technician II	20.00/hr		
Seasonal Engineering Technician III	22.00/hr		
FINANCE			
Payroll Technician I	19.00/hr		
Payroll Technician II	20.00/hr		
Payroll Technician III	21.00/hr		
Payroll Technician IV	22.00/hr		
Payroll Technician V	23.00/hr		
Payroll Technician VI	24.00/hr		
FIRE			
<u>Community Risk Management Intern</u>		<u>15.00/hr</u>	
<u>Program Specialist I</u>		<u>20.00/hr</u>	
<u>Protram Specialist II</u>		<u>22.50/hr</u>	
INFORMATION SYSTEMS AND TECHNOLOGY			
<u>IST Assistant I</u>	10.00/hr		<u>N/A</u>
<u>IST Assistant II</u>	11.00/hr		<u>N/A</u>
<u>IST Assistant III</u>	12.00/hr		<u>N/A</u>
<u>IST Assistant IV</u>	13.00/hr		<u>N/A</u>
<u>IST Assistant V</u>	14.00/hr		<u>N/A</u>
<u>IST Assistant VI</u>	15.00/hr		<u>N/A</u>
<u>IST Assistant VII</u>	17.00/hr		<u>N/A</u>
<u>IST Assistant VIII</u>	19.00/hr		
<u>IST Assistant IX</u>	21.00/hr		
<u>IST Assistant X</u>	23.00/hr		
<u>IST Assistant XI</u>	24.00/hr		
<u>IST Assistant XII</u>	25.00/hr		
<u>IST Assistant XIII</u>	26.00/hr		
<u>IST Assistant XIV</u>	27.00/hr		
<u>IST Assistant XV</u>			<u>28.00/hr</u>

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<u>IST Assistant XVI</u>			<u>29.00/hr</u>
<u>IST Assistant XVII</u>			<u>30.00/hr</u>
<u>IST Assistant XVIII</u>			<u>31.00/hr</u>
<u>IST Assistant XIX</u>			<u>32.00/hr</u>
<u>IST Assistant XX</u>			<u>33.00/hr</u>
<u>IST Assistant XXI</u>			<u>34.00/hr</u>
<u>IST Assistant XXII</u>			<u>35.00/hr</u>
<u>IST Assistant XXIII</u>			<u>36.00/hr</u>
LA CROSSE CENTER			
<u>Box Office T5</u>	9.00/hr		<u>N/A</u>
<u>Box Office T6</u>	9.50/hr		<u>N/A</u>
<u>Box Office T7</u>	10.00/hr		<u>N/A</u>
<u>Box Office T8</u>	10.50/hr		<u>N/A</u>
<u>Box Office T9</u>	11.00/hr		<u>N/A</u>
<u>Box Office T10</u>	11.50/hr		<u>N/A</u>
Box Office T11	12.00/hr		
Box Office T12	12.50/hr		
Box Office T13	13.00/hr		
Box Office T14	13.50/hr		
Box Office T15	14.00/hr		
Box Office T16	14.50/hr		
Box Office T17	15.00/hr		
Box Office T18	15.50/hr		
Box Office T19	16.00/hr		
Box Office T20	16.50/hr		
Box Office T21	17.00/hr		
Box Office T22	17.50/hr		
Box Office T23	18.00/hr		
<u>Box Office T24</u>			<u>18.50/hr</u>
<u>Box Office T25</u>			<u>19.00/hr</u>
<u>Box Office T26</u>			<u>19.50/hr</u>
<u>Box Office T27</u>			<u>20.00/hr</u>
Casual Laborer L8	9.00/hr		
Casual Laborer L9	9.25/hr		
Casual Laborer L10	9.50/hr		
Casual Laborer L11	10.00/hr		
Casual Laborer L12	10.50/hr		
Casual Laborer L13	11.00/hr		
Casual Laborer L14	11.50/hr		
Casual Laborer L15	12.00/hr		
Casual Laborer L16	12.50/hr		
Casual Laborer L17	13.00/hr		
Casual Laborer L18	13.50/hr		
Casual Laborer L19	14.00/hr		
Casual Laborer L20	14.50/hr		
Casual Laborer L21	15.00/hr		
Casual Laborer L22	15.50/hr		
Casual Laborer L23	16.00/hr		

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JOB CLASSIFICATION	IN EFFECT January 1st, 2022	REVISIONS <u>October 13th,</u> 2023	REVISIONS <u>January 1st,</u> 2024
Casual Laborer L24	16.50/hr		
Casual Laborer L25	17.00/hr		
Casual Laborer L26	17.50/hr		
Casual Laborer L27	18.00/hr		
<u>Casual Laborer L28</u>			<u>18.50/hr</u>
<u>Casual Laborer L29</u>			<u>19.00/hr</u>
<u>Casual Laborer L30</u>			<u>19.50/hr</u>
<u>Casual Laborer L31</u>			<u>20.00/hr</u>
<u>Casual Laborer L32</u>			<u>20.50/hr</u>
<u>Casual Laborer L33</u>			<u>21.00/hr</u>
<u>Casual Laborer L34</u>			<u>21.50/hr</u>
<u>Casual Laborer L35</u>			<u>22.00/hr</u>
<u>Concessions C6</u>	9.00/hr		<u>N/A</u>
<u>Concessions C7</u>	9.50/hr		<u>N/A</u>
<u>Concessions C8</u>	10.00/hr		<u>N/A</u>
<u>Concessions C9</u>	10.50/hr		<u>N/A</u>
<u>Concessions C10</u>	11.00/hr		<u>N/A</u>
<u>Concessions C11</u>	11.50/hr		<u>N/A</u>
Concessions C12	12.00/hr		
Concessions C13	12.50/hr		
Concessions C14	13.00/hr		
Concessions C15	13.50/hr		
Concessions C16	14.00/hr		
Concessions C17	14.50/hr		
Concessions C18	15.00/hr		
Concessions C19	15.50/hr		
Concessions C20	16.00/hr		
Concessions C21	16.50/hr		
Concessions C22	17.00/hr		
Concessions C23	17.50/hr		
Concessions C24	18.00/hr		
<u>Concessions C25</u>			<u>18.50/hr</u>
<u>Concessions C26</u>			<u>19.00/hr</u>
<u>Concessions C27</u>			<u>19.50/hr</u>
<u>Concessions C28</u>			<u>20.00/hr</u>
Stage S4	9.00/hr		
Stage S5	9.50/hr		
Stage S6	10.00/hr		
Stage S7	10.50/hr		
Stage S8	11.00/hr		
Stage S9	11.50/hr		
Stage S10	12.00/hr		
Stage S11	12.50/hr		
Stage S12	13.00/hr		
Stage S13	13.50/hr		
Stage S14	14.00/hr		
Stage S15	14.50/hr		
Stage S16	15.00/hr		

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JOB CLASSIFICATION	IN EFFECT January 1st, 2022	REVISIONS <u>October 13th,</u> 2023	REVISIONS <u>January 1st,</u> 2024
Stage S17	15.50/hr		
Stage S18	16.00/hr		
Stage S19	16.50/hr		
Stage S20	17.00/hr		
Stage S21	17.50/hr		
Stage S22	18.00/hr		
Stage S23	18.50/hr		
Stage S24	19.00/hr		
Stage S25	19.50/hr		
Stage S26	20.00/hr		
Stage S27	20.50/hr		
Stage S28	21.00/hr		
Stage S29	21.50/hr		
Stage S30	22.00/hr		
<u>Stage S31</u>			<u>23.00/hr</u>
<u>Stage S32</u>			<u>24.00/hr</u>
<u>Stage S33</u>			<u>25.00/hr</u>
Security U5	9.00/hr		
Security U6	9.50/hr		
Security U7	10.00/hr		
Security U8	10.50/hr		
Security U9	11.00/hr		
Security U10	11.50/hr		
Security U11	12.00/hr		
Security U12	12.50/hr		
Security U13	13.00/hr		
Security U14	13.50/hr		
Security U15	14.00/hr		
Security U16	14.50/hr		
Security U17	15.00/hr		
Security U18	15.50/hr		
Security U19	16.00/hr		
Security U20	16.50/hr		
Security U21	17.00/hr		
Security U22	17.50/hr		
Security U23	18.00/hr		
RECREATION			
<u>Beaches & Pools Lifeguard I</u>	9.50/hr		<u>11.00/hr</u>
<u>Beaches & Pools Lifeguard II</u>	9.75/hr		<u>11.25/hr</u>
<u>Beaches & Pools Lifeguard III</u>	10.00/hr		<u>11.50/hr</u>
<u>Beaches & Pools Lifeguard IV</u>	10.25/hr		<u>11.75/hr</u>
<u>Beaches & Pools Lifeguard V</u>	10.50/hr		<u>12.00/hr</u>
<u>Beaches & Pools Lifeguard VI</u>	10.75/hr		<u>12.25/hr</u>
<u>Beaches & Pools Lifeguard VII</u>	11.00/hr		<u>12.50/hr</u>
<u>Beaches & Pools Lifeguard VIII</u>	11.25/hr		<u>12.75/hr</u>
<u>Beaches & Pools Lifeguard IX</u>	11.50/hr		<u>13.00/hr</u>
<u>Beaches & Pools Lifeguard X</u>	11.75/hr		<u>13.25/hr</u>
<u>Beaches & Pools Lifeguard XI</u>	12.00/hr		<u>13.50/hr</u>

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JOB CLASSIFICATION	IN EFFECT January 1st, 2022	REVISIONS October 13th, 2023	REVISIONS January 1st, 2024
<u>Beaches & Pools Lifeguard XII</u>	12.25/hr		<u>13.75/hr</u>
<u>Beaches & Pools Lifeguard XIII</u>	12.50/hr		<u>14.00/hr</u>
<u>Beaches & Pools Lifeguard XIV</u>	12.75/hr		<u>14.25/hr</u>
<u>Beaches & Pools Lifeguard XV</u>	13.00/hr		<u>14.50/hr</u>
<u>Beaches & Pools Lifeguard XVI</u>			<u>14.75/hr</u>
<u>Beaches & Pools Lifeguard XVII</u>			<u>15.00/hr</u>
<u>Beaches & Pools Head Guard I</u>	12.00/hr		<u>13.00/hr</u>
<u>Beaches & Pools Head Guard II</u>	12.50/hr		<u>13.50/hr</u>
<u>Beaches & Pools Head Guard III</u>	12.75/hr		<u>14.00/hr</u>
<u>Beaches & Pools Head Guard IV</u>	13.00/hr		<u>14.50/hr</u>
<u>Beaches & Pools Head Guard V</u>	13.25/hr		<u>15.00/hr</u>
<u>Beaches & Pools Head Guard VI</u>	13.50/hr		<u>15.50/hr</u>
<u>Beaches & Pools Head Guard VII</u>	13.75/hr		<u>16.00/hr</u>
<u>Beaches & Pools Head Guard VIII</u>	14.00/hr		<u>16.50/hr</u>
<u>Beaches & Pools Head Guard IX</u>	N/A		<u>17.00/hr</u>
<u>Beaches & Pools Head Guard X</u>	N/A		<u>17.50/hr</u>
<u>Beaches & Pools Head Guard XI</u>	N/A		<u>18.00/hr</u>
<u>Pool Attendant I</u>	8.00/hr		<u>9.00/hr</u>
<u>Pool Attendant II</u>	8.25/hr		<u>9.25/hr</u>
<u>Pool Attendant III</u>	8.50/hr		<u>9.50/hr</u>
<u>Pool Attendant IV</u>	8.75/hr		<u>9.75/hr</u>
<u>Pool Attendant V</u>	9.00/hr		<u>10.00/hr</u>
<u>Pool Attendant VI</u>			<u>10.25/hr</u>
<u>Pool Attendant VII</u>			<u>10.50/hr</u>
<u>Pool Attendant VIII</u>			<u>10.75/hr</u>
<u>Pool Attendant IX</u>			<u>11.00/hr</u>
<u>Recreation Aide I</u>	8.00/hr		<u>10.00/hr</u>
<u>Recreation Aide II</u>	8.50/hr		<u>10.50/hr</u>
<u>Recreation Aide III</u>	9.00/hr		<u>11.00/hr</u>
<u>Recreation Aide IV</u>	9.50/hr		<u>11.50/hr</u>
<u>Recreation Aide V</u>	10.00/hr		<u>12.00/hr</u>
<u>Recreation Aide VI</u>	10.50/hr		<u>12.50/hr</u>
<u>Recreation Aide VII</u>	11.00/hr		<u>13.00/hr</u>
<u>Recreation Aide VIII</u>	11.50/hr		<u>13.50/hr</u>
<u>Recreation Aide IX</u>	12.00/hr		<u>14.00/hr</u>
<u>Recreation Aide X</u>	N/A		<u>14.50/hr</u>
<u>Recreation Instructor I</u>	13.00/hr		<u>15.00/hr</u>
<u>Recreation Instructor II</u>	13.50/hr		<u>15.50/hr</u>
<u>Recreation Instructor III</u>	14.00/hr		<u>16.00/hr</u>
<u>Recreation Instructor IV</u>	14.50/hr		<u>16.50/hr</u>
<u>Recreation Instructor V</u>	15.00/hr		<u>17.00/hr</u>
<u>Recreation Instructor VI</u>	15.50/hr		<u>17.50/hr</u>
<u>Recreation Instructor VII</u>	16.00/hr		<u>18.00/hr</u>
<u>Recreation Instructor VIII</u>	16.50/hr		<u>18.50/hr</u>
<u>Recreation Instructor IX</u>	17.00/hr		<u>19.00/hr</u>
<u>Recreation Instructor X</u>	17.50/hr		<u>19.50/hr</u>

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JOB CLASSIFICATION	IN EFFECT January 1st, 2022	REVISIONS October 13th, 2023	REVISIONS January 1st, 2024
Recreation Instructor XI	18.00/hr		20.00/hr
Recreation Instructor XII	18.50/hr		20.50/hr
Recreation Instructor XIII	19.00/hr		21.00/hr
Recreation Instructor XIV	19.50/hr		21.50/hr
Recreation Instructor XV	20.00/hr		22.00/hr
Sports Official I	18.00/game		20.00/game
Sports Official II	19.00/game		21.00/game
Sports Official III	20.00/game		22.00/game
Sports Official IV	21.00/game		23.00/game
Sports Official V	22.00/game		24.00/game
Sports Official VI	23.00/game		25.00/game
Sports Official VII	24.00/game		26.00/game
Sports Official VIII	25.00/game		27.00/game
Sports Official IX	N/A		28.00/game
Sports Official X			29.00/game
Sports Official XI			30.00/game
PARKS & FORESTRY			
Seasonal Gardener I	10.00/hr		13.00/hr
Seasonal Gardener II	11.00/hr		14.00/hr
Seasonal Gardener III	12.00/hr		15.00/hr
Seasonal Gardener IV	13.00/hr		16.00/hr
Seasonal Gardener V	14.00/hr		17.00/hr
Seasonal Gardener VI	15.00/hr		18.00/hr
Seasonal Gardener VII	16.00/hr		19.00/hr
Seasonal Gardener VIII	17.00/hr		20.00/hr
Seasonal Gardener IX	18.00/hr		21.00/hr
Seasonal Gardener X	19.00/hr		22.00/hr
Seasonal Gardener XI	20.00/hr		23.00/hr
Seasonal Tree Trimmer I	10.00/hr		13.00/hr
Seasonal Tree Trimmer II	11.00/hr		14.00/hr
Seasonal Tree Trimmer III	12.00/hr		15.00/hr
Seasonal Tree Trimmer IV	13.00/hr		16.00/hr
Seasonal Tree Trimmer V	14.00/hr		17.00/hr
Seasonal Tree Trimmer VI	15.00/hr		18.00/hr
Seasonal Tree Trimmer VII	16.00/hr		19.00/hr
Seasonal Tree Trimmer VIII	17.00/hr		20.00/hr
Seasonal Tree Trimmer IX	18.00/hr		21.00/hr
Seasonal Tree Trimmer X	19.00/hr		22.00/hr
Seasonal Tree Trimmer XI	20.00/hr		23.00/hr
Aquatic Maintenance Worker I	10.00/hr		13.00/hr
Aquatic Maintenance Worker II	11.00/hr		14.00/hr
Aquatic Maintenance Worker III	12.00/hr		15.00/hr
Aquatic Maintenance Worker IV	13.00/hr		16.00/hr
Aquatic Maintenance Worker V	14.00/hr		17.00/hr
Aquatic Maintenance Worker VI	15.00/hr		18.00/hr
Aquatic Maintenance Worker VII	16.00/hr		19.00/hr

WAGE RATE SCHEDULE
CITY OF LA CROSSE PART TIME, SEASONAL AND CASUAL EMPLOYEES

JOB CLASSIFICATION	IN EFFECT January 1st, 2022	<u>REVISIONS</u> <u>October 13th,</u> <u>2023</u>	<u>REVISIONS</u> <u>January 1st,</u> <u>2024</u>
Aquatic Maintenance Worker VIII	17.00/hr		<u>20.00/hr</u>
Aquatic Maintenance Worker IX	18.00/hr		<u>21.00/hr</u>
Aquatic Maintenance Worker X	19.00/hr		<u>22.00/hr</u>
Aquatic Maintenance Worker XI	20.00/hr		<u>23.00/hr</u>
Environmental Specialist I	11.00/hr		
Environmental Specialist II	12.00/hr		
Environmental Specialist III	13.00/hr		
Environmental Specialist IV	14.00/hr		
Environmental Specialist V	15.00/hr		
Program Specialist I	15.00/hr		
Program Specialist II	16.00/hr		
Program Specialist III	17.00/hr		
Program Specialist IV	18.00/hr		
Program Specialist V	19.00/hr		
Program Specialist VI	20.00/hr		

City of La Crosse
Part-time, Seasonal, and Casual Position Summary

General Positions

CLERICAL:

The purpose of positions in this classification is to perform routine clerical and records maintenance tasks. Duties include routine clerical and recordkeeping tasks such as typing forms, correspondence and reports; entering data to computer and manual records and files. May perform public reception and customer service tasks. Answers and routes telephone calls, takes and relays messages, provides routine information.

JANITOR:

The purpose of positions in this classification is to perform routine building and grounds maintenance and custodial tasks. Performs manual labor and operates light equipment such as floor cleaning machines, mowers, and trimmers.

LABORER:

The purpose of positions in this classification is to perform general labor, maintenance, repair and routine buildings and grounds maintenance tasks. Performs general manual labor such as vehicle operating, snow removal, lawn care, and other tasks. Assists with maintenance, construction and repair projects.

Position Requirements:

- Valid driver's license required.

INTERN:

The purpose of this position is to assist various departments with professional duties essential to City business. Performs entry-level professional tasks and general office duties. Positions provide students with exposure to their field of study and experience in a professional work environment.

Position Requirements:

- Good academic standing majoring in a related field.

Airport

PARKING ATTENDANT:

The purpose of positions in this classification is to conduct license plate inventories, handle cash, perform customer service, stock and monitor equipment, clean, remove snow, maintain landscaping, and other duties as assigned. May require working outdoors in adverse weather conditions.

City Attorney's Office

LAW CLERK:

The purpose of positions in this classification is to assist Legal Department staff. Job duties include legal research, writing and analysis of municipal law matters.

Position Requirements:

- Good academic standing at an accredited law school.

Police

CROSSING GUARD:

~~The purpose of this position is to perform the police related function associated with being an adult school crossing guard assigned to the Community Services Bureau, hired by the Chief having assigned duty hours, for assisting school children across city streets while in route to/from schools.~~

OKTOBERFEST POLICE:

The purpose of this position is to perform law enforcement functions associated with being a sworn police officer during Oktoberfest.

SPECIAL EVENTS POLICE OFFICER:

The purpose of this position is to perform law enforcement functions associated with being a sworn police officer.

CIVILIAN AIDE:

The purpose of positions in this classification is to perform a variety of civilian service employee (CSE) duties during an assigned shift.

Position requirements:

- Active Police Reserve with the City of La Crosse or enrolled in a police science related field at the time of application.
- A valid Wisconsin motor vehicle operator's license required.

POLICE INTERN:

The purpose of this position is to assist the Police Department with professional duties essential to City business. Performs entry-level professional tasks and general office duties. Positions provide students with exposure to their field of study and experience in a professional work environment.

Position Requirements:

- Good academic standing majoring in a related field.

POLICE RESERVE:

The purpose of this classification is to perform a variety of low level introductory non-sworn police tasks.

Position Requirements:

- A valid driver's license
- Pass background Investigation

City Clerk's Office

ELECTION INSPECTOR:

The appointment of election inspectors (poll workers), their responsibilities, and training are in accordance with Wisconsin state law. Persons in this position conduct assigned duties at a polling site on Election Day.

CHIEF ELECTION INSPECTOR:

The appointment of chief election inspectors, their responsibilities, and training are in accordance with Wisconsin state law. Persons in this position assign the duties of the election

inspectors and are in charge of the polling site on Election Day. Chief Inspectors are responsible for the completion and return of election forms and materials to the City Clerk on election night.

ELECTION CLERK:

The purpose of this position is to assist the City Clerk with duties essential to conducting elections. Responsibilities for this position include accurate data entry of voter registration applications, absentee ballot applications, and voter participation.

VOTING MACHINE PROGRAMMER TECHNICIAN:

Persons in this position are responsible for delivery, set-up, and take-down of election equipment at polling places as well as voting machine troubleshooting on Election Day. They may assist with the public test, which occurs one afternoon during the week prior to the election. Persons in this position work approximately 20 hours for each election to include hours the afternoon and evening before Election Day, election night, and the morning after. Technicians may be called out on Election Day.

Position Requirements:

- Must have the ability to bend and lift more than 35 pounds
- Must have a driver's license and reliable transportation

VOTING DEPUTY:

The appointment of Special Voting Deputies, their responsibilities, and training are in accordance with Wisconsin state law. The purpose of this position is to conduct absentee voting at certain care facilities.

Engineering

ENGINEERING INTERN:

The purpose of this position is to assist City Engineering and Survey Crews in the survey, construction, mapping, and recordkeeping of various Civil Engineering projects. This position works in the field assisting in general survey and construction staking, and in the office assisting in the management of map and data files used in archiving City infrastructure. Additional tasks may be assigned.

Position requirements:

- Good academic standing majoring in Engineering or a related field.
- Experience with CAC, GIS, database management, and programming preferred.
- Valid driver's license required.

SEASONAL ENGINEERING INSPECTOR:

The purpose of this seasonal position is to assist City Engineering and Survey Crews in the survey, construction oversight, inspection, and general recordkeeping of various construction projects.

Position requirements:

- Previous work experience in municipal engineering and construction principles and practices including sewer, water, and pavement construction.
- Valid driver's license required.

Fire

INTERN:

The purpose of this position is to assist the Fire Department, namely the Community Risk Management Division, with professional duties essential to City business; including, but not limited to, public education and community outreach. Performs entry-level professional tasks and general department duties. Position provides students with exposure to their field of study and experience in a professional work environment.

-
Position Requirements:

- Good academic standing majoring in a related field.
- Valid driver's license

PROGRAM SPECIALIST I:

The purpose of this position is to assist the Community Risk Educator and department staff with public education, risk reduction, and community outreach endeavors. Performs entry-level professional tasks and general department duties.

-
Position Requirements:

- Valid driver's license
- Bachelor's degree in related field.

PROGRAM SPECIALIST II:

The purpose of this position is to assist the Community Risk Educator and department staff with public education, risk reduction, and community outreach endeavors. Performs entry/mid-level professional tasks and general department duties. Helps to coordinate and manage various projects within the department. Participates in and facilitates department partnerships.

-
Position Requirements:

- Valid driver's license
- Bachelor's degree in related field.
- Professional certification related to degree (i.e., CHES – Certified Health Education Specialist)
- Considerable knowledge of and experience in Community Risk Reduction and the Fire Industry

Information Systems & Technology

IST ASSISTANT:

The purpose of positions in this classification is to assist the IS&T department in one of the following areas:

- Webmaster: Responsibilities include designing, implementing, maintaining, and reviewing web and intranet sites and responding to basic questions from City employees and the public.

Position requirements:

- Enrolled in a program in computer science, graphic design, web design, or a related field.
- Help Desk: The purpose of this position is to maintain computers within the City Network including hardware and software set-up, installing end user applications, and assisting the end-user with problem resolution

Position requirements:

- Good academic standing majoring in computer science or related field.

- Valid driver's license required.
- **GIS:** This position provides planning and direction for GIS, technical coordination and training, and serve as a GIS liaison to City departments and outside agencies.

Position requirements:

- Enrolled in or have graduated from a Bachelor's Degree program in Computer Science, MIS, Geography, GIS or a related field or have a combination of education and experience that provides equivalent knowledge, skills and abilities.
- Knowledge of ESRI ArcGIS Applications and products, including ArcMap, ArcSDE, and ArcGIS Server.
- Valid driver's license required.

La Crosse Center

BOX OFFICE:

The purpose of this position is to sell tickets to events held at the La Crosse Center using a computerized ticketing system. Candidates must possess previous cash handling experience, strong computer skills and customer service skills.

CASUAL LABORER:

The purpose of positions in this classification is to perform routine building and grounds maintenance and custodial tasks and event set-up. Performs manual labor and operates light equipment. Candidates must have strong customer service skills and the ability to read and follow floor plans.

CONCESSIONS:

The purpose of positions in this classification is to perform all food and bar related needs within the facility. Food sanitary requirements must be followed and bartenders must possess a valid license to serve alcohol. Candidates must be able to stand for long periods of time. Previous cash handling is required.

STAGE:

The purpose of positions in this classification is to perform all stage related needs for events held at the La Crosse Center. Positions include set up and tear down, up rigging, down rigging, fork lift, sound and lights. Candidates must be able to read and follow floor plans.

SECURITY:

The purpose of positions in this classification is to perform security for a wide variety of events within the facility. Candidates must be able to stand for long periods of time, must know safety routes, and to remain calm during emergencies. Candidates must possess strong customer service skills.

Recreation

BEACHES & POOLS LIFEGUARD:

Seasonal positions in this classification are responsible for the safety of patrons at the pools or beaches. Position responds in emergency situations, performs all skills required for certifications, instructs swim lessons, and assists with opening/closing procedures, maintenance, and custodial tasks.

Position Requirements:

- Lifeguard Training (LGT) Certification required (includes First Aid and CPR)
- Water Safety Instructor (WSI) certification encouraged but not required.

POOL ATTENDANT:

The purpose of this seasonal position is to accept and process daily admissions at the pools, assist with opening/closing procedures, maintenance, and custodial tasks as assigned. This position serves as the primary customer service representative.

RECREATION AIDE:

Employees in this classification are coaches, camp counselors, program coordinators, and building supervisors.

- Coaches and camp counselors are responsible for planning and implementing sport practices and camp activities for youth, adults, and individuals with special needs, chaperoning participants, and supervising volunteers.
- Program coordinators are responsible for recruiting, hiring, training, supervising and evaluating coaches and counselors and organizing meetings, supplies, equipment, and paperwork required for programs and program staff. In addition, they ensure sites are properly maintained and develop and implement special events and fund raisers.
- Building supervisors are responsible for supervising individuals or groups that use the center and assisting with set up and take down of tables, chairs and other equipment and implementation of center policies and procedures, maintaining facilities and grounds, supporting staff with phone calls and mailings, and working with the public to assist with program registration and facility reservations.

Position Requirements vary by position.

RECREATION INSTRUCTOR:

Employees in this classification are coaches, camp counselors, and program coordinators. Duties are similar to Recreation Aides, however, staff have more education, training and/or work experience. Recreation Instructor positions include staff with a background and exper in a specific field.

Position Requirements vary by position, but may include the following:

- Valid Driver's License
- First Aid and CPR certifications preferred.
- Special Olympics Wisconsin Class A Volunteer Certification (required for Special Olympics and Special Recreation staff)
- Proficient in Microsoft Word, Excel, Outlook, Power Point and Publisher.
- Ability to learn Rec Trac (department's registration system).
- Proficient in their area of expertise.

SPORTS OFFICIAL:

Employees in this position are certified, experienced sports officials.

Parks & Forestry

SEASONAL GARDENER:

The purpose of the position is to select and provide care for appropriate plants to maintain professional landscaping on city properties. Duties include working with local nurseries to obtain

appropriate plants, weeding, mulching, pest identification and watering, and directing seasonal staff to complete landscaping duties at parks and gardens.

Position requirements:

- Valid driver's license
- 2 seasons of paid employment in a gardening position or Associate degree in Horticulture.
- Knowledge of plant species, plant care, weed and pest identification, pruning and trimming.

SEASONAL TREE TRIMMER:

The purpose of the position is to safely perform tree trimming, cutting and planting. Requires working outdoors in adverse weather conditions.

Position requirements:

- Valid driver's license
- 2 or more years of experience using a chainsaw
- Experience working with a chipper machine
- Working knowledge of tree trimming procedures and tree identification

AQUATIC MAINTENANCE WORKER:

The purpose of the position is to monitor and test pool chemicals to ensure proper levels. Monitors the operations of mechanical components and maintenance procedures for aquatic mechanical systems to ensure proper operations.

Position requirements:

- Valid driver's license
- Aquatic Facility Operator (AFO) certification or Certified Pool Operator (CPO) certification required.
- Extensive knowledge in aquatic facility maintenance

ENVIRONMENTAL SPECIALIST

The purpose of the position is to assist the Environmental Leadership Forum (ELF) with aspects of invasive species control, property maintenance and recreational land use.

Position requirements:

- Valid driver's license
- Bachelor's degree in Recreation, Ecology, or related field.

Planning & Development

LTE ASSOCIATE PLANNER:

The purpose of this position is to assist managerial staff in initiating and carrying out planning studies and reports, neighborhood and community development activities, and ordinance writing, and provide professional planning support to various City Committees and groups. The work is performed under the general direction of the Director of Planning and Development, Planning and Economic Development Administrator and the Senior Planner.

Position requirements:

- Valid driver's license
- Bachelor's Degree in Planning or a related field