



City of La Crosse, Wisconsin

La Crosse Center
300 Harborview Plaza
La Crosse WI 54601

Meeting Minutes

La Crosse Center Board

Monday, April 6, 2020

4:00 PM

La Crosse Center Conference Room
3rd Floor Conference Room City Hall

***Please Note: For the public to hear and/or watch this meeting it can occur via telephone (audio only) at 1 (877) 422-8614 Meeting extension 1271327#.**

Or view live stream at
<https://stream.lifesizecloud.com/extension/1271327/e7506959-fe5d-44ac-805c-9016fb33bd90>

If you have questions or concerns regarding an agenda item, please call 608-789-7413 or e mail afahey@lacrossecenter.com prior to the meeting.

Call to Order

Roll Call

Present: 7 - Douglas Farmer, Scott Neumeister, David L. Mc Dowell, Brent Smith, Amanda Halderson-Jackson, Nancy Flottmeyer, Danielle Peterslie

Excused: 2 - Phillip J. Addis, Pamela Maas

Approval of Minutes

Minutes for January 30, 2020 La Crosse Center Board Meeting for Approval

Moved to approve minutes from January 30, 2020 meeting by Doug Farmer second by Dave McDowell. Passed unanimously.

Agenda Items:

Review of Bid Package #3 with Kraus Andersen

Bid package 3.1 was reviewed by Peter Linsmeier of Kraus Anderson Construction. Linsmeier presented the latest numbers showing the latest bid package showing that overall we are in very good shape in relationship to the project budget. The categories covered included selective demolition, concrete, masonry, carpentry, roofing/metal panels, entrances, drywall, tile, ceilings, flooring, painting & wall coverings, food service and landscaping.

Items currently rejected were reduced linear wood, roof screen and sun shade for the roof top terrace.

The LCC Board is challenging KA and ISG to find a more economical solution to sun shade for the roof top terrace.

The LCC Team made a few recommendations that included: Wood accent ceiling in the ballrooms to be included, upgrade concession stand 9 facade, replace the acoustical ceiling in the North Hall corridor and include the portable walls in the North Hall.

Also, part of the budget is a construction contingency fund in the amount of \$1,265,909 which according to KA is a adequate amount to work with.

President's Report

President Smith let the LCC Board know that financially 2020 will be a tough year for the La Crosse Center. Cancellations and postponements during one of the Center's busiest times of the year will cut deep in the venue's ability to earn revenue.

Director's Report/Update to include

- 1) Annual Concessionaire's Agreement
- 2) Daily City Meetings
- 3) Staff working in relationship to Safer at Home/Work at Home Order
 - a) Part Time and Full Time
- 4) Events Status
 - a) Proposals, Postponements, Cancellations
- 5) Current use of the venue and possible use in the future
- 6) Budget review
- 7) Construction Update - for Kraus Andersen, Johnson Controls, Daktronics

Director Fahey reported on a number of topics.

- 1) The annual Concessionaire's Agreement with the La Crosse Area Convention & Visitor's Bureau is being introduced in April for action in May for the City Council.
- 2) The Center is participating in 8AM Unified Command Virtual Meetings Daily.
- 3) Staffing at the Center is currently limited to only the Full Time staff. Those during this COVID19 Safer at Home order are working from home. Administration staff are split between working at home and coming to the office daily to deal with needed day to day operations and sales. Operational staff are being called in for the venue up keep and maintenance as well as to keep ahead of the construction needs in and around the facility.
- 4) Events that were scheduled for March, April and May have to a large part cancelled or postponed. Others are starting to being affected for June and beyond.
- 5) The La Crosse Center is currently being used as a satellite location for the Fire Department for 2 First Responders. There is preparation for the venue to be a possible overflow location for our health care facilities.
- 6) The budget for the year will be considerably off for 2020. At this time the city will be continuing to pay full time staff until April 16, 2020. A determination of where it goes after that date will be made by the Mayor in the near future.
- 7) As far as construction Kraus Anderson is slightly ahead of schedule with the most recent milestone being the completion of the demolition of the North Hall. Johnson Controls will be coming in later in April to start their work on solar installation. Daktronics will also be coming in - in the next 45 days to install scoreboards and basketball hoops.

Liquor Invoices for March 2020 for Approval

Liquor invoices for March (2) 2020 were moved for approval by Doug Farmer second by Dave McDowell. Passed unanimously.

Adjournment

Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.

NOTICE TO PERSONS WITH A DISABILITY

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