CITY OF LA CROSSE

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LEGISLATION STAFF REPORT FOR COUNCIL

File ID 26-0639

Caption Resolution approving a reorganization to the table of positions and classifications within the La Crosse Regional Airport

Staff/Department Responsible for Legislation

Rebecca Franzen, Director of Human Resources
Lauren Koss, Director of La Crosse Regional Airport

Requestor of Legislation

Rebecca Franzen, Director of Human Resources

Location, if applicable

N/A

Summary/Purpose

The purpose of this resolution is to approve changes to two current positions at the Airport and adding one new position.

1. Reclassify the position of Business Manager - Airport to Deputy Director - Airport.
2. Reclassify the position of Airport Maintenance Supervisor to Airport Maintenance Manager.
3. Add the position of Airport Operations Manager.

Background

In response to increased air service activity and evolving operational demands at the La Crosse Regional Airport, the Airport conducted a review of its organizational structure to ensure continued efficiency, accountability, and long-term sustainability.

This reorganization updates the leadership framework to better align departmental responsibilities, strengthen operational oversight, and provide the management capacity necessary to support the airport's continued growth and strategic objectives. The two reclassifications align the duties, responsibilities, and expertise of existing personnel with appropriate position classifications, while the addition of a new management position enhances departmental oversight and supports the continued efficient operation and long-term sustainability of the airport. This reorganization maintains the Airport's current staffing level and does not result in an increase in full-time equivalent (FTE) positions.

Fiscal Impact

In 2026, there is no estimated fiscal impact to the Airport Operation budget. In 2027, there is an anticipated increase to the airport operating budget of $20,000 to $22,000 for salary and benefits based on the current wage scale.

Staff Recommendation

Staff recommend approval.