



## Meeting Minutes

### Economic and Community Development Commission

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Wednesday, April 24, 2024

3:00 PM

Council Chambers

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#### Call to Order

Mayor Reynolds called this meeting to order at 3:00 PM.

#### Roll Call

**Present:** 7 - Douglas Happel, Linda Lee, Chris Kahlow, Vicki Markussen, Mitch Reynolds, Colin Walsh, Gina Miller

#### Approval of Minutes from the March 27th, 2024 meeting.

A motion was made by Lee, seconded by Kahlow that these minutes be APPROVED. Voice vote carried unanimously.

#### Agenda Items:

[24-0563](#)

Consideration and possible action on proposals for former South Community Library.  
*(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. Following such closed session, the Committee and/or Council may reconvene in open session.)*

**Attachments:** [South Community Library Request for Proposals.pdf](#)  
[Mt. Calvary Grace Lutheran School daycare proposal.pdf](#)  
[Spies Construction residential proposal.pdf](#)  
[Girl Scouts Badgerland Proposal submitted 04162024.pdf](#)  
[Tostrud & Temp office proposal.pdf](#)  
[Scenic Bluffs Community Health Centers Library Bid 041724.pdf](#)  
[Willow Grove residential proposal.pdf](#)  
[Jason Howard email 4.14.2024.pdf](#)  
[Bessie Richardson email 4.12.2024.pdf](#)  
[Sherry Sawle email 4.12.20245.pdf](#)  
[Barrett Klein email 4.11.2024.pdf](#)  
[Cheryl Olson email 4.11.2024.pdf](#)  
[Cathy VanMaren email 4.11.2024.pdf](#)  
[Heather Walder email 4.11.2024.pdf](#)  
[Lee Goodhart Karla Stacey email 4.11.2024.pdf](#)  
[Krista Hamilton email with Petition 4.18.2025.pdf](#)  
[Cheryl Olson email 4.19.2024.pdf](#)  
[Laura Siitari email 4.20.2024.pdf](#)  
[John Wittenburg email 4.20.2024.pdf](#)  
[Jennifer Sauer email 4.20.2024.pdf](#)  
[Larry and Donna Lee 4.21.2024.pdf](#)  
[James Longhurst 4.21.2024.pdf](#)  
[Catherine Roraff email. 4.21.2024.pdf](#)  
[Vicky Gates email 4.22.2024.pdf](#)  
[Amy Olson Email - 4.23.2024](#)  
[Willow Grove - amendment 04242024.pdf](#)  
[Kristen Nyholm Email - 4.23.2024](#)  
[Lexi Schroeder Email - 4.23.2024](#)  
[Cynthia Kocik Email - 4.23.2024](#)  
[Mollie Murray email 4.23.2024.pdf](#)

**A motion was made by Kahlow, seconded by Lee to open public hearing. Voice vote carried unanimously.**

**Voice vote carried unanimously to close public hearing.**

**A motion was made by Lee, seconded by Kahlow to go into closed session. Voice vote carried unanimously.**

**Voice vote to reconvene in open session carried unanimously.**

**A motion was made by Lee, seconded by Kahlow to REFER for 60 days. Voice**

vote carried as follows, Walsh: NO. Mayor Reynolds, Kahlow, Happel, Lee, and Miller: YES. Markussen recused herself.

[24-0578](#)

Consideration and possible action on proposals received for Small Business Organizations.

(Note: The Committee and/or Council may convene in closed session pursuant to Wis. Stat. 19.85(1)(e) to formulate & update negotiation strategies and parameters. Following such closed session, the Committee and/or Council may reconvene in open session.)

**Attachments:**     [DMI - Rewards Program Proposal](#)  
                                 [DMI - Grant Proposal](#)  
                                 [DMI - Gift Certificate Proposal](#)  
                                 [Revby LLC - Small Business Services Proposal](#)  
                                 [BLACK - DEEP proposal](#)

A motion was made by Lee, seconded by Kahlow to go into closed session. Voice vote carried unanimously.

Voice vote to reconvene in open session carried unanimously.

A motion was made by Kahlow, seconded by Lee that \$25,000 is to go to the Rewards proposal from DMI and the Grant proposal from DMI. \$50,000 is to go to Black DEEP proposal and to not exceed 20% in staffing. Voice vote carried as follows, Kahlow, Happel, Walsh, Miller and Lee: YES. Mayor Reynolds: NO.

[24-0577](#)

Public Hearing for 2024 Action Plan (CDBG/HOME Program Allocations in Year 5 of the 5-Year Consolidated Plan)

**Attachments:**     [CDBG HOME Action Plan 2024 DRAFT.pdf](#)

## Adjournment

Mayor Reynolds adjourned this meeting at 4:35 PM.

**Economic and Community Development Commission Members:**  
Mayor Mitch Reynolds, Chris Kahlow, Doug Happel, Colin Walsh, Linda Lee, Gina Miller, & Vicki Markussen.